

PURCHASE DIVISION
Advice for approval for credit to supplier

② ③ ✓

Date: 13/8/21		Prepared by: FIEMENDRA	
PO/WO no. 79454		PO / WO Date. 7/8/21	
Supplier Name AKSanya Trader		PO/WO amount 10,69/-	
Firm/Company SSLP		Project SHLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1362	10/8/21	10,69/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,69/-
Sl. No.	DC. No.	DC. Date	MRN No.
1.	1362	10/8/21	94944
2.			
3.			
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,69/-
Amount E – PO / WO value:			10,69/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		19/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			14 AUG 2021
Date			MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE

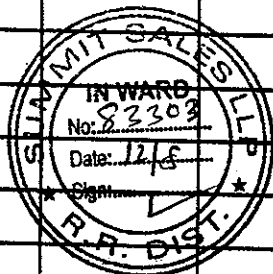
AKSHAYA TRADERSCell : 9959611144
9381004542Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.

H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

Invoice No. **1362**GSTIN : **36BFYPA0121A1Z3**Date: **10/8/2021**Name: **Sumit Sales LLP** GSTIN: **36ACQFS2044C1Z7**Address: P.O.No. **79454**

State: State Code:

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Hdd Part	1718	50 ✓	56	2800			504	3304
2	Kabutar Jali	1314	30 ✓	110	3300			594	3894
3	Bombay Nails '2'	1718	20 ✓	74	1480			266.4	1746.4
4	Bombay Nails 2 1/2	1718	20 ✓	74	1480			266.4	1746.4
5									
6									
7									
8									
9									
10									
11									
12									
13									
14	Certified by:								
15									
16									
17	Stores Manager								
18									

Mode of Payment :
Cash/Cheque/Cheque No.

INWARD				Total Amount	
Inward No:	16764	Dt:	10/8/21		9060
MRN No:	94944	Dt:	10/8/21	Add CGST 9%	815.4
Received By:		Sign:		Add SGST 9%	815.4
SUMMIT SALES LLP				Total GST	1630.8
				Total Amount	10690.8

Rupees in Words:

Receiver's
SignatureFor Akshaya Traders
Proprietor

Purchase Order

Page(s) 1 Of 1

07-08-2021 10:52:13 AM



79454

10.08.21 11:14:46

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	79454	168902
Doc Date	07-08-2021	
Quote No	Nil	
Quote Date	07-08-2021	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2105 - Carpentry - hardware - Holdfast - other - kgs	50.00	56.00	0.00	18.00	3,304.00
2 2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	30.00	110.00	0.00	18.00	3,894.00
3 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	20.00	74.00	0.00	18.00	1,746.40
4 2055 - Carpentry - hardware - Bombay Nails - 2 1/2 In - kgs	20.00	74.00	0.00	18.00	1,746.40
Total Order Value . . .					10,690.80

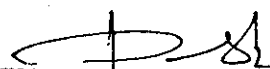
Rupees : Ten Thousand Six Hundred Ninty and Paise Eighty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Akshaya Traders**

Date : __/__/__

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		04-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00AM	
Supplier				Req. No.		168902	
Material required before date:				ID No.		68240	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Hold Fast	4"	50	Kgs			
2	Measurement Tapes 79453	100mtrs	05	Nos			
3	Chicken Mesh		30	Bundles			
4	Bombay Nails 79454	2"	20	Kgs			
5	Bombay Nails	2 1/2"	20	Kgs			
Remarks: For Stock Maintenance Purpose							
Prepared By		Bhavani					
Sign. & Date		04-08-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 AUG 2021
SOHAM MOOI
MANAGING DIRECTOR