PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/8/21	Prepared by:	Hemendra
PO/WO no.	79052	PO / WO Date.	27/7/21
Supplier Name	Sundar Motors	PO/WO amount	59,000/-
Firm/Company	SS2UP	Project	Sh UP
Sl. No.	Bill No.	Bill Date	Bill amount
1	2200033	5/8/21	59,000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			59,000/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	2200033	5/8/21	94835	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	59,000/-
Amount E – PO / WO value:	59,000/-
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____/- □ No Paid 59,000/-
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 09 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

PO No 79052

ibc
International Business Channels

Sundar Motors
Shop 34 Krupa Market
Tadbun
Hyderabad, 500064, Telangana
9989189680ibc@ibcind.com

TAX INVOICE

Invoice#	: SM-INV-2200033	Place Of Supply	: Telangana (36)
Invoice Date	: 05/08/2021	GSTIN	: 36ADWFS2051C1Z0
Terms	: Due on Receipt		
Due Date	: 05/08/2021		

Bill To

SUMMIT SALES LLP
5-4-187/3&4,II ND FLOOR,MG ROAD,SECUNDERABAD
HYDERABAD
500003 Telangana
India
GSTIN: 36ACQFS2044C1Z7

, 7842576955

Ship To

5-4-187/3&4,II ND FLOOR,MG ROAD,SECUNDERABAD
HYDERABAD
500003 Telangana
India

#	Item & Description	HSN /SAC	Qty	Rate	CGST %	CGST Amt	SGST %	SGST Amt	Amount
1	VIN REO LI-PLUS CHASSIS.NO-MCPR10250AGE13779 MOTOR.NO-CHMT0121-13415 BATTERY.NO-BAJDAD2DZ14L0612 COLOUR-BLUE	87119091	1.00 Nos.	56,190.48	2.5%	1,404.76	2.5%	1,404.76	56,190.48

Total In Words
Indian Rupee Fifty-Nine Thousand Only

Sub Total	56,190.48
CGST2.5 (2.5%)	1,404.76
SGST2.5 (2.5%)	1,404.76
Total	**₹59,000.00**
Balance Due	**₹59,000.00**

Thanks for your business.
WE DECLARE THAT THIS INVOICE SHOWS THE ACTUAL PRICE OF THE GOODS DESCRIBED AND THAT ALL PARTICULARS ARE TRUE AND CORRECT.

SUBJECT TO HYDERABAD JURISDICTION

Terms & Conditions
THIS IS A COMPUTER GENERATED INVOICE

SUNDAR MOTORS
Shop. No: 34, Sri Krupa Market,
Mahboob Mansion, Gudi Malakpet
Hyderabad-500036, T.S.
Cell: 8328014275
Authorized Signature

INWARD
Inward No: 16742 Dt: 5/8/21
MRN No: 94835 Dt: 7/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUMMIT SALES LLP
IN WARD
No: 83169
Date: 7/8
Sign:
R.R. DIST.

Po No 79052

ibc
International Business Channels

Sundar Motors
Shop 34 Krupa Market
Tadbun
Hyderabad, 500064, Telangana
9989189680ibc@ibcind.com

TAX INVOICE

Invoice#	: SM-INV-2200033	Place Of Supply	: Telangana (36)
Invoice Date	: 05/08/2021	GSTIN	: 36ADWFS2051C1Z0
Terms	: Due on Receipt		
Due Date	: 05/08/2021		

Bill To

SUMMIT SALES LLP
5-4-187/3&4,II ND FLOOR,MG ROAD,SECUNDERABAD
HYDERABAD
500003 Telangana
India
GSTIN: 36ACQFS2044C1Z7

, 7842576955

Ship To

5-4-187/3&4,II ND FLOOR,MG ROAD,SECUNDERABAD
HYDERABAD
500003 Telangana
India

#	Item & Description	HSN /SAC	Qty	Rate	CGST %	CGST Amt	SGST %	SGST Amt	Amount
1	VIN REO LI-PLUS CHASSIS.NO-MCPR10250AGE13779 MOTOR.NO-CHMT0121-13415 BATTERY.NO-BAJDAD2DZ14L0612 COLOUR-BLUE	87119091	1.00 Nos.	56,190.48	2.5%	1,404.76	2.5%	1,404.76	56,190.48

Total In Words
Indian Rupee Fifty-Nine Thousand Only

Sub Total	56,190.48
CGST2.5 (2.5%)	1,404.76
SGST2.5 (2.5%)	1,404.76
Total	**₹59,000.00**
Balance Due	**₹59,000.00**

Thanks for your business.
WE DECLARE THAT THIS INVOICE SHOWS THE ACTUAL PRICE OF THE GOODS DESCRIBED AND THAT ALL PARTICULARS ARE TRUE AND CORRECT.

SUBJECT TO HYDERABAD JURISDICTION

Terms & Conditions
THIS IS A COMPUTER GENERATED INVOICE

SUNDAR MOTORS
Shop. No: 34, Sri Krupa Market,
Mahboob Mansion, Gunj Malakpet
Hyderabad-500036, T.S.
Cell: 8328014275
Authorized Signature

INWARD
Inward No: 16742 Dt: 5/8/21
MRN No: 94835 Dt: 7/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUMMIT SALES LLP
IN WARD
No:..................
Date:..................
Sign:..................
R.R. DIST.

 27-07-2021 2:33:22 PM

Purchase Order

79052
26.07.21 11:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sundar Motors
Gunj, Malakpet, Hyderabad, Telangana.

9014828030

Doc No	79052	168858
Doc Date	27-07-2021	
Quote No	NIL	
Quote Date	27-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Wasim

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 6180 - Miscellaneous - Electric Bike - NA - Nos *RIO-LITHIUM*	1.00	59,000.00	0.00	0.00	59,000.00
Total Order Value . . .					**59,000.00**

Rupees : Fifty Nine Thousand Only.

Terms and Conditions :-

Specification / Brand	Above item 'Ampere' brand, REO Lithium model, LI-ION battery 4-5HRS charging time,Speed-30 km/hr, Range-60kms.
Payment Terms	Rs. 59,000/- as advance
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	2yrs Wrnty on Moped and battery.
Advance Paid	Rs. 59,000/- to be pay Through Cheque Dt---
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Delivery at SSLLP.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
27 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

27/07/2021

Name : ____________

Accepted the above Terms And Conditions
For *Sundar Motors*

Name : ____________

Date : __/__/____

1808

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	23-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168858
Material required before date:		ID No.	67811

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Electric Bike	—	01	Nos		
	PO 79052					

Remarks:For Kavitha&Bhavani Transpotation Purpose			
Prepared By	Bhavani		
Sign.& Date	23-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

23/7/21

23/07/2021

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☒ Other