

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/8/21		Prepared by: FIEMENDRA	
PO/WO no. 79166		PO / WO Date. 30/7/21	
Supplier Name Ganesh Tube Trader		PO/WO amount 21,686/-	
Firm/Company S.S. UR		Project S.S. UR	
Sl. No.	Bill No.	Bill Date	Bill amount
1	266	9/8/21	21,686/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 21,686/-			
Sl. No.	DC No.	DC Date	MRN No.
1.	266	9/8/21	94952
2.			
3.			
DC matches/MRN ☒ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: 21,686/-			
Amount E – PO / WO value: 21,686/-			
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ ☒ No	
Payment – due date		19/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

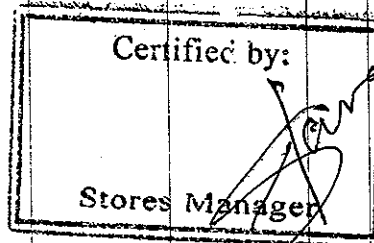
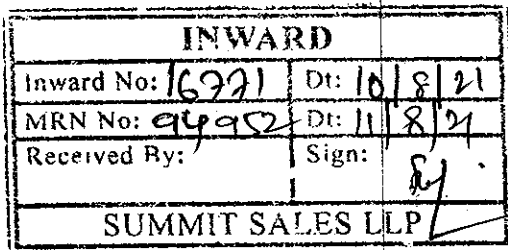
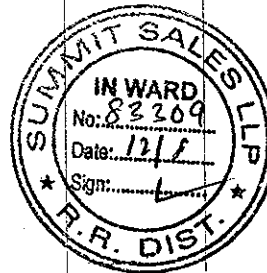


For Strong to Right.

Bill To :
SUMMIT SALES LLP
 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad
 36ACQFS2044C1Z7
 Telangana
 Ship To :
SUMMIT SALES LLP
 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad
 36ACQFS2044C1Z7
 Telangana

Invoice No. : 266
 Ref. No. : 79166
 Invoice Date : 9-Aug-2021
 Destination :
 Vehicle No. : DP106 3193
 E-way Bill No :
 Despatch From :

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY 30kg	321490	18 %	20 NO	840.00	NO		16,800.00
2	WHITE CEMENT 25 KG	252329	28 %	3 NO	485.00	NO		1,455.00
								18,255.00
								1,715.70
								1,715.70
								(-).040
Less : CGST SGST ROUND OFF								



Total: 21,686.00

Total Amount In Words: INR Twenty One Thousand Six Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	16,800.00	9%	1,512.00	9%	1,512.00	3,024.00
252329	1,455.00	14%	203.70	14%	203.70	407.40
Total	18,255.00		1,715.70		1,715.70	3,431.40

Tax Amount (in words) : INR Three Thousand Four Hundred Thirty One and Forty paise Only

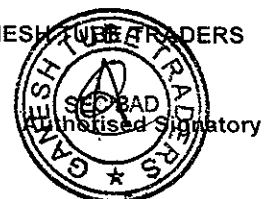
Company's Bank Details

Bank Name : HDFC BANK

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

For GANESH TUBE TRADERS



Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



5-2-270, PLOT NO. 29, HYDERBASTI,
 RANIGUNJ, SECUNDERABAD-3
 TELANGANA PIN 500003
 Ph.: 04066568587 9246330441
 Email : ganeshtribetraders@gmail.com

Purchase Order

Page(s) 1 Of 1

30-07-2021 11:12:59



79166

26.07.21 11:55:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. GSTIN 36ADBPJ8881C1ZJ 9246330441.	66568587/ 66384751 9949248666	Doc No	79166 168872
		Doc Date	30-07-2021
		Quote No	Nil
		Quote Date	08-07-2021
		SupplyType	Supply

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6602 - Paints - Wall Care Putti - NA - kgs	20.00	840.00	0.00	18.00	19,824.00
2 6549 - Paints - White Cement - 25kgs - bags	3.00	485.00	0.00	28.00	1,862.40
Total Order Value . . .					21,686.40
Rupees : Twenty One Thousand Six Hundred Eighty Six and Paise Fourty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock maintaince purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name :

Contact

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : ____/____/____

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		26-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		13:15	
Supplier				Req. No.		168872	
Material required before date:					ID No.		67988
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Wall Care Putty- Birla	20kgs	20	Bags			
2	White Cement	25kgs	3	Bags			
Remarks: For Stock Maintenance Purpose							
Prepared By		Bhavani					
Sign. & Date		26-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

