

PURCHASE DIVISION
Advice for approval for credit to supplier

② ③ ✓

Date: 7/8/21		Prepared by: Hemendra	
PO/WO no. 79319		PO / WO Date. 28/7/21	
Supplier Name Yuvik World		PO/WO amount 655/-	
Firm/Company 552LP		Project MPPL HB	
Sl. No.	Bill No.	Bill Date	Bill amount
1	2132	28/7/21	655/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			655/-
Sl. No.	DC No	DC. Date	MRN No.
1.	✓	—	—
2.			
3.			
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value:			655/-
Amount F – Difference (A – E): GST-18%			655/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		12/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	APPROVED MD
Sign:			09 AUG 2021
Date			MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

A Complete Solution for all your cartridge needs

GSTIN : 36AVTPS1528D1ZB

Invoice No. : 2132			Transport Mode :
Invoice Date : 28/07/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Ship to Party

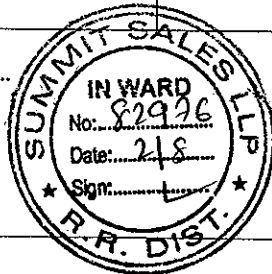
GSTIN :

State :

[illegible]

INWARD	
Inward No: 222	Dr: 28/1/21
MRN No:	Dr:
Received By: <i>Samir</i>	Sign: <i>[Signature]</i>
MODI PROPERTIES	

(RS.654.90)



GST on Reverse Charge	
-----------------------	--

654.90

Common Seal

For VIVID WORLD
Hyderabad
Authorized Signatory
Arayanag

Purchase Order

Page(s) 1 Of 1

03-08-2021 16:32:48



79319

31.07.21 2:18:25

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	79319	183073
Doc Date	28-07-2021	
Quote No	Nil	
Quote Date	03-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos 12A	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos 12A	1.00	325.00	0.00	18.00	383.50
Total Order Value . . .					654.90

Rupees : Six Hundred Fifty Four and Paise Ninty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Included in the above price.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not conforming to quality and specifications. Above order for Pavan purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : __/__/__

Requisition Form

1543

Company Name:		Summit Sales LLP		Date:		26-07-2021	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		183073	
Material required before date:				ID No.		68006	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12 A Toner refilling		1	No			
2	12A toner Drum		1	No			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for pavan printer							
Prepared By		Suneel		Approved by			
Sign. & Date		26-7-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

