

PURCHASE DIVISION
Advice for approval for credit to supplier

(e) ✓/40

Date:		5/8/21		Prepared by:		PRABHAKAR	
PO/WO no.		78542		PO / WO Date.		13/7/21	
Supplier Name		SSLHP		PO/WO amount		2,542.40/-	
Firm/Company		GURC		Project		Imnopolis	
Sl. No.	Bill No.	Bill Date	Bill amount				
1	18549	28/7/21	2542.40/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2542.40/-				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	15837	28/7/21	94437	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges			—				
Amount C –Other Debits :			—				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2542.40/-				
Amount E – PO / WO value:			2542.40/-				
Amount F – Difference (A – E): GST-18%			—				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No					
Payment – due date		9/8/21					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-07-2021

Customer Details				Invoice No.	18549			
GV Research Centres Pvt Ltd				Invoice Date.	28-07-2021			
Sy no, 542, Genome Valley, Thurkapally				PO No.	78542			
				PO Date.	13-07-2021			
				Req ID	67479			
				Req Date	12-07-2021			
GSTIN : 36AAHCG4562D1ZP				Loc Req No	163617			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00	
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	12	8.40	
3								
4								
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6								
7								
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9								
10								
11								
12								
13								
14								
15								
	IGST	CGST	SGST	Total Taxable Amount			2,270.00	272.40
		136.20	136.20	Total Invoice Amount			2,542.40	

Rupees : Two Thousand Five Hundred Fourty Two and Paise Fourty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 28-07-2021

Customer Details		DC No.	15837
GV Research Centres Pvt Ltd		DC Date.	28-07-2021
Sy no, 542, Genome Valley, Thurkapally		PO No.	78542
		PO Date.	13-07-2021
		Req ID	67479
GSTIN : 36AAHCG4562D1ZP		Req Date	12-07-2021
		Loc Req No	163617
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	7560 - Stationery - other - Pen - NA - nos	9608	20
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order



78542

2.07.21 11:10:50

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13-07-2021 12:52:53

Original

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No 78542 163617

Doc Date 13-07-2021

Quote No Nil

Quote Date 13-07-2021

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

SupplyType Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2 7560 - Stationery - other - Pen - NA - nos Blue	20.00	3.50	0.00	12.00	78.40
Total Order Value . . .					2,542.40

Rupees : Two Thousand Five Hundred Fourty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : _____

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: GVRC		Date: 12.07.2021				
Site & Phase: INNOPOLIS		Time: 14:51				
Supplier:		Req. No. 163617				
Material required before date:		ID No. 67479				
No	Description	Size	Quantity	Units	Inward No	Date
1	White papers	A4	10	Pkts		
2	Blue pens	-	20	Nos-		
3						
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7						
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11						
12						
Remarks For office staff use purpose.						
Prepared By: J Soundarya		Approved by: G Venkatesh				
Sign & Date: 12.07.2021		Sign. & Date: 12.07.2021				

Note: On receipt of material at site write inward number and date in last 2 columns.



APPROVED

13 JUL 2021

P. PRABHAKAR
Sr. MANAGER PURCHASE



APPROVED BY

12 JUL 2021

G. Venkatesh
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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INWARD	
Inward No: 9343	Dt: 28/7/21
MRN No: 94437	Dt: 7
Received By:	Sign:
G.V.R.C. PVT. LTD.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction