PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/8/21	Prepared by:	HEMENDRA
PO/WO no.	79437	PO / WO Date.	7/8/21
Supplier Name	Ganesh Tube Trader	PO/WO amount	29,736/-
Firm/Company	SSLLP	Project	Sh LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	267	10/8/21	31,506/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				29,736/-
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	267	10/8/21	94938	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	1500/- + 18%			1,770/-
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				31,506/-
Amount E – PO / WO value:				29,736/-
Amount F – Difference (A – E): GST-18%				1,770/-

Quantity received as per PO /WO	☐ ~~Yes~~ ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ ~~Yes~~ ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ ~~No~~
Payment – due date	19/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 14 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair

Bill To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Ship To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Invoice No.	: **267**
Ref. No.	: **79437**
Invoice Date	: **10-Aug-2021**
Destination	:
Vehicle No.	:
E-way Bill No	:
Despatch From	:

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30kg*	321490	18 %	**30 NO**	840.00	NO		**25,200.00**
	TRANSPORTATION CHARGES							**1,500.00**
	SGST							**2,403.00**
	CGST							**2,403.00**
							Total:	**31,506.00**

INWARD
Inward No: 16772 Dt: 10/8/21
MRN No: 94938 Dt: 10/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Total Amount In Words: **INR Thirty One Thousand Five Hundred Six Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	26,700.00	9%	2,403.00	9%	2,403.00	4,806.00
Total	**26,700.00**		**2,403.00**		**2,403.00**	**4,806.00**

Tax Amount (in words) : **INR Four Thousand Eight Hundred Six Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82308
Date: 12/8
Sign:

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SECBAD

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

JAQUAR ASTRAL VIKING Finolex ZOLOTO

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

 07-08-2021 11:05:10

Purchase Order

79437
10.08.21 11:14:45

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. **GSTIN** 36ADBPJ8881C1ZJ 66568587/ 66384751 9246330441. 9949248666	**Doc No**	79437	168895
	Doc Date	07-08-2021	
	Quote No	Nil	
	Quote Date	07-08-2021	
	SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	30.00	840.00	0.00	18.00	29,736.00
					Total Order Value . . .	**29,736.00**

Rupees : Twenty Nine Thousand Seven Hundred Thirty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ________________

Contact :

Accepted the above Terms And Conditions
For ***Ganesh Tube Traders***

Name : ________________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	03-08-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00AM
Supplier		Req. No.	168895
Material required before date:		ID No.	68233

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Wall Care Putty- Birla 79437	20kgs	30	Bags		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	03-08-2021	Sign. & Date	05 AUG 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.