PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/21	Prepared by:	Prabhakar. P
PO/WO no.	77878	PO / WO Date.	21/6/21
Supplier Name	Summit Sales LLP	PO/WO amount	2244.36
Firm/Company	MR Pocharam LLP	Project	NGH.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18578	29/7/21	287.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			287.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15866	29/7/21	94533	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	287.80
Amount E – PO / WO value:	2244.36
Amount F – Difference (A – E):	1957.00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	9/8/21
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		5/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	18578
Nilgiri Heights, Pocharam	Invoice Date.	29-07-2021
	PO No.	77878
	PO Date.	21-06-2021
	Req ID	66662
GSTIN : 36ABIFM1836H1Z7	Req Date	14-06-2021
	Loc Req No	181596

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7572 - Stationery - other - Punch - 16mm - nos		2	65.00	130.00	18	23.40
2	7528 - Stationery - other - Fevistick - NA - nos	9608	6	20.00	120.00	12	14.40
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IGST	CGST	SGST				
	18.90	18.90	Total Taxable Amount	250.00		37.80
			Total Invoice Amount	287.80		

Rupees : Two Hundred Eighty Seven and Paise Eighty Only.

SUMMIT SALES LLP
IN WARD
No: 8288
Date: 20/12
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Nilgiri Heights, Pocharam	DC Date.	29-07-2021
	PO No.	77878
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for Summit Sales LLP

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Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 21-06-2021 4:11:19 PM

77878
19.06.21 11:30:41

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	77878	181596
	Doc Date	21-06-2021	
	Quote No	nill	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-06-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4071 - Consumables - Wiper - Other - nos	4.00	95.00	0.00	18.00	448.40
2	7572 - Stationery - other - Punch - 16mm - nos	4.00	65.00	0.00	18.00	306.80
3	9561 - Tools - Scissors - other - nos	2.00	55.00	0.00	18.00	129.80
4	7528 - Stationery - other - Fevistick - NA - nos	6.00	20.00	0.00	12.00	134.40
5	7533 - Stationery - other - Highlighter - NA - nos	3.00	20.00	0.00	12.00	67.20
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
7	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
8	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
9	4059 - Consumables - Surf Detergent Powder - NA - kgs	6.00	24.00	0.00	18.00	169.92
					Total Order Value . . .	**2,244.36**

Rupees : Two Thousand Two Hundred Fourty Four and Paise Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Heights pocharam Phone. 9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

Part Delivery

Invoice no: 17926
Date: 26/6/21
Amount 1956.56.
Invoice no: 18578
Date: 29/7/21
Amount: 287.80.

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 22/06/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	14.06.2021
Site & Phase :	Niligiri Heights	Time:	11:20
Supplier:	SSLLP	Req. No.	181596
Material required before date:		ID No.	66662

No	Description	Size	Quantity	Units	Inward No	Date
1	**wipper**	std	4	No's		
2	Punch machine	small	4	No's		
3	ceaser	medium	2	No's		
4	Fevi kick	std	6	No's		
5	gum	std	3	No's		
6	Bambay brooms	big	6	No's		
7	White cloth	std	1	dozen		
8	phinyle	std	6	No's		
9	surf	500ml	6	No's		
10						

Remarks:for staff office use purpose

Prepared By	P.sneha	Approved by	APPROVED 21 JUN 2021
Sign.& Date	14.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

77878

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

...J' Realty Pocharam LLP

Nilgiri Heights, Pocharam

GSTIN : 36ABIFM1836H1Z7

DC No.	15866
DC Date.	29-07-2021
PO No.	77878
PO Date.	21-06-2021
Req ID	66662
Req Date	14-06-2021
Loc Req No	181596

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INWARD
Inward No: 10246 Dt: 29/07/21
MRN No: 94533 Dt: 30/7/21
Received By: Bhole Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 72611
Date: 2/12
Sign:
R.R. DIST

Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD	
Inward No: 10246	Dt: 29/07/21
MRN No: 914533	Dt: 30/7/21
Received By: Bhola	Sign:
NILGIRI HEIGHTS	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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INWARD
Inward No: 0246 Dt: 29/07/21
MRN No: 945333 Dt: 30/7/21
Received By: Bhola Sign:
NILGIRI HEIGHTS

IGST	CGST	SGST	Total Taxable Amount	250.00	37.80
	18.90	18.90	Total Invoice Amount	287.80	

Rupees : Two Hundred Eighty Seven and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

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