PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/8/21	Prepared by:	Mounika
PO/WO no.	79653	PO / WO Date.	9/8/21
Supplier Name	vivid ward	PO/WO amount	390/-
Firm/Company	modi farm House	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	2141	9/8/2021	390/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			390/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	390/-
Amount E – PO / WO value:	390/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	16/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	13/8/21	13/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs
Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868
GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2141			Transport Mode :
Invoice Date :09/08/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MODI FARM HOUSE , 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD.			GATE PAS NO:2976
GST:			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
HP 12A LASER TONER PCR	843		01	100.00	100.00	18.00	9%	9.00	9%	9.00	118.00
					330.00	59.40					389.40
											330.00

INWARD
Inward No: 270 Dt: 09/08/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS. THREE HUNDRED EIGHTY NINE AND FORTY PAISE ONLY.

(RS .389.40)

ADD :CGST 9%	29.70
ADD: SGST 9%	29.70
Total Amount After Tax	389.40
GST on Reverse Charge	

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 83371 Date: 13/8 Sign:

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

SL

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

Purchase Order

 13-08-2021 16:06:41 Ori

79653
12.08.21 2:06:06

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details			
Vivid World	**Doc No**	79653	183105
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	09-08-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	09-08-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	1.00	230.00	0.00	18.00	271.40
2	3522 - Computers and Peripherals - Toner drum - NA - nos *Toner PCR*	1.00	100.00	0.00	18.00	118.00
				Total Order Value . . .		**389.40**

Rupees : Three Hundred Eighty Nine and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Farm House (Hyderabad) LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Vivid World***

Name :

Date : __/__/____

1108

Requisition Form

Company Name:	Modi Farm House	Date:	09-08-21
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183105
Material required before date:		ID No.	68406

No	Description	Size	Quantity	Units	Inward No	Date
1	12A refilling		1	No		
2	12a toner PCR		1	No		
3						
4						
5	79653					
6						
7						
8						
9						
10						

Remarks: This is for HO

Prepared By	K.Suneel	Approved by	APPROVED 09 AUG 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	09-08-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/8/21	Prepared by:	MOUNIKA
PO/WO no.	79656	PO / WO Date.	9/8/21
Supplier Name	Vivid world	PO/WO amount	1740.50/-
Firm/Company	Modi properties pvt Ltd	Project	mayflower platino
Sl. No.	Bill No.	Bill Date	Bill amount
1	243	9/8	1740.50/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1740.50/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1740.50/-
Amount E – PO / WO value:	1740.50/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	27/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika	[signature]					
Date	13/8/21	14/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2143			Transport Mode :
Invoice Date :09/08/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MODI PROPERTIES PVT LTD , (MAY FLOWER PLATINUM- MALLAPUR SITE) 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAD, SECBAD.			GATE PAS NO:2976
GST: 36AABCM4761E1ZM			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		05	230.00	1150.00	207.00	9%	103.50	9%	103.50	1357.00
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					1475.00	265.50					1740.50
											1475.00

INWARD
Inward No 7220 Dt: 10/8/21
MRN No: Dt:
Received By: Sign: Nizam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

RS. ONE THOUSAND SEVEN HUNDRED FORTY AND FIFTY PAISE ONLY....

(RS .1740.50)

ADD :CGST 9%	132.75
ADD: SGST 9%	132.75
Total Amount After Tax	1740.50
GST on Reverse Charge	

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83369
Date: 13/8
Sign:

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Hyderabad Narayanaguda

Purchase Order

 13-08-2021 16:06:41 Or

79656
12.08.21 2:06:06

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vivid World	**Doc No**	79656	177893
204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc Date**	09-08-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	09-08-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos	5.00	230.00	0.00	18.00	1,357.00
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**1,740.50**

Rupees : One Thousand Seven Hundred Fourty and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Contact :

Accepted the above Terms And Conditions

For ***Vivid World***

Name :

Date : __/__/____

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Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	06.08.2021
Site & Phase :	May Flower Platinum	Time:	10;50
Supplier		Req.No.	177893
Material required before date:	09.08.2021	ID No.	68229

No	Description	Size	Quantity	Units	Inward No	Date
1	Hp lazer jet [Refilling]	Std	05	Nos		
2						
3						
4						
5	79656					
6						
7						
8						
9						
10						

APPROVED
12 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	06.08.2021	Sign. & Date	

Note: