

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/8/21		Prepared by: BHAVANI	
PO/WO no. 77872		PO / WO Date. 20/6/21	
Supplier Name S SLP		PO/WO amount 6315	
Firm/Company Modi Builders methodist complex		Project HO	
Sl. No.	Bill No.	Bill Date	Bill amount
1	18198	9/7/21	4005
2	18626	3/8/21	2310
3			/
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			6315
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	15906	3/8/21	☐ Yes ☐ No
2.	15534	9/7/21	☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits :_Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6315
Amount E – PO / WO value:			6315
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No	
Payment – due date		16/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	14/8/21	14/8/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-07-2021

Customer Details				Invoice No.		18198	
Modi Builders Methodist Complex 5-4-187/3 & 4 ,2nd floor m.g road GSTIN : 36AABFM2938C2ZK				Invoice Date.		09-07-2021	
				PO No.		77872	
				PO Date.		20-06-2021	
				Req ID		66776	
				Req Date		16-06-2021	
				Loc Req No		182923	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4046 - Consumables - Phinyle - 1Ltr - nos	2907	8	52.00	416.00	18	74.88
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	76.00	304.00	18	54.72
3	4009 - Consumables - Coconut Broom - other - nos	9603	8	15.75	126.00	0	0.00
4	4098 - Consumables - Dust pan - NA - nos		2	16.80	33.60	12	4.04
5	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
6	4041 - Consumables - Mopping stick - NA - nos	9603	4	128.00	512.00	18	92.16
7	4071 - Consumables - Wiper - Other - nos	9603	4	95.00	380.00	18	68.40
8	4059 - Consumables - Surf Detergent Powder - NA -	3402	4	24.00	96.00	18	17.28
9	4014 - Consumables - Colin - 500ml - nos	3402	12	88.00	1,056.00	18	190.08
10	4008 - Consumables - Cleaning Cloth - other - nos yellow	6307	8	16.80	134.40	5	6.72
11	4008 - Consumables - Cleaning Cloth - other - nos check type	6307	8	16.80	134.40	5	6.72
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		3,444.40	560.36
		280.18	280.18	Total Invoice Amount		4,004.75	
Rupees : Four Thousand Four and Paise Seventy Five Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-08-2021

Customer Details				Invoice No.		18626					
Modi Builders Methodist Complex 5-4-187/3 & 4 ,2nd floor m.g road GSTIN : 36AABFM2938C2ZK				Invoice Date.		03-08-2021					
				PO No.		77872					
				PO Date.		20-06-2021					
				Req ID		66776					
				Req Date		16-06-2021					
				Loc Req No		182923					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt				
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	86.00	688.00	18	123.84				
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00				
3	4006 - Consumables - Bucket - other - nos	7310	4	231.00	924.00	18	166.32				
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IGST				CGST		SGST		Total Taxable Amount	2,020.00		290.16
				145.08		145.08		Total Invoice Amount	2,310.16		
Rupees : Two Thousand Three Hundred Ten and Paise Sixteen Only.											

for Summit Sales LLP

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Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-07-2021

Customer Details		DC No.	15534
Modi Builders Methodist Complex 5-4-187/3 & 4, 2nd floor m.g road GSTIN : 36AABFM2938C2ZK		DC Date.	09-07-2021
		PO No.	77872
		PO Date.	20-06-2021
		Req ID	66776
		Req Date	16-06-2021
		Loc Req No	182923
	Description of Goods	HSN/SAC	Qty
1	4046 - Consumables - Phinyle - 1Ltr - nos	2907	8
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4009 - Consumables - Coconut Broom - other - nos	9603	8
4	4098 - Consumables - Dust pan - NA - nos		2
5	4000 - Consumables - Acid - NA - ltrs	2806	12
6	4041 - Consumables - Mopping stick - NA - nos	9603	4
7	4071 - Consumables - Wiper - Other - nos	9603	4
8	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	4
9	4014 - Consumables - Colin - 500ml - nos	3402	12
10	4008 - Consumables - Cleaning Cloth - other - nos	6307	8
11	4008 - Consumables - Cleaning Cloth - other - nos	6307	8
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08/3023

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order



77872

19.06.21 11:30:41

Page(s) 1 Of 2

21-06-2021 2:45:26 PM

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	77872	182923
Doc Date	20-06-2021	
Quote No	Nil	
Quote Date	20-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	8.00	86.00	0.00	18.00	811.84
2 4046 - Consumables - Phinyle - 1Ltr - nos	8.00	52.00	0.00	18.00	490.88
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	76.00	0.00	18.00	358.72
4 4009 - Consumables - Coconut Broom - other - nos	8.00	15.75	0.00	0.00	126.00
5 4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
6 4098 - Consumables - Dust pan - NA - nos	2.00	16.80	0.00	12.00	37.63
7 4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
8 4006 - Consumables - Bucket - other - nos	4.00	231.00	0.00	18.00	1,090.32
9 4041 - Consumables - Mopping stick - NA - nos	4.00	128.00	0.00	18.00	604.16
10 4071 - Consumables - Wiper - Other - nos	4.00	95.00	0.00	18.00	448.40
11 4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	24.00	0.00	18.00	113.28
12 4014 - Consumables - Colin - 500ml - nos	12.00	88.00	0.00	18.00	1,246.08
13 4008 - Consumables - Cleaning Cloth - other - nos yellow	8.00	16.80	0.00	5.00	141.12
14 4008 - Consumables - Cleaning Cloth - other - nos check type	8.00	16.80	0.00	5.00	141.12
Total Order Value . . .					6,314.91

Rupees : Six Thousand Three Hundred Fourteen and Paise Ninty One Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes
For **Modi Builders Methodist Complex**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Builders Methodist Complex		Date:		16.06.2021	
Site & Phase :		Head Office		Time:		03: 09 pm	
				Req. No.		182923	
Material required before date:					ID No.		66776
No	Description	Size	Quantity	Units	Inward No	Date	
01	Lizol		08	No's			
02	Phenyl		08	No's			
03	Harpic		04	No's			
04	Coconut Brooms		08	No's			
05	Bombay Broom		06	No's			
06	Dust Pan		02	No's			
07	Acid		12	No's			
08	Bucket - Transparent	20 ltrs	04	No's			
09	Mug- Transparent		04	No's			
10	Flat Mop - Dry / Wet use		04	No's			
11	Mopper	Big	04	No's			
12	Wiper	Big	04	No's			
13	Surf Detergent	1kg	04	Packets			
14	Collin		12	No's			
15	Yellow Cloth		08	No's			
16	Cleaning Cloth- Check		08	No's			
Remarks : For MBMC(Abids)							
Prepared By		Jai kumar		Approved by			
Date		16.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 c3olumns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-08-2021

Customer Details		DC No.	15906
Modi Builders Methodist Complex 5-4-187/3 & 4, 2nd floor m.g road GSTIN : 36AABFM2938C2ZK		DC Date.	03-08-2021
		PO No.	77872
		PO Date.	20-06-2021
		Req ID	66776
		Req Date	16-06-2021
		Loc Req No	182923
	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3	4006 - Consumables - Bucket - other - nos	7310	4
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[Signature]

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

[Signature]
Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-08-2021

Customer Details		DC No.	15906
Modi Builders Methodist Complex 5-4-187/3 & 4 ,2nd floor m.g road GSTIN : 36AABFM2938C2ZK		DC Date.	03-08-2021
		PO No.	77872
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		Req ID	66776
		Req Date	16-06-2021
		Loc Req No	182923
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-08-2021

Supplier / Customer / Transporter - Copy

Customer Details				Invoice No.	18626		
Modi Builders Methodist Complex				Invoice Date.	03-08-2021		
5-4-187/3 & 4, 2nd floor m.g road				PO No.	77872		
GSTIN : 36AABFM2938C2ZK				PO Date.	20-06-2021		
				Req ID	66776		
				Req Date	16-06-2021		
				Loc Req No	182923		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	8	86.00	688.00	18	123.84
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
3	4006 - Consumables - Bucket - other - nos	7310	4	231.00	924.00	18	166.32
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IGST				2,020.00		290.16	
CGST							
SGST							
Total Taxable Amount							
Total Invoice Amount						2,310.16	

Rupees : Two Thousand Three Hundred Ten and Paise Sixteen Only.

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 03-08-2021

Customer Details		DC No.	15906
Modi Builders Methodist Complex 5-4-187/3 & 4 ,2nd floor m.g road GSTIN : 36AABFM2938C2ZK		DC Date.	03-08-2021
		PO No.	77872
		PO Date.	20-06-2021
		Req ID	66776
		Req Date	16-06-2021
		Loc Req No	182923
	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	8
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3	4006 - Consumables - Bucket - other - nos	7310	4
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for Summit Sales LLP

Authorised signatory

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