

PURCHASE DIVISION
Advice for approval for credit to supplier

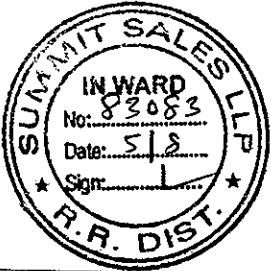
Date: 6/8/21		Prepared by: MEENURA	
PO/WO no. 79245		PO / WO Date. 2/8/21	
Supplier Name Jain Srilaxmi CWA Block		PO/WO amount 5,015/-	
Firm/Company SS LLP		Project SR LLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	012	3/8/21	5,015/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			5,015/-
Sl. No.	DC No.	DC. Date	MRN No.
1.	012	3/8/21	94653
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			5,015/-
Amount E - PO / WO value:			5,015/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		12/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

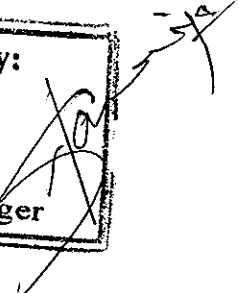
JAI SRI RAMA COVERBLOCKS And Tiles

Plot No: 266, Near Ice Factory, Gandimaisamma X Road,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

ToM/SSummit sales LLP-4- 187/3&4, 11nd floor, MG road, secundrabad. 500003 GSTIN - 36ACQFS2044C1Z7		INVOICE NO:012 INVOICEDATE: 03-08-2021 GST: 36NJZPS4941H1Z1 DOCNO :79245			
S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	5000	0.85	4250.00
TOTAL AMOUNT					4250.00
SGST 9%					382.50
CGST 9%					382.50
GRAND TOTAL					5015.00
ThankingYou,				YoursFaithfully FOR JAI SRI RAMA COVER BLOCKS  Proprietor	

INWARD	
Inward No: 16216	Di: 3/8/21
MRN No: 94653	Di: 3/8/21
Received By:	Sign: 
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1.

02-08-2021 3:33:17 PM



79245

py

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

31.07.21 2:16:54

Supplier Details

Jai Sri Rama CoverBlocks and Tiles
Plot .no.266, Near Ice Factory Gandimaisamma Road, Bowrampet,
RangaReddy

GSTIN 36NJZPS4941H1z1
9618242689

Doc No	79245	168882
Doc Date	02-08-2021	
Quote No	Nil	
Quote Date	02-08-2021	
SupplyType	Supply	

Kind Attn : Mr.RaghuPathi Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6094 - Miscellaneous - Spacers - Other - nos	5,000.00	0.85	0.00	18.00	5,015.00
Total Order Value . . .					5,015.00

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Jai Sri Rama CoverBlocks and Tiles**

Name : _____

Date : ____/____/____

1550

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		30-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		10:00AM	
Supplier				Req. No.		168882	
Material required before date:						ID No.	
						68046	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Spacers All In One-RCC	792x5	5000	Nos			
Remarks: For Stock maintenance Purpose							
Prepared By		Bhavani					
Sign. & Date		30-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

