PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/8/21	Prepared by:	HEMENDRA
PO/WO no.	79166	PO / WO Date.	30/7/21
Supplier Name	Ganesh Tube Trader	PO/WO amount	21,686/-
Firm/Company	SSUP	Project	SHUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	266	9/8/21	21,686/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				21,686/-
Sl. No.	DC. No.	DC. Date	MRN No.	DC matches MRN
1.	266	9/8/21	94952	☐ ~~Yes~~ ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				21,686/-
Amount E – PO / WO value:				21,686/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No
Payment – due date	19/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 14 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

lair

Bill To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Ship To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Invoice No.	:	**266**
Ref. No.	:	**79166**
Invoice Date	:	**9-Aug-2021**
Destination	:	
Vehicle No.		AP10 0 3193
E-way Bill No	:	
Despatch From	:	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30kg*	321490	18 %	**20 NO**	840.00	NO		**16,800.00**
2	**WHITE CEMENT 25 KG**	252329	28 %	**3 NO**	485.00	NO		**1,455.00**
								18,255.00
	CGST							**1,715.70**
	SGST							**1,715.70**
	Less : ***ROUND OFF***							**(-)0.40**
				Total:				**21,686.00**

SUMMIT SALES LLP
IN WARD
No: 83309
Date: 12/8
Sign:
R.R. DIST.

INWARD
Inward No: 16991 Dt: 10/8/21
MRN No: 94902 Dt: 11/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Total Amount In Words: **INR Twenty One Thousand Six Hundred Eighty Six Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	16,800.00	9%	1,512.00	9%	1,512.00	3,024.00
252329	1,455.00	14%	203.70	14%	203.70	407.40
Total	**18,255.00**		**1,715.70**		**1,715.70**	**3,431.40**

Tax Amount (in words) : **INR Three Thousand Four Hundred Thirty One and Forty paise Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC-BAD

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

ASTRAL VIKING Finolex

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 30-07-2021 11:12:59

79166
26.07.21 11:55:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	79166	168872
	Doc Date	30-07-2021	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote No**	Nil	
9246330441. 9949248666	**Quote Date**	08-07-2021	
	SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs	20.00	840.00	0.00	18.00	19,824.00
2	6549 - Paints - White Cement - 25kgs - bags	3.00	485.00	0.00	28.00	1,862.40
					Total Order Value . . .	**21,686.40**

Rupees : Twenty One Thousand Six Hundred Eighty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***
Authorised Signatory

Name : ________

Contact

Accepted the above Terms And Conditions
For ***Ganesh Tube Traders***

Name : ________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168872
Material required before date:		ID No.	67988

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Wall Care Putty- Birla 79166	20kgs	20	Bags		
2	White Cement	25kgs	3	Bags		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	26-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUL 2021