PURCHASE DIVISION Advice for approval for credit to supplier



Date: 13/8/21		12/21	Prepared by:				MOUNIKA					
PO/WO no.		79652			PO / WO Date.			9/8/21				
Supplier Na	Supplier Name Vivid world				PO/WO amount				6541-			
Firm/Comp	any	Summi	+ Saley 1	lp	Project			Head office				
Sl. No.		Bill No.			Bill Date				Bill amount			
1		214	D		9/8/21				654/-			
2									1			
3												
4												
Amount A	- Bills 1	total(Excludin	ng Transport & Ha	mali Charg	ges):				6541	_		
Sl. No.	DC .N	О	DC. Dat	e	100000	M	IRN No	D.	DC matches MRN			
1.									□ Yes □ No			
2.									□ Yes □ No			
3.									□ Yes □ No			
Amount B –Other Credits: Transportation charges				S								
Amount C -Other Debits :									-			
Amount D	(D=A+	B-C) – Amou	int to be credited to	o the suppli	ier:				65 U	1		
Amount E	- PO / V	WO value:							654	1-		
Amount F	- Differ	rence (A – E)	: GST-18%	,								
Quantity re	ceived	as per PO /W	O	□ Yes □	✓ Yes □ Excess received □ Short received □ Other (explained below)							
Is difference	e betwe	een PO / Bill	acceptable?	☐ Yes ☐ No (explained below)								
Excess / sh	ort mat	erial received		☐ Approved – within acceptable limits ☐ No (explained below)								
Close PO /	W?Ô			☐ Yes ☐ No – wait for balance material ☐ No (explained below)								
Advance p	aid / PD	C given (ded	luct when paying)	□ Yes – Rs. /- No								
Payment – due date				1	16/8/21							
Remarks:						1						
					A							
Approve	ed	Purchase Officer	Purchase Manager	Procureme Manager	1	МΙ)	Accounts – receiver of bill	Accountant	Accounts Manager		
Sign:		8	1	7								
Date	13	3/8/2/	7882									

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda, Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN: 36AVTPS1528D1ZB

Nagole, Hydei	rabau –	GS'	TIN:	36AVIP	S1528D1ZE	3					
		T	AX	INV	OICE						
					Transport	Mode:				3	
Invoice No.: 2140					Vehicle N				-		
Invoice Date :09/08/2021					Date of Si	upply :					
Reverse Charge (Y/N):	Code		36					in to Dar	·+ · /	í	
State : TELANGANA Bill to Party							THE RESERVE OF THE PARTY OF THE	ip to Par	ty		
Address: M/S. SUMMIT SALES LLP , 5-4-187/3&4, 2 ND FLOOR, SOHAM MANS	ION,				GATE PAS	5 NO:297	0				
MG ROAD, SECBAD.					GSTIN:						
GST: 36ACQFS2044C1Z7.			Cal		State :						Code
State: TELANGANA			Co de		State.						TOTAL
Product Description	HSN	U	Qty.	Rate	Amount	TAXABLE VALUE	CGST		S	GST	TOTAL
Florance Description	Code	O M				VALUE	RATE	AMT	RATE	AMT	
				220.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER REFILLING	3707		01	230.00				20.25	9%	29.25	383.50
HP 12A LASER TONER DRUM	843		01	325.00	325.00	58.50	9%	29.25	970	27.23	363.30
		+									
		1000000						-			
INWARD	77800000	- Arthur									
inward No. 269 Dt.	9/08	14									
MRN No: Dt:		-									
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					555.00	99.90					654.9
											555.0
						100.00	CT 09/				49.9
			. /	ST S	AM	ADD :CG	151 9%				
RS. SIX HUNDRED FIFTY FOUR AND NINTY	PAISE	ON	LY		160	ADD: SG	ST 9%				49.9
(RS654.90)			15	No. 83	372 / [Total Am	ount After	Тах			654.
			100	Date: 13	S 0	GST on	Reverse Ch	narge	200 SAN almost		
			1	7.0	15:11			//:	TORI	10	
0.10.10	Т			1.			Certified tha	at the particu	ars given a	above are tru	ie and corre
Bank Details	-							FOE	ίι∧ħϰ⁄ <u>⁄</u>	ORLD	
Bank Name : INDIAN BANk		1						15	1400	J/5/	
Branch : Narayanguda Branch) V							* Na	ayac	
Bank A/C : 406746378		and the second second second	Co	ommon Seal				Authò	rized Si	gnatory	
Bank IFSC : IDIB000N015											

Purchase Order

Page(s) 1 Of 1

13-08-2021 16:06:41

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



12.08.21 2:06:06

Supplier Details					
Vivid World		Doc No	79652	183106	
204, Kubera Towers, Narayana	aguda, Hyderabad.	Doc Date 09-08-2021			
		Quote No			
GSTIN 36AVTPS1528D1ZB		Quote Date	09-08-202	21	
6682-3161/6682-3171	92462-15868	SupplyType	Supply		

Kind Attn: Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
		Total O	der Valu	e	654.90

Terms and Conditions :-

Specification / As per details given in the quotation

After Delivery & Production of bill **Payment Terms**

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay Nil

Included in the above price. **Transportation**

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right items not conforming to quality and specifications. Above order for Pavan purpose.

Completion Date

Nil Nil

Measurment Security

Nil

Remarks

For Summit Sales LLP Authorised Signatory

Contact -

Accepted the above Terms And Conditions

For Vivid World

() /2	•
Name :	Name :

Date : __/__/__

Requisition Form

			Requisi	tion Foi	rm				
Company Name: Summit Sales LLP			ales LLP	Date:			09-08-2021		
Site & Phase : Head Office			ice	Time:					
Supp	lier			Req. N	Vo.		183106		
Material required before date:				ID No			68404		
No	Descr	iption		Size	Quantity	Units	Inward No	Date	
1	12A toner refilling				1	No			
2	12A toner Drum				1	No			
3									
4	4	016							
5		965							
6									
7		an antique de contrata de c							
8						SPR	ONER		
9							116 2021		
10					101	19 -	AKARSE		
Rem	arks: This is for pavan					PPR	GER PURCHA		
Prep	Prepared By Suneel			Appro	oved by	Sr. MAN	and the same of th		
Sign.& Date 09-8-2021			1	Sign.	& Date				
AT .	. Oi-t - Cti-1 -t -:		1	1 - 1 - 1 0	- 1				

Note: On receipt of material at site write inward number and date in last 2 columns.