

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                                                                               |                  |                                                                                                                                                                                                                                                        |                     |
|---------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Date: 14/8/21                                                                                                 |                  | Prepared by: HIEMENDRA                                                                                                                                                                                                                                 |                     |
| PO/WO no. 78285                                                                                               |                  | PO / WO Date. 5/7/21                                                                                                                                                                                                                                   |                     |
| Supplier Name: Patel Enterprises                                                                              |                  | PO/WO amount: 3,03,751/-                                                                                                                                                                                                                               |                     |
| Firm/Company: SELLER                                                                                          |                  | Project: SHEEP MFL                                                                                                                                                                                                                                     |                     |
| Sl. No.                                                                                                       | Bill No.         | Bill Date                                                                                                                                                                                                                                              | Bill amount         |
| 1                                                                                                             | 301              | 1/7/21                                                                                                                                                                                                                                                 | 1,77,000/-          |
| 2                                                                                                             |                  |                                                                                                                                                                                                                                                        |                     |
| 3                                                                                                             |                  |                                                                                                                                                                                                                                                        |                     |
| 4                                                                                                             |                  |                                                                                                                                                                                                                                                        |                     |
| Amount A – Bills total(Excluding Transport & Hamali Charges):                                                 |                  |                                                                                                                                                                                                                                                        | 1,77,000/-          |
| Sl. No.                                                                                                       | DC No.           | DC. Date                                                                                                                                                                                                                                               | MRN No.             |
| 1.                                                                                                            | Inward 16585     | 9/7/21                                                                                                                                                                                                                                                 | 93813               |
| 2.                                                                                                            |                  |                                                                                                                                                                                                                                                        |                     |
| 3.                                                                                                            |                  |                                                                                                                                                                                                                                                        |                     |
| Amount B – Other Credits : Transportation charges                                                             |                  |                                                                                                                                                                                                                                                        |                     |
| Amount C – Other Debits :                                                                                     |                  |                                                                                                                                                                                                                                                        |                     |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                   |                  |                                                                                                                                                                                                                                                        | 1,77,000/-          |
| Amount E – PO / WO value:                                                                                     |                  |                                                                                                                                                                                                                                                        | 3,03,751/-          |
| Amount F – Difference (A – E): GST-18%                                                                        |                  |                                                                                                                                                                                                                                                        | 1,26,751/-          |
| Quantity received as per PO /WO                                                                               |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)                                                                              |                     |
| Is difference between PO / Bill acceptable?                                                                   |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                                                                                             |                     |
| Excess / short material received                                                                              |                  | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                                                                                             |                     |
| Close PO / W?O                                                                                                |                  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                                                                                                          |                     |
| Advance paid / PDC given (deduct when paying)                                                                 |                  | <input checked="" type="checkbox"/> Yes – Rs. 3,03,751/- <input type="checkbox"/> No                                                                                                                                                                   |                     |
| Payment – due date                                                                                            |                  |                                                                                                                                                                                                                                                        |                     |
| Remarks: Paid in 650 Bags delivered 600 Bags Balance to be adjusted (Part Bill Received) In another Bill (PO) |                  |                                                                                                                                                                                                                                                        |                     |
| Approved by                                                                                                   | Purchase Officer | Purchase Manager                                                                                                                                                                                                                                       | Procurement Manager |
| Sign:                                                                                                         |                  |                                                                                                                                                                                                                                                        |                     |
| Date                                                                                                          |                  |                                                                                                                                                                                                                                                        | 14/08/2021          |
|                                                                                                               |                  | <div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>APPROVED BY</b><br/>             Accounts receiver of bill<br/>             16 AUG 2021<br/>             SOHAM MODI<br/>             MANAGING DIRECTOR           </div> |                     |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

**PATEL ENTERPRISES****"Wholesale dealers in major brands of cement since 25 years !"****Brands: Ultratech, Anjani, Birla Shakti, Birla A1, Maha Shakti, Ramco, Parashakti, Chettinad, Penna, Jaypee & Other Brands****Address : 3-6-369/1, No.302, Sanatana Ecastacy, Steet No. 3, Himayatnagar, Hyd -5000 029.****Ph : 040-66669511 8886195195, patelcements@gmail.com****GSTIN No. : 36AKJPP6623M1ZL****State Code & Name : 36 Telangana****Invoice No. : 301****Vehicle No. : AP28TC0943****Date : 10/07/2021****DC No : 1886****Brand :****Details of Receiver (Billed to)****Name : SUMMIT SALES LLP  
Address : 5-4-187/3&4, IInd FLOOR,  
MG ROAD, SECUNDERABAD****Narration : 30MT - PO#78285 MALLAPUR****State Code & Name : 36 Telangana****GSTIN No. : 36ACQFS2044C1Z7**

| SNo          | Particulars | HSN Code | Qty    | Units | Rate   | Taxable Value    | CGST |                 | SGST |                 | IGST |        |
|--------------|-------------|----------|--------|-------|--------|------------------|------|-----------------|------|-----------------|------|--------|
|              |             |          |        |       |        |                  | %    | Amount          | %    | Amount          | %    | Amount |
| 1            | PPC CEMENT  | 25232930 | 600.00 | Nos   | 295.00 | 138281.25        | 14   | 19359.38        | 14   | 19359.38        | 0    | 0      |
| <b>Total</b> |             |          |        |       |        | <b>138281.25</b> |      | <b>19359.38</b> |      | <b>19359.38</b> |      |        |

**Invoice Value (In Words): One Lakh Seventy Seven Thousand Only**

|                      |                  |
|----------------------|------------------|
| <b>Sub Total</b>     | <b>138281.25</b> |
| <b>CGST</b>          | <b>19359.38</b>  |
| <b>SGST</b>          | <b>19359.38</b>  |
| <b>IGST</b>          | <b>0.00</b>      |
| <b>Hamali</b>        | <b>0.00</b>      |
| <b>Freight</b>       | <b>0.00</b>      |
| <b>TCS 0.075 %</b>   | <b>0.00</b>      |
| <b>Invoice Total</b> | <b>177000.00</b> |

**Terms & Conditions :**

1. Goods once sold will not be taken back.
  2. Dishonour of Cheques may lead to criminal proceeding.
  3. If the Amount of Invoice is not paid within 15 days Interest @ 24% P.A will be charged
  4. RTGS : ICICI BANK A/C.NO.630505500220 IFSC: ICIC0006305, Himayathnagar Branch.
- All disputes subject to Hyderabad Jurisdiction.

**Receiver's Signature****For PATEL ENTERPRISES****Authorised Signatory**

# Purchase Order

Page(s) 1 Of 1

05-07-2021 10:25:06 AM



78285

29.06.21 10:48:54

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

## Supplier Details

Patel Enterprises

#3-6-369, Himayat Nagar, Hyderabad -500 029.

040 - 65949511..

8886195195/93910-03261

|            |            |        |
|------------|------------|--------|
| Doc No     | 78285      | 168786 |
| Doc Date   | 05-07-2021 |        |
| Quote No   | NIL        |        |
| Quote Date | 05-07-2021 |        |
| SupplyType | Supply     |        |

**Kind Attn : Mr. Tushar Patel**

Purchase Order for the Supply of following Items.

| Item Name                                 | Qty    | Rate   | Dis% | GST%  | Amount     |
|-------------------------------------------|--------|--------|------|-------|------------|
| 1 3002 - Cement - PPC - 50kgs - bags      | 650.00 | 230.47 | 0.00 | 28.00 | 191,751.04 |
| 2 3001 - Cement - 53 grade - 50kgs - bags | 350.00 | 250.00 | 0.00 | 28.00 | 112,000.00 |
| Total Order Value ...                     |        |        |      |       | 303,751.04 |

Rupees : Three Lakh(s) Three Thousand Seven Hundred Fifty One and Paise Four Only.

## Terms and Conditions :-

|                       |                                                                                                                                   |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Specification / Brand | All items shall be of Sri Chakra___ brand/company                                                                                 |
| Payment Terms         | 100% as advance                                                                                                                   |
| Tax                   | Included in the above price                                                                                                       |
| Delivery Date         | within 2 days                                                                                                                     |
| Delivery Location     | Summit Housing LLP<br>Cherlapally, Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra                           |
| Penalty For Delay     | Nil                                                                                                                               |
| Transportation Cost   | Included in the above prices                                                                                                      |
| Warranty              | Nil                                                                                                                               |
| Advance Paid          | Rs 3,03,751/- Cheque Dt---                                                                                                        |
| Other Terms           | We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra Rs:5/- bag. Above order is for MPL purpose. |
| Completion Date       | Nil                                                                                                                               |
| Measurment            | Nil                                                                                                                               |
| Security              | Nil                                                                                                                               |
| Remarks               | FOR DELIVERY AT Mallapur MPL-Contact Person Mr Subba Reddy-7674808777.                                                            |

## For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSSLP stock
- ☐ Other

Bill  
301  
107th

1,77,000/-



For **Summit Sales LLP**  
Authorised Signatory

Name : \_\_\_\_\_

05/07/2021

Name : \_\_\_\_\_

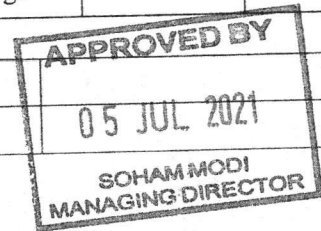
Accepted the above Terms And Conditions  
For **Patel Enterprises**

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Requisition Form

|                                |             |                    |          |              |           |            |  |
|--------------------------------|-------------|--------------------|----------|--------------|-----------|------------|--|
| Company Name:                  |             | SUMMIT SALES LLP   |          | Date:        |           | 03-07-2021 |  |
| Site & Phase :                 |             | SUMMIT HOUSING LLP |          | Time:        |           | 13:18      |  |
| Supplier                       |             |                    |          | Req. No.     |           | 168786     |  |
| Material required before date: |             |                    |          | ID No.       |           | 67237      |  |
| S. No                          | Description | Size               | Quantity | Units        | Inward No | Date       |  |
| 1                              | Cement- PPC |                    | 650      | Bags         |           |            |  |
| 2                              | Cement- OPC |                    | 350      | Bags         |           |            |  |
| Remarks: For MPI.              |             |                    |          |              |           |            |  |
| Prepared By                    |             | BHAVANI            |          |              |           |            |  |
| Sign. & Date                   |             | 03-07-2021         |          | Sign. & Date |           |            |  |

Note: On receipt of material at site write inward number and date in last 2 columns.



*Handwritten signature and date: 03/07/2021*

For **Sum**

Authorised :

Name : \_\_\_\_\_

GS

Fern Cement

PPC Cement

30 Kg

600 - Bag

040-27

AP22V

3963

g & Plyw

3.07.9

2021

AMOU

S

47,8

13.2

No

M/s

(-18986)  
(174773)

| INWARD           |                 |
|------------------|-----------------|
| Inward No: 16585 | Dt: 9/2/21      |
| MRN No:          | Dt:             |
| Received By:     | Sign: <i>Sy</i> |
| SUMMIT SALES LLP |                 |

600 - Bag

| INWARD                                 |                      |
|----------------------------------------|----------------------|
| Inward No: 6082                        | Dt: 8/7/21           |
| MRN No:                                | Dt:                  |
| Received By:                           | Sign: <i>M/13/21</i> |
| HOOI PROPERTIES PVT. LTD. Sy.No. 82/1. |                      |