

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/8/21		Prepared by: PRABHAKAR.P	
PO/WO no. 79043		PO / WO Date. 28/7/21	
Supplier Name Santosh Parpaulin		PO/WO amount 5689.60	
Firm/Company Vesta Homes		Project Vesta Homes	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	052	28/7/21	5689.60
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5689.60
Sl. No.	DC No	DC. Date	MRN No.
1.			74581
2.			
3.			
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5689.60
Amount E – PO / WO value:			5689.60
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		22/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	16/8/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarpx@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To VISTA HOMES

5-4-187/3&4 IInd floor MG ROAD

SECUNDERABAD 500003

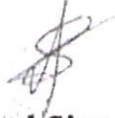
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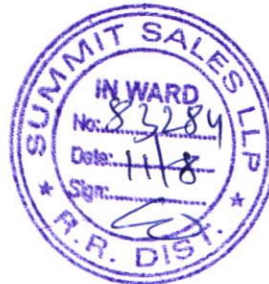
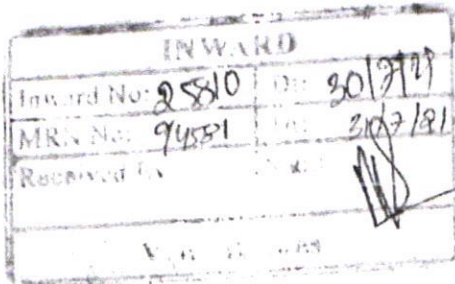
Invoice No:**052**

Invoice Date: 28/07/2021

P.O.No.79043/180831

P.O.Date: 27.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COAT	6201	8 NOS	@ 400	3,200.00
2	UMBRELLA	4064	8 NOS	@ 260	2,080.00
Rupees in words FIVE THOUSAND SIX HUNDRED EIGHTY NINE AND SIXTY PAISE ONLY				Total ::	5,280.00
				CGST @ 2.5+6%	80+124.80
				SGST @ 2.5+6%	80+124.80
				IGST 18% ::	
				Grand Total ::	5,689.60
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	



Purchase Order

Page(s) 1 Of 1

27-07-2021 2:33:59 PM



79043

26.07.21 11:52:28

ppy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	79043	180831
Doc Date	27-07-2021	
Quote No	Nil	
Quote Date	27-07-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4052 - Consumables - Raincoats - NA - nos	8.00	400.00	0.00	5.00	3,360.00
2 4064 - Consumables - Umbrella - other - nos	8.00	260.00	0.00	12.00	2,329.60
Total Order Value . . .					5,689.60

Rupees : Five Thousand Six Hundred Eighty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Vista Homes**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

1509

Requisition Form

Company Name:		Vista Homes		Date:		23.07.21	
Site & Phase :		Vista Homes		Time:		16:30	
Supplier				Req. No.		180831	
Material required before date:		25.07.2021		ID No.		67817	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Rain Coats	Std	08	No's			
2	Umbrella	Std	08	No's			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: For sale's and site office staff and security purpose							
Prepared By		Md.Khadar		Approved by			
Sign.& Date		23.07.2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SLLP stock
☒ Other

