

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/8/21		Prepared by:		BHAVANI																									
PO/WO no.		79263		PO / WO Date.		21/8/21																									
Supplier Name		SSUP		PO/WO amount		1410																									
Firm/Company		MPPL		Project		H0																									
Sl. No.	Bill No.	Bill Date		Bill amount																											
1	18628	31/8/21		1410																											
2																															
3																															
4																															
Amount A – Bills total(Excluding Transport & Hamali Charges):						1410																									
Sl. No.	DC .No	DC. Date		MRN No.		DC matches MRN																									
1.	15908	31/8/21		-		☐ Yes ☐ No																									
2.						☐ Yes ☐ No																									
3.						☐ Yes ☐ No																									
Amount B –Other Credits :_Transportation charges						-																									
Amount C –Other Debits :						-																									
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1410																									
Amount E – PO / WO value:						1410																									
Amount F – Difference (A – E): GST-18%						-																									
Quantity received as per PO /WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																											
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)																											
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)																											
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)																											
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____ ☒ No																											
Payment – due date				16/8/21																											
Remarks:																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;">Approved by</td> <td style="width: 12.5%;">Purchase Officer</td> <td style="width: 12.5%;">Purchase Manager</td> <td style="width: 12.5%;">Procurement Manager</td> <td style="width: 12.5%;">MD</td> <td style="width: 12.5%;">Accounts – receiver of bill</td> <td style="width: 12.5%;">Accountant</td> <td style="width: 12.5%;">Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>14/8/21</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>								Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>							Date	14/8/21						
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager																								
Sign:	<i>[Signature]</i>																														
Date	14/8/21																														

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

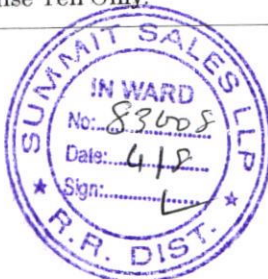
1 of 1 : 03-08-2021

Customer Details				Invoice No.		18628	
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM				Invoice Date.		03-08-2021	
				PO No.		79263	
				PO Date.		02-08-2021	
				Req ID		68069	
				Req Date		31-07-2021	
				Loc Req No		183080	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	1	115.00	115.00	18	20.70
2	2119 - Carpentry - hardware - Measuring tape - other 100 mtrs	9017	1	1080.00	1,080.00	18	194.40
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IGST				CGST		SGST	
				107.55		107.55	
Total Taxable Amount				1,195.00		215.10	
Total Invoice Amount				1,410.10			

Rupees : One Thousand Four Hundred Ten and Paise Ten Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

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1 of 1 : 03-08-2021

Customer Details		DC No.	15908
Modi Properties Pvt. Ltd.		DC Date.	03-08-2021
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	79263
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2	2119 - Carpentry - hardware - Measuring tape - other - nos	9017	1
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for Summit Sales LLP

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Purchase Order

Page(s) 1 Of 1

02-08-2021 2:50:38 PM



79263

31.07.21 2:16:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	79263	183080
Doc Date	02-08-2021	
Quote No	Nil	
Quote Date	02-08-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	1.00	115.00	0.00	18.00	135.70
2 2119 - Carpentry - hardware - Measuring tape - other - nos 100 mtrs	1.00	1,080.00	0.00	18.00	1,274.40
Total Order Value . . .					1,410.10

Rupees : One Thousand Four Hundred Ten and Paise Ten Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Ho purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

1550



Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

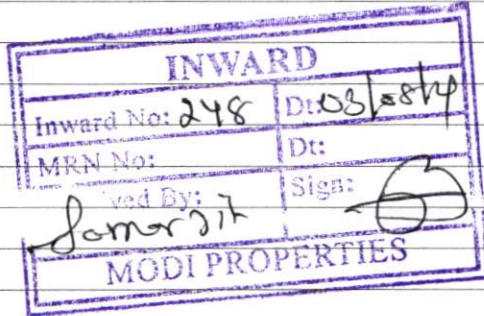
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TRANSIT COPY

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