PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/8/21	Prepared by:	BHAVANI
PO/WO no.	79412	PO / WO Date.	6/8/21
Supplier Name	SSLLP	PO/WO amount	1611
Firm/Company	Soham Mansion owners Association	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	18731	7/8/21	1611
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1611

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3767	6/8/21	–	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1611
Amount E – PO / WO value:				1611
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	16/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	APPROVED	14 AUG 2021				
Date	14/8/21	MINISH PARIKH MANAGER-PROCUREMENT					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Soham Mansion Owners Association	Invoice No.	18731
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	Invoice Date.	07-08-2021
	PO No.	79412
	PO Date.	06-08-2021
	Req ID	68169
	Req Date	04-08-2021
GSTIN : 36	Loc Req No	183087

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8500 - Stone - granite - Beading - NA - rft		45.9	22.75	1,044.22	18	187.96
	Steel Grey Granite - 55" x 11 1/2" - 10 nos						
2	6189 - Miscellaneous - Hamali Charges - NA - Per		45.9	7.00	321.30	18	57.84
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,365.52		245.80
	122.90	122.90	Total Invoice Amount		1,611.31	

Rupees : One Thousand Six Hundred Eleven and Paise Thirty One Only.

SUMMIT SALES LLP IN WARD No. 83190 Date: 9/8 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Soham mansion owners Ass

Site:

DC No. 3767
Date : 6/8/21
Vehicle No. : TS10UA0143
P.O. / W.O. No. : 79412
P.O. / W.O. Date : 6/8/21

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite 55" x 11 1/2" 10(Nos)	45.90 Sft
2	hamali	45.90
3		
4		
5		
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7		
8		
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12		
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14		
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16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by : Shekarappa

Stamp:

Date : 6/8/21

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

79412
10.08.21 11:14:45
py

Page(s) 1 Of 1 06-08-2021 10:55:46

From Company :	**Soham Mansion Owners Association** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79412	183087
	Doc Date	06-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8500 - Stone - granite - Beading - NA - rft *Steel Grey Granite - 55" x 11 1/2" - 10 nos*	45.90	22.75	0.00	18.00	1,232.19
2	6189 - Miscellaneous - Hamali Charges - NA - Per Rft	45.90	7.00	0.00	18.00	379.13
					Total Order Value . . .	**1,611.32**

Rupees : One Thousand Six Hundred Eleven and Paise Thirty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 2nd floor staircase raisers purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For ***Soham Mansion Owners Association***

Authorised Signatory

09/08/2021

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

1069

Requisition Form

Company Name:	SMOA	Date:	04-08-2021
Site & Phase :	SOHAM MANSION	Time:	03:50PM
Supplier		Req. No.	183087
Material required before date: Urgent		ID No.	68169

No	Description	Size	Quantity	Units	Inward No	Date
1	Steel grey granite	55”x111/2”	10	NOS		
2		6.59 x 0.96				
3						
4						
5						
6						
7						
8						
9						
10						

Remarks .: towards 2nd floor staircase risers purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	04-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Sohan mansion owners Ass,

Site:

DC No.	3767
Date	: 6/8/21
Vehicle No.	: TS10UA0143
P.O. / W.O. No.	: 79412
P.O. / W.O. Date	: 6/8/21

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite 55" x 11 1/2" 10 (No)	45.90 Sft
2		
3		
4		
5		
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20		

INWARD
Inward No: 265 Dt: 06/08/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

GSTIN :

Received the above materials in good condition.

Received by : Sheekappa

Date : 6/8/21

Stamp:

SUMMIT SALES LLP
INWARD
No: 73254
Date: 12/8
Sign:
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory