PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 05/8/21 | Prepared by: | BHAVANI |
| PO/WO no. | 78175 | PO / WO Date. | 30/6/21 |
| Supplier Name | SSLLP | PO/WO amount | 25,725/- |
| Firm/Company | MPPL | Project | Green towers. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18627 | 03/8/21 | 10,290/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 10,290/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15907 | 3/8/21 | — | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 10, 290 |
| Amount E – PO / WO value: | | | | 25,725 |
| Amount F – Difference (A – E): GST-18% | | | | 15,435 |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ ~~Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 9/8/21 |
| Remarks: | Final Bill ; material Received by meenakshi |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Bavani | | | | | | |
| Date | 5/8/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Properties Pvt Ltd | Invoice No. | 18627 |
| Green Towers, Begumpet, Hyderabad | Invoice Date. | 03-08-2021 |
| | PO No. | 78175 |
| | PO Date. | 30-06-2021 |
| | Req ID | 67117 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 30-06-2021 |
| | Loc Req No | 182974 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - | | 4 | 2180.08 | 8,720.32 | 18 | 1,569.66 |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
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| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 8,720.32 | | 1,569.66 |
|---|---|---|---|---|---|---|
| | 784.83 | 784.83 | Total Invoice Amount | 10,289.98 | | |

Rupees : Ten Thousand Two Hundred Eighty Nine and Paise Ninty Eight Only.

SUMMIT SALES LLP
IN WARD
No: 8302?
Date: 4/8
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

 05-07-2021 12:18:08

# Purchase Order

... Copy / Purchase Div.Copy

78175
24.06.21 12:06:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 78175 | 182974 |
| **Doc Date** | 30-06-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 05-06-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - buckets | 10.00 | 2,180.08 | 0.00 | 18.00 | 25,724.94 |
| | | | | | **Total Order Value . . .** | **25,724.94** |

Rupees : Twenty Five Thousand Seven Hundred Twenty Four and Paise Ninty Four Only.

Terms and Conditions :-

Part Bill received @
18197 - 9/7/21 - 15,435
Bal amount; 10,290
16/7/21

| | |
|---|---|
| **Specification /** | Items shall be of 'Altek - NCL' Brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Same day. |
| **Delivery Location** | Greens Towers<br>Begumpet Main Road, Hyd. Opp. Hyderabad Public School.<br>Phone. 66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Included |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for 3rd floor purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 07/07/2021

Contact . .

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Momary

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MPPL | Date: | 30/06/2021 |
| Site & Phase : | Green towers | Time: | 30-06-21 |
| Supplier | | Req. No. | 182985 |
| Material required before date: | Urgent | ID No. | 67134 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Texture bags | Std | 50 | bags | | |
| 2 | Ace white paint exterior | 20 lts | 10 | nos | | |
| 3 | | | | | | |
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Remarks : Towards 3rd floor purpose

| | | | |
|---|---|---|---|
| Prepared By | Meenakshi | Approved by | |
| Sign.& Date | 30/06/2021 | Sign. & Date | |

APPROVED BY
01 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Properties Pvt Ltd | DC No. | 15907 |
| Green Towers, Begumpet, Hyderabad | DC Date. | 03-08-2021 |
| | PO No. | 78175 |
| | PO Date. | 30-06-2021 |
| | Req ID | 67117 |
| GSTIN : 36AABCM4761E1ZM | Req Date | 30-06-2021 |
| | Loc Req No | 182974 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6501 - Paints - ACE External Emulsion - 20ltrs - buckets | | 4 |
| 2 | | | |
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| 30 | | | |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Conforming mail.

From: meenakshi.n . (meenakshi.n@modiproperties.com)

To: purchase@modiproperties.com

Cc: meenakshi.n@modiproperties.com

Date: Friday, August 6, 2021, 12:38 PM GMT+5:30

To,
Purchase Team,
PO no -78924
PO no -78175
PO no -78686
Above material received.

Regards,
Meenakshi.N