

plz check Rate  
by Trapot not Tally  
the final Amount

PURCHASE DIV  
Advice for approval for ci

Barcode Missing

NOC to be taken from  
SSLLP (Lawanya-Moham)

57/08/21

|               |               |        |
|---------------|---------------|--------|
| Date:         | 7/8/21        | Prepar |
| PO/WO no.     | 76633         | PO/V   |
| Supplier Name | Sri Sai decan | PO/W   |
| Firm/Company  | SSLLP         | Projec |
| Sl. No.       | Bill No.      | Bill D |
| 1             | 007           |        |
| 2             |               |        |
| 3             |               |        |
| 4             |               |        |

Amount A - Bills total (Excluding Transport & Hamali Charges):

| Sl. No. | DC No. | DC. Date | MRN No. | DC matches MRN                                                      |
|---------|--------|----------|---------|---------------------------------------------------------------------|
| 1.      | 007    | 31/8/21  | 94579   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.      |        |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.      |        |          |         | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

|                                               |                                                                                                                                                                           |
|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Quantity received as per PO / WO              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |
| Is difference between PO / Bill acceptable?   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |
| Excess / short material received              | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |
| Close PO / W?O                                | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |
| Advance paid / PDC given (deduct when paying) | <input checked="" type="checkbox"/> Yes - Rs. 46,000/- <input type="checkbox"/> No                                                                                        |
| Payment - due date                            | 14/8/21                                                                                                                                                                   |

Remarks:

Final Bill

NO BAR CODE

|             |                  |                  |                     |    |                             |            |                  |
|-------------|------------------|------------------|---------------------|----|-----------------------------|------------|------------------|
| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts - receiver of bill | Accountant | Accounts Manager |
| Sign:       |                  |                  |                     |    |                             |            |                  |
| Date        |                  |                  | 09 AUG 2021         |    |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



# Sri Sai Decors



# 5-72/7, Ankushapur (V), Edulabad Road, Ghatkesar (M), Medchal Dist. - 501 301.

To, Summit Sales LLP  
5-4-187/3 and 4 II<sup>nd</sup> floor  
MG Road, Secunderabad  
500003

Invoice No. 007 Date: 31/7/21  
D.C. No. Date:  
Vehicle No. TS 05 UA 6053  
Party GST No. 36ACAFS2044C1Z7

| S.No. | DESCRIPTION       | HSN  | Qty. | Sq. Mtr/<br>ft | Rate  | Rs. AMOUNT              | Ps.      |
|-------|-------------------|------|------|----------------|-------|-------------------------|----------|
|       | SKIN DOOR 2 panel | 4418 |      |                |       |                         |          |
|       | 80 X 38           |      | 11   | 232.22         |       |                         |          |
|       | 82 X 32           |      | 4    | 72.88          | 114/- | 34781                   | 00       |
|       |                   |      | 15   | 305.10         |       |                         |          |
|       |                   |      |      |                |       | Total Amount Before Tax | 34781 00 |
|       |                   |      |      |                |       | CGST @ 9%               | 3130 00  |
|       |                   |      |      |                |       | SGST @ 9%               | 3130 00  |
|       |                   |      |      |                |       | IGST @ 18%              | -        |
|       |                   |      |      |                |       | Transport Charges       | 2500 00  |
|       |                   |      |      |                |       | Total Amount After Tax  | 43541 00 |

| INWARD           |                          |
|------------------|--------------------------|
| Inward No: 16704 | Dt: 31/7/21              |
| MRN No: 94529    | Dt: 31/7/21              |
| Received By:     | Sign: <i>[Signature]</i> |
| SUMMIT SALES LLP |                          |

|                    |
|--------------------|
| Certified by:      |
| <i>[Signature]</i> |
| Stores Manager     |

Invoice Value in words: *fourty three thousand five*  
Bank Details: UNION BANK OF INDIA *one only*  
A/c. No.: 327501010220087  
IFSC Code: UBIN0532754  
Branch: Ghatkesar

### Terms & Conditions:

1. Goods once sold will not be taken back.
2. Certified that the parlour given are true and correct.
3. Once the invoice has been made, alteration will not be done.

*[Signature]*  
For SRI SAI DECORS

# Purchase Order

23-Apr-21 2:39:58 PM

Original / Office Copy / Purchase Div. Copy

Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
GST No. : 36ACQFS2044C1Z7

## Supplier Details

Sri Sai Decors  
Ghatkesar, Hyderabad, Telangana-501301

GSTIN 36ACAFS3574M1ZP  
9885008785

9885008785

|            |            |        |
|------------|------------|--------|
| Doc No     | 76633      | 168616 |
| Doc Date   | 23-04-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 23-04-2021 |        |
| SupplyType | Supply     |        |

Kind Attn : Ram Mohan

Purchase Order for the Supply of following Items.

| Item Name                                                           | Qty   | Rate     | Dis% | GST   | Amount    |
|---------------------------------------------------------------------|-------|----------|------|-------|-----------|
| 1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos | 10.00 | 2,077.33 | 0.00 | 18.00 | 24,512.49 |
| 2 2360 - Carpentry - doors - Panel Doors - Others - Nos 36"x80"     | 20.00 | 2,407.00 | 0.00 | 18.00 | 56,805.20 |
| 3 2340 - Carpentry - doors - Panel Door 30 mm - 32 In x 80 In - Nos | 5.00  | 2,027.00 | 0.00 | 18.00 | 11,959.30 |
| Total Order Value ...                                               |       |          |      |       | 93,276.99 |

Rupees : Ninty Three Thousand Two Hundred Seventy Six and Paise Ninty Nine Only.

## Terms and Conditions :-

Specification / Brand Mango wood frame, parical board filling, masonite skin both side, two panel door, Rate per sft is Rs. 114+18% GST.

Payment Terms 50% Advance balance after delivery

Tax Included in the above prices

Delivery Date With in 7 days

Delivery Location Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty One year replacement warranty for doors if found defective or the skin peel off

Advance Paid Rs.46,000-00, by cheque.....dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications, Damages in suppliers account, above order stock

Completion Date Nil

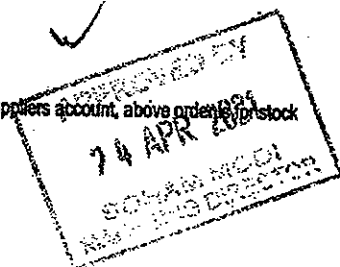
Measurment Nil

Security Nil

Remarks Nil

## For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ For MDs approval and post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other



For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Sri Sai Decors

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_/ \_/ \_

Contact :-

# Requisition Form

| Company Name:                          |                  | SUMMIT SALES LLP   |          | Date:        |           | 20.04.2021 |  |
|----------------------------------------|------------------|--------------------|----------|--------------|-----------|------------|--|
| Project & Phase:                       |                  | SUMMIT HOUSING LLP |          | Time:        |           | 04:00      |  |
| Supplier:                              |                  |                    |          | Req. No.     |           | 168616     |  |
| Material required before date:         |                  |                    |          | ID No.       |           | 65635      |  |
| No                                     | Description      | Size               | Quantity | Units        | Inward No | Date       |  |
| 1                                      | Panel Doors      | 32"x82"            | 10       | nos          |           |            |  |
| 2                                      | Panel Doors      | 38"x80"            | 20       | nos          |           |            |  |
| 3                                      | Panel Doors      | 32"x80"            | 05       | nos          |           |            |  |
| 4                                      | Hinges           |                    | 80       | nos          |           |            |  |
| 5                                      | Cylindrical lock |                    | 48       | nos          |           |            |  |
| 6                                      | Mortise Lock     |                    | 08       | nos          |           |            |  |
| 7                                      | Door Stoppers    |                    | 50       | nos          |           |            |  |
| 8                                      |                  |                    |          |              |           |            |  |
| 9                                      |                  |                    |          |              |           |            |  |
| 10                                     |                  |                    |          |              |           |            |  |
| 11                                     |                  |                    |          |              |           |            |  |
| Remarks: For Stock Maintenance Purpose |                  |                    |          |              |           |            |  |
| Prepared By                            |                  | BHAVANI            |          |              |           |            |  |
| Sign & Date                            |                  | 20.4.2021          |          | Sign. & Date |           |            |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**APPROVED BY**  
22 APR 2021  
SOHAM MODI  
MANAGING DIRECTOR