PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/8/21	Prepared by:	HEMENDRA
PO/WO no.	79234	PO / WO Date.	31/7/4
Supplier Name	VeeraBhadra Entp.	PO/WO amount	18,131/=
Firm/Company	SSLP	Project	SLUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	317	6/8/21	18,131/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,131/=

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	317	6/8/21	95117	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				—
Amount E – PO / WO value:				18,131/=
Amount F – Difference (A – E): GST-18%				18,131/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No
Payment – due date	28/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 18 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : MG Road (Sec-bad)
29234/168881
GSTIN No :
State : T.S. State Code : 36.

Invoice No. : 317
Invoice Date : 6/8/2021
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	~~12%~~ - 0%
1	Odel		60	15/-		900.00	
2	Room Fresners.		12	80/-		960.00	
3	Bombay brooms		50	68/-			3400.00
4	Dust bin		10	50/-		500.00	
5	Bucket		10	220/-		2200.00	
6	Surf		30	22/-		660.00	
7	Vimbar.		24	40/-		960.00	
8	Lizol		24	76/-		1824.00	
9	Colin.		40	76/-		3040.00	
10	Waterbottles.		36	40/-		1440.00	

Amount in words :

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83495 Date: 16/8 Sign:

Total Amount before Tax		12484.00	
Add SGST		1123.56	
Add CGST		1123.56.	
Add IGST			
Round Off		-12.	
Total Amount after Tax		14731.00	3400.00
Total Tax Amount		GRAND TOTAL	18131.00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

INWARD
Inward No: 16803 Dt: 13/8/21
MRN No: 95117 Dt: 14/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 05-08-2021 16:16:31

79234
31.07.21 2:16:54

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. **GSTIN** 36AEMPG9276J1ZV 040 - 66338850 9246269111	**Doc No**	79234	168881
	Doc Date	31-07-2021	
	Quote No	Nil	
	Quote Date	31-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
2	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	12.00	80.00	0.00	18.00	1,132.80
3	4003 - Consumables - Bombay Broom - Big - nos	50.00	68.00	0.00	0.00	3,400.00
4	4026 - Consumables - Dust bin - NA - nos	10.00	50.00	0.00	18.00	590.00
5	4006 - Consumables - Bucket - other - nos	10.00	220.00	0.00	18.00	2,596.00
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
7	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	24.00	76.00	0.00	18.00	2,152.32
9	4014 - Consumables - Colin - 500ml - nos	40.00	76.00	0.00	18.00	3,587.20
10	4066 - Consumables - Water bottle - NA - nos *1ltrs*	36.00	40.00	0.00	18.00	1,699.20
				Total Order Value . . .		**18,131.12**

Rupees : Eighteen Thousand One Hundred Thirty One and Paise Twelve Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

For ***Summit Sales LLP***
Authorised Signatory

05/08/2021

Name :

Contact - -

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name :

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	30-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	10:00AM
Supplier		Req. No.	168881
Material required before date:		ID No.	68045

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1ltr	60	Nos		
2	Room Freshner		12	Nos		
3	Bombay Brooms	Big	50	Nos		
4	Coconut Brooms		100	Nos		
5	Dust Bin		10	Nos		
6	PVC Bucket		10	Nos		
7	Surf	500grms	30	Nos		
8	Vim Bar		24	Nos		
9	Lizol 79234	1ltr	24	Nos		
10	Colin	500ml	40	Nos		
11	First Aid Kit		5	Nos		
12	Water Bottles		36	Nos		
13	Comic Books		20	Nos		
14	Drawing Books		20	Nos		
15	Crayons		20	Nos		

Remarks:For Stock maintenance Purpose

Prepared By	Bhavani		APPROVED
Sign.& Date	30-07-2021	Sign. & Date	31 JUL 2021

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.