PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/8/21	Prepared by:	PRABHAKAR.P
PO/WO no.	78998	PO / WO Date.	24/7/21
Supplier Name	Santosh Tarpaulin	PO/WO amount	2100-00
Firm/Company	Mehta & Modi Realty	Project Konkur LLP	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1.	049	26/7/21	2100-00
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2100-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	/	/	94693	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2100-00
Amount E – PO / WO value:	2100-00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ **Short** received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	23/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	**Accounts – receiver of bill**	Accountant	Accounts Manager
Sign:							
Date		16/8					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved **by accounts** manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To MEHTA & MODI REALTY KOWKUR LLP 5-4-187/3&4 IInd floor,MG ROAD, SOHAM MANSION, SECUNDERABAD 500003 **GSTIN No. 36ABLFM7631F1Z3**	Invoice No:**049** Invoice Date: 26/07/2021 P.O.No.78993/140693 P.O.Date: 24.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	5 NOS	@ 400/-	2,000.00

Rupees in words TWO THOUSAND ONE HUNDRED ONLY	**Total ::**	**2,000.00**
	CGST @2.5 %	**50.00**
	SGST @2.5 %	**50.00**
	IGST 18% ::	
	Grand Total ::	**2,100.00**

Receiver Signature & Seal

Inward No: 11367 Dt: 31/07/21
MRN No: 94693 Dt: 3/8/21
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:06

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 83113
Date: 6/8
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To MEHTA & MODI REALTY KOWKUR LLP
5-4-187/3&4 IInd floor,MG ROAD,
SOHAM MANSION,
SECUNDERABAD 500003
GSTIN No. 36ABLFM7631F1Z3

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MRN No: 94693	Dt: 3/8/21
Received By:	Sign:

MEHTA & MODI REALTY KOWKUR LLP

15:06

For SANTHOSH TARPAULIN

Authorized Signatory

Purchase Order

 24-07-2021 16:31:54

78998

22.07.21 4:01:00

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50.
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Santosh Tarpaulin	**Doc No**	78998	140693
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	24-07-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	16-07-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	5.00	400.00	0.00	5.00	2,100.00
					Total Order Value . . .	**2,100.00**

Rupees : Two Thousand One Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________________

Date : __/__/____

1505

Requisition Form

Company Name:	MMR Kowkur llp	Date:	22-07-2021
Site & Phase :	GHT	Time:	16:23
Supplier		Req. No.	140693
Material required before date: 24-07-2021		ID No.	67794

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain coats	Std	05	Nos		
	78998					
					W	
					APPROVED BY	
9					23 JUL 2021	
10					SOHAM MODI MANAGING DIRECTOR	

Remarks: - For driver,sale officers&engineer's purpose

Prepared By	K.Sneha	Approved by	A.Suresh
Sign.& Date	22-07-2021	Sign. & Date	22-07-21

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other