

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤ ✓

Date: 6/8/21		Prepared by: MEENORA	
PO/WO no. 78818		PO / WO Date. 20/7/21	
Supplier Name Overseas hardware & Tools		PO/WO amount 85,892/-	
Firm/Company S S L R		Project SHUR	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0246	28/7/21	63,998/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			63,998/-
Sl. No.	DC No.	DC. Date	MRN No. DC matches MRN
1.	0246	28/7/21	94513 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			63,998/-
Amount E - PO / WO value:			85,892/-
Amount F - Difference (A - E): GST-18%			21,894/-
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes - Rs. 40,000/- ☐ No	
Payment - due date		12/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Accounts - receiver of bill
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.

Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



Hettich
INTERNATIONAL

Invoice No. OHTC/0246

Ref. No.

dorsët

(ORIGINAL FOR RECIPIENT)

ARCHIS

HÄFELE



KICH

Dated 28-Jul-2021

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : SUMMIT SALES LLP

5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD

SECUNDERABAD

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Order No.
78818
20-Jul-2021

Despatch Document No.

Through : DELIVERED AT SITE

Delivery Note
NIL dt. 28-Jul-2021

[illegible]

Amount Chargeable (in words)

INR Sixty Three Thousand Nine Hundred Ninety Eight Only

E. & O.E

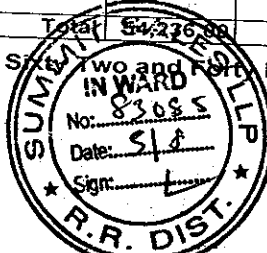
HSN/SAC		Taxable Value	Central Tax		State Tax		Total
			Rate	Amount	Rate	Amount	Tax Amount
8301		25,476.00	9%	2,292.84	9%	2,292.84	4,585.68
8302		28,760.00	9%	2,588.40	9%	2,588.40	5,176.80
9969			9%		9%		
Total		54,236.00		4,881.24		4,881.24	9,762.48

Tax Amount (in words) : INR Nine Thousand Seven Hundred and Sixty Two and 48 Paise Only

Tax Amount (in words) : **INR Nine Thousand Seven Hundred S**
Company's GSTIN/UIN : **26AAA505755**

Company's GSTIN/UIN : 36AAAFO5758M1ZR

Company's PAN : AAAFO5758M



**Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554**

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

 Partner

Purchase Order

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03-Aug-21 12:45:59 PM



78818

16.07.21 4:16:35

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C4Z7

Supplier Details

Overseas Hardware & Tools Centre
Shop no. 2, 62-D, Happy trade centre, S.D. Road, Secunderabad

GSTIN 36AAAF05758M1ZR

040-27800734

9989000633

Doc No	78818	168827
Doc Date	20-07-2021	
Quote No	Nil	
Quote Date	20-07-2021	
SupplyType	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	4,190.00	45.00	18.00	21,754.48
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	960.00	45.00	18.00	29,905.92
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	120.00	360.00	45.00	18.00	28,036.80
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
Total Order Value ...					85,892.20
Rupees : Eighty Five Thousand Eight Hundred Ninty Two and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 40,000-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Name : _____

Date : __/__/__

Bill
0246
28/8/21
R. 63980f

Requisition Form

Name:		SUMMIT SALES LLP		Date:		14-07-2021	
Name:		SUMMIT HOUSING LLP		Time:		11:00	
				Req. No.		168827	
Material required before date:			ID No.			62660	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Non WPC Panel Door	32"x82"	✓ 30	Nos			
2	Non WPC Panel Door	26"x82"	✓ 20	Nos			
3	Non WPC Panel Door	26"x80"	✓ 10	Nos			
4	Mortise Lock		✓ 8	Nos			
5	Cylindrical Lock		✓ 48	Nos			
6	SS Hinges		✓ 120	Nos			
7	Magnetic Door Stopper		✓ 50	Nos			
8	Non WPC Panel Door	38"x80"	✓ 10	Nos			
Remarks: For Stock maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		14-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR