PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/21	Prepared by:	Prabhakar. P
PO/WO no.	78104	PO / WO Date.	29/6/21
Supplier Name	Summit Sales LLP	PO/WO amount	12,077.20
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18484	24/7/21	1475-00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1475-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15778	24/7/21	94396	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1475-00
Amount E – PO / WO value:	12,077.20
Amount F – Difference (A – E):	10,602.00
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	9/8/21
Remarks:	— Part Delivery —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		5/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	18484
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	24-07-2021
	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10	125.00	1,250.00	18	225.00
2							
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8							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,250.00		225.00
	112.50	112.50	Total Invoice Amount	1,475.00		

Rupees : One Thousand Four Hundred Seventy Five Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82697
Date: 24/7
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	15778
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	24-07-2021
	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
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M. [illegible signature]

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	15778
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	24-07-2021
	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
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	Description of Goods	HSN/SAC	Qty
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17055 INWARD

Inward No 4055 Dt: 26/7/21

MRN No 9396 Dt: 27/7/21

Received By: Sign: Nijam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP

IN WARD

No: 72936

Date: 28/7

Sign:

R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	15778
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	24-07-2021
	PO No.	78104
	PO Date.	29-06-2021
	Req ID	67007
GSTIN : 36AABCM4761E1ZM	Req Date	25-06-2021
	Loc Req No	177757

	Description of Goods	HSN/SAC	Qty
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	10
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

17055 INWARD	
Inward No: 17055	Dt: 26/7/21
MRN No: 19396	Dt: 27/7/21
Received By:	Sign: 11:30am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	18484
Invoice Date.	24-07-2021
PO No.	78104
PO Date.	29-06-2021
Req ID	67007
Req Date	25-06-2021
Loc Req No	177757

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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IGST	CGST	SGST				
			Total Taxable Amount	1,250.00		225.00
	112.50	112.50	Total Invoice Amount	1,475.00		

Rupees : One Thousand Four Hundred Seventy Five Only.

17055 INWARD
Inward No: 17055 Dt: 26/7/21
MRN No: 91996 Dt: 24/7/21
Received By: Sign: Nisam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1 29-06-2021 5:21:42 PM

78104
24.06.21 12:06:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	78104	177757
	Doc Date	29-06-2021	
	Quote No	Nil	
	Quote Date	29-06-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	9.00	0.00	18.00	2,124.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	200.00	10.00	0.00	0.00	2,000.00
3	6023 - Miscellaneous - GI- Bucket - other - nos	20.00	125.00	0.00	18.00	2,950.00
4	2148 - Carpentry - hardware - Plastic gampa - other - nos	20.00	140.00	0.00	18.00	3,304.00
5	9570 - Tools - Spade with handle - NA - nos	12.00	120.00	0.00	18.00	1,699.20
					Total Order Value . . .	**12,077.20**

Rupees : Twelve Thousand Seventy Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part Bill Recived @
B.NO :- 17973
Dt :- 30/6/2021
Amount :- 10,602/-
Bal. Amt :- 1475/-
Kavitha 2/7/21.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25.06.2021
Site & Phase :	May Flower Platinum	Time:	10:40
Supplier		Req.No.	177757
Material required before date:	29.06.2021	ID No.	67007

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	200	No's		
2	Bombay Brooms-Small 78104	Std	200	No's		
3	GI Bucket	Std	20	No's		
4	Bombay Brooms-Big	Std	10	No's		
5	Viper Stick	Std	06	No's		
6	Moping Stick	Std	06	No's		
7	Plastic Bucket	Std	06	No's		
8	Plastic Mug	Std	06	No's		
9	Dust pad	Std	06	No's		
10	Dettol hand wash	Std	10	No's		
11	Dettol liquid	Std	06	No's		
12	Odonil	Std	06	No's		
13	Room freshener	Std	06	No's		
14	Vim bar	Std	06	No's		
15	Surf	Std	10	No's		
16	Gumpa	Std	20	No's		
17	Spade -Handle	Std	12	No's		

Remarks: Towards Office and Site use purpose.

Prepared By	K.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	25.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.