

PURCHASE DIVISION
Advice for approval for credit to supplier

(e) (m)

Date: 13/8/21		Prepared by: A. E. MENARA	
PO/WO no. 79059		PO / WO Date. 27/7/21	
Supplier Name AKSara Traders		PO/WO amount 8,155/-	
Firm/Company S.S.L.P.		Project SHLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1354	5/8/21	8,155/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 8,155/-			
Sl. No.	DC. No.	DC. Date	MRN No.
1.	1354	5/8/21	74940
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 8,155/-			
Amount F - Difference (A - E): GST-18% 8,155/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO?		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		19/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills amounts does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



TAX INVOICE

AKSHAYA TRADERS

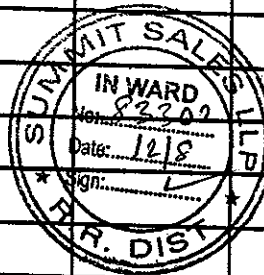
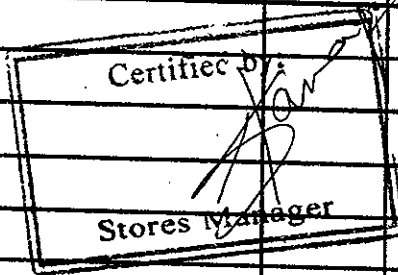
Cell : 9959611144
9381004542Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.Invoice No. 1354 H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.
GSTIN : 36BFYPA0121A1Z3

Date 5/8/2021.....

Name Sumit Sales LLP GSTIN 36AC9F52024C29Address..... P.O.No. 79059

State..... State Code.....

Sl. No.	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Iron Buckets	1718	24	110	2640			475.2	3115.2
2	Crava rope	8310	30	150	4500		540		5040
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Mode of Payment :
Cash/Cheque/Cheque No.

INWARD	
Inward No: 16266	Dt: 10/8/21
MRN No: 94940	Dt:
Received By:	Sign: [Signature]
SUMMIT SALES LLP	

Total Amount	7140
Add CGST 9%	507.6
Add SGST 9%	507.6
Total GST	1015.2
Total Amount	8155.2

Rupees in Words.....

Receiver's
SignatureFor Akshaya Traders
[Signature] Proprietor

Purchase Order

Page(s) 1 Of 1

27-07-2021 2:33:59 PM



79059

26.07.21 11:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderabad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No	79059	168859
Doc Date	27-07-2021	
Quote No	Nil	
Quote Date	27-07-2021	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6023 - Miscellaneous - GI- Bucket - other - nos	24.00	110.00	0.00	18.00	3,115.20
2 6025 - Miscellaneous - Gova rope - NA - bundles	30.00	150.00	0.00	12.00	5,040.00
Total Order Value . . .					8,155.20
Rupees : Eight Thousand One Hundred Fifty Five and Paise Twenty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Stock maintain purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Akshaya Traders**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		23-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		13:15	
Supplier				Req. No.		168859	
Material required before date:				ID No.		67886	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Spacers All In One 79060		5000 ✓	Nos		
2	Gova Rope 79059		30 ✓	Bundles		
3	GI Buckets		24 ✓	Nos		
4	Plastic Blue Sheet	12x18	2160 ✓	sft		
5	Blue Sheet 79061	24x18	2160 ✓	sft		
6	Safety Belt 1/2 body		20 ✓	Nos		
7	Helmets Labour Female 79063		100 ✓	Nos		
8	Hacksaw Blade	Double	100 ✓	Box		
9	Hacksaw Blade 79065	Single	100 ✓	Box		
10	Project Folder	A3	200 ✓	Nos		
11	Ring Binder Files	A3	12 ✓	Nos		
12	Helmets Labour Male		100 ✓	Nos		

Remarks: For Stock Maintenance Purpose

Prepared By	Bhavani	Sign. & Date	23-07-2021
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Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR