PURCHASE DIVISION
Advice for approval for credit to supplier

(8)

Date:	6/8/21	Prepared by:	HEMENDRA
PO/WO no.	79239	PO / WO Date.	2/8/21
Supplier Name	Santosh Tarpaulin	PO/WO amount	10,705/-
Firm/Company	SSLLP	Project	SL LLP

Sl. No.	Bill No.	Bill Date	Bill amount
1	057	3/8/21	10,705/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,705/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	057	3/8/21	94654	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B =Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,705/-
Amount E – PO / WO value:	10,705/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	12/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	APPROVED 05 AUG 2021 MANISH PARIKH	[signature]				
Date							

Notes: 1. In case amount to be credited to supplier and the PO total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No:**057** Invoice Date: 03/08/2021 P.O.No.79239/168884 P.O.Date: 02.08.2021

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	HDPE TARPAULIN SIZE 18ftX12ft 10 NOS ✓	3926	2160 SFT	@1.40/-	3,024.00
2	HDPE TARPAULIN SIZE 24ftX18ft 10 NOS ✓	3926	4320 SFT	@ 1.40	6,048.00

Rupees in words TEN THOUSAND SEVEN HUNDRED FOUR AND NINTYSIX PAISE ONLY	**Total ::**	**9,072.00**
	CGST @ 9%	**816.48**
	SGST @ 9 %	**816.48**
	IGST 18% ::	
	Grand Total ::	**10,704.96**
Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**	

SUMMIT SALES LLP
INWARD
No: 83084
Date: 5/8
Sign:
R.R. DIST.

SANTHOSH TARPAULIN

INWARD		
Inward No: 16717	Dt: 3/8/21	
MRN: 94654	3/8/21	
Received By:	Sign:	8
SUMMIT SALES LLP		

Certified by:

Stores Manager

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

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Invoice Date: 03/08/2021
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IGST 18% ::	
Grand Total ::	**10,704.96**

Receiver Signature & Seal

SUMMIT SALES LLP
IN WARD
No: 83080
Date: 5/8
Sign:
R.R. DIST.

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD	
Inward No: 16717	Dt: 3/8/21
MRN No: 94654	Dt: 3/8/21
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

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79239
31.07.21 2:16:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	79239	168884
	Doc Date	02-08-2021	
	Quote No	Nil	
	Quote Date	02-08-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *10 nos*	2,160.00	1.40	0.00	18.00	3,568.32
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *10 nos*	4,320.00	1.40	0.00	18.00	7,136.64
					Total Order Value . . .	**10,704.96**

Rupees : Ten Thousand Seven Hundred Four and Paise Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 05/08/2021

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	30-07-2021
Supplier		Time:	10:00AM
Material required before date:		Req. No.	168884
		ID No.	68048

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Teflon Tapes 79238		500	Nos		
2	Gova Rope 79237		30	Bundles		
3	Plastic Blue Sheet	12x18	2160	sft		
4	Blue Sheet 79239	24x18	4320	sft		
5	Car		30	Nos		
6	Dolls		30	Nos		
7	Spade With Handle		20	Nos		
8	Safety Belt 1/2 Body 79240		30	Nos		
9	Permanent Marker- Blue		20	Nos		
10	Highlighter		20	Nos		
11	Paper	A4	50	Bundles		
12	Binder Clips	19mm	24	Nos		
13	Binder Clips	25mm	24	Nos		
14	Binder Clips	32mm	24	Nos		
15	Plastic Scale		20	Nos		
16	CD Marker- Blue		20	Nos		
17	CD Marker-Black		10	Nos		
18	CD Marker-Red		10	Nos		
19	CD Marker-Green		10	Nos		
20	Stapler	Big	5	Nos		
21	Stapler	Small	20	Nos		
22	Safety Indication Ribbon		10	Nos		
23	Blue Pens-Ordinary		200	Nos		
24	Red Pens-Ordinary		100	Nos		
25	Cello Pens-Blue		100	Nos		

APPROVED BY
31 JUL 2021
SOHAM MODI
MANAGING DIRECTOR