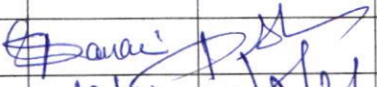


PURCHASE DIVISION
Advice for approval for credit to supplier

(2) ✓ (E)

Date:		14/8/21		Prepared by:		BHAVANI	
PO/WO no.		76933		PO / WO Date.		5/5/21	
Supplier Name		Swastik Commercial Corporation		PO/WO amount		7050	
Firm/Company		MPPCL		Project		H0	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	243/2021-22	5/6/21		7050			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						7050	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	—	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						7050	
Amount E – PO / WO value:						7050	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____ / ☒ No				
Payment – due date			16/8/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	14/8/21	14/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

State Name : Telangana, Code : 36

Terms of Delivery

Destination

MODI PROPERTIES PVT. LTD.
INWARD
No: 82062
Date: 5/7
Sign: L
SEC'BAD

1,075.42

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

13-08-2021 17:23:44

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Swastik Commercial Corporation 3561/3, (7-2-626), R.P.Road, Secunderabad. GSTIN 36AEMPJ3074R1ZS 27707596 27705974 9848178680	Doc No	76933	182833
	Doc Date	05-05-2021	
	Quote No	Nil	
	Quote Date	30-07-2020	
	SupplyType	Supply	

Kind Attn : Mohanlal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4766 - Electrical - other - Pedestral Fan - others - nos	3.00	2,350.00	0.00	0.00	7,050.00
Total Order Value . . .					7,050.00
Rupees : Seven Thousand Fifty Only.					

Terms and Conditions :-

Specification /	All items shall be of 'CG' brand, High FloLG 16" model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1yr
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above orderfor accounts and cr dept purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Bill not received
Specil
14/08/2021

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : 

Contact :-

Accepted the above Terms And Conditions

For **Swastik Commercial Corporation**

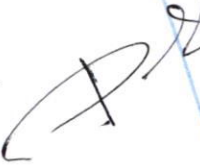
Name : _____

Date : __/__/__

Requisition Form

Company Name:		MPPL		Date:		04-05-2021	
Site & Phase :		Head office		Time:		11:10	
Supplier				Req. No.		182833	
Material required before date:			Urgent		ID No.		65873
No	Description	Size	Quantity	Units	Inward No	Date	
1	pedastal fans	std	03	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks : towards accounts and CR area requires.							
Prepared By		Meenakshi. N		Approved by			
Sign.& Date		04-05-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.


APPROVED
7 MAY 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE