PURCHASE DIVISION Advice for approval for credit to supplier





Date:			H81	21		Prepare	l by:		Flemer	rdra
PO/WO no.			400	J930	7 n	PO/W	Date.		26/76),
Supplier Na	me	Vivia	lih) <u>, = = = = = = = = = = = = = = = = = = </u>	\ <u>\</u>	PO/WO	amount		653	7
Firm/Company SSLLP			P	Project			MPP2	HR		
Sl. No.		Bill No.			1	Bill Dat	e		Bill amount	-7/-
1	-	રાજે	8			261	HO,		65	5/-
2			0				9-7			<i>J</i>
3							,		. /	
4	•								/	
Amount A	– Bills	total(Excluding	g Transp	ort & H	amali Cha	rges):		•	650	J.
Sl. No.	DC.N	Ĭó		DC. Da	ite		MRN I	No.	DC matches MR	7 /
1.		~	-						□ Yes □ No	
2.									□ Yes □ No	
3.									□ Ycs □ No	
Amount B	-Other	Credits: Tran	sportatio	n charg	es					>
Amount C	-Other	Debits:								
Amount D	(D=A+	B-C) – Amou	nt to be o	redited	to the supp	olier:			65	S#
Amount E	- PO /	WO value:							6.5	5#
Amount F	– Diffe	rence (A – E):	GST-18	%						
Quantity re	eceived	as per PO/Wo)		Yes	□ Excess	received a	Short receive	d 🗆 Other (explain	ned below)
Is differen	ce betw	een PO / Bill a	cceptabl	le?	n Yes	☐ No (exp	lained be	low)		· · · · · · · · · · · · · · · · · · ·
Excess / sl	iort ma	terial received			. □ App	roved – w	ithin acce	ptable limits 🗆	No (explained be	low)
Close PO	/ W?O				₽¥es	□ No – w	ait for bal	ance material	No (explained b	elow)
		OC given (ded	uct wher	paying) 🗆 Yes	- Rs <u>.</u>	/- a No			
Payment -	- due da	ite				12	18/24			
Remarks:					1	\				
						4				
Approv	red	Purchase Officer	Purci Mana		Manag	ger	МО	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		1			09 AU					
Date		//)	·		MINISH					
Notes: 1 I	n 0000 (mount to be o		المحادث والمساور				. 1 7	FT 15 - F 1	11. 0 1 1

s: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs.

10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORI D

A Complete Solution for all your cartridge n eds

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., I ndlaguda,

Nagole, Hyderabad – 500 068, Telangana State. Tel: +! -9246215868

GSTIN: 36AVTPS1528D1ZB

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Invoice No.: 2128 Transpo						rt Mode		· · · · · · · · · · · · · · · · · · ·				
Invoice Date : 26/07/2021						Vehicle Number						
Reverse Charge (Y/N):						Date of Supply:						
State : TELANGANA	Code	e	3	6			*					
Bill to Party							SI	hip to Pa	arty			
Address: M/S. SUMMIT SALES LLP,					GATE PASS NO: 2465.							
5-4-187/3&4, 2 ND FLOOR, SOHAM N	MANSION,											
MG ROAD, SECBAD.					ļ <u>.</u>	·		·				
GST: 36ACQFS2044C1Z7.					GSTIN:						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
State: TELANGANA			Со		State :				· · · · · · · · · · · · · · · · · · ·		Code	
		.,	de									
Product Description	HSN Code	0 M	Qty.	Rate	Amount	TAXABLE VALUE	CGST			SGST	TOTAL	
					 		RATE	AMT	RATE	AMT		
HP 12A LASER TONER REFILLING	3707	-	01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40	
HP 12A LASER TONER DRUM	8443	-	01	325.00	1							
	נוייט	-	V1	343.00	325.00	58.50	9%	29.25	9%	29.25	383.50	
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Inward No: MRN No: Received By: MODIT MODIT RS. SIX HUNDRED FIFTY FOUR AND NI (RS.654.90)	NWARD 2.5 Dt: Dt: Sign	E	5	IN YAN	555.00	ADD: CGS ADD: SGS Total Amo. GST on R:	After Ta	ge	15 1	١	555.00 49.95 49.95 654.90	
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Page(s) 1 Of 1

03-08-2021 16:32:48

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



31.07.21 2:18:29

Supplier Details					
Vivid World		Doc No	70220		
204, Kubera Towers, Naraya	maguda Hudorobad	DOC NO	79320	183075	
The state of the s	magada, rryderabad.	Doc Date 26-07-2021			
COTTAL OCALITACION		Quote No Nil			
GSTIN 36AVTPS1528D1ZB		Quote Date	03-07-202	21	
6682-3161/6682-3171	92462-15868	SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos 12A	1.00	325.00	0.00	18.00	383.50
upees : Six Hundred Fifty Four and Paise Ninty Only.		Total Or	der Value	B	/ 654.90

Terms and Conditions :-

Specification /

As per details given in the quotation

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Same Day

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

Transportation

Included in the above price.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for Lateef purpose.

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Summit Sales LLP

Authorised Signatory

Contact

Accepted the above Terms And Conditions

For Vivid World

Name :

Name:

Date : ___/__/_

Requisition Form Company Name: Summit Sales LLP Date: 28-07-2021 Site & Phase: Head Office Time: Supplier Req. No. 183075 Matérial required before date: ID No. 64008 No Description Size Quantity Inward No Units Date 12 A Toner refilling 1 No 12A toner Drum 2 ŀ No 3 4 5 6 7 8 9 10 Remarks: This is for lateef printer Prepared By Suneel Approved by Sign.& Date 28-7-2021 Sign. & Date Note: On receipt of material at site write inward number and date in last 2 columns.