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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/8/21			Prepared by:		PRABHAKAR.P	
PO/WO no.	79043			PO / WO Date.		28/7/21	
Supplier Name	Santosh Tarpaulin.			PO/WO amount		5689.60	
Firm/Company	Vista Homes			Project		Vista Homes.	
Sl. No.	Bill No.			Bill Date		Bill amount	
1.	052			28/7/21		5689.60	
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5689.60	
Sl. No.	DC No	DC. Date		MRN No.		DC matches MRN	
1.				91581		☑ Yes ☐ No	
2.						☐ Yes ☐ No	
3.						☐ Yes ☐ No	
Amount B –Other Credits :						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5689.60	
Amount E – PO / WO value:						5689.60	
Amount F – Difference (A – E):						—	
Quantity received as per PO /WO				☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				~~☐ Yes ☐ No (explained below)~~			
Excess / short material received				~~☐ Approved – within acceptable~~ limits ☐ No (explained below)			
Close PO / W?O				☑ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☑ No			
Payment – due date				22/8/21			
Remarks:							

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		16/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District - 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To VISTA HOMES 5-4-187/3&4 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AAGFV2068P1ZJ**	Invoice No:**052** Invoice Date: 28/07/2021 P.O.No.79043/180831 P.O.Date: 27.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COAT	6201	8 NOS	@ 400	3,200.00
2	UMBRELLA	4064	8 NOS	@ 260	2,080.00

Rupees in words FIVE THOUSAND SIX HUNDRED EIGHTY NINE AND SIXTY PAISE ONLY	**Total ::**	**5,280.00**
	CGST @ 2.5+6%	**80+124.80**
	SGST @ 2.5+6%	**80+124.80**
	IGST 18% ::	
	Grand Total ::	**5,689.60**
Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**	

INWARD
Inward No: 25810 Dt: 30/7/21
MRN No: 94581 Dt: 21/7/21
Received by

SUMMIT SALES LLP
INWARD
No: 83284
Date: 11/8
Sign:
R.R. DIST.

Purchase Order

79043
26.07.21 11:52:28

 27-07-2021 2:33:59 PM

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From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Santosh Tarpaulin	**Doc No**	79043	180831
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	27-07-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	27-07-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	8.00	400.00	0.00	5.00	3,360.00
2	4064 - Consumables - Umbrella - other - nos	8.00	260.00	0.00	12.00	2,329.60
				Total Order Value . . .		**5,689.60**

Rupees : Five Thousand Six Hundred Eighty Nine and Paise Sixty Only.

<u>Terms and Conditions :-</u>

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

1509

Requisition Form

npany Name:	Vista Homes	Date:	23.07.21
ite & Phase :	Vista Homes	Time:	16:30
Supplier		Req. No.	180831
Material required before date:	25.07.2021	ID No.	67817

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain Coats 79043	Std	08	No's		
2	Umbrella	Std	08	No's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For sale's and site office staff and security purpose

Prepared By	Md.Khadar	Approved by	
Sign.& Date	23.07.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [x] Other