MD ✓

# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 16/8/21 | *Prepared by:* | MOUNIKA |
| PO/WO no. | 79416 | PO / WO Date. | 6/8/21 |
| Supplier Name | ~~Glo~~ Global Safety solution | PO/WO amount | 3540/- |
| Firm/Company | GVRL | Project | Innopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1630 | 7/8/21 | 3540/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3540/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 1630 | 7/8/21 | 99941 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3540/- |
| Amount E – PO / WO value: | 3540/- |
| Amount F – Difference (A – E): GST-18% | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained~~ below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | 23/8/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Mounika | [signature] | | | | | |
| Date | 16/8/21 | 16/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice (ORIGINAL FOR RECIPIENT)

**GLOBAL SAFETY SOLUTIONS**
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
E-Mail : gss.infoteam@gmail.com

Buyer
**G V Research Centre Pvt Ltd**
5-4-187/324, 2nd Floor,
Soham Mansion, M G Road,
Secunderabad-500003
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

| | |
|---|---|
| Invoice No. 1630 | Dated 7-Aug-2021 |
| Delivery Note | Mode/Terms of Payment |
| Supplier's Ref. 1630 | Other Reference(s) |
| Buyer's Order No. 79416-163713 | Dated 6-Aug-2021 |
| Despatch Document No. | Delivery Note Date |
| Despatched through | Destination |
| Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Barricading Tape 100 Mtrs** | 39199090 | 18 % | **20 Rolls** | 150.00 | Rolls | | **3,000.00** |
| | *CGST@9%* | | | | 9 | % | | 270.00 |
| | *SGST@9%* | | | | 9 | % | | 270.00 |
| | Total | | | **20 Rolls** | | | | **₹ 3,540.00** |

Amount Chargeable (in words) E & O E
**INR Three Thousand Five Hundred Forty Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 39199090 | 3,000.00 | 9% | 270.00 | 9% | 270.00 | 540.00 |
| Total | 3,000.00 | | 270.00 | | 270.00 | 540.00 |

Tax Amount (in words) : **INR Five Hundred Forty Only**

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

**INWARD**
Inward No: 4445 Dt: 9/8/21
MRN No: 94909 Dt: 09/8/21
Received By: Sign:
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 83290
Date: 12/8
Sign:

GSTIN : 36AAOFG9573A1Z5

DELIVERY CHALLAN

✆ : +91 6281248297
+91 9581228898
+91 9502555088

GSS

# GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
# 5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

To, G.V. Reserch Centors Pvt. Ltd.

No. 1630 Date 7/08/2021

Against your order No. 79416 - 163713

PARTY GSTIN :

Date

| S. No. | PARTICULARS | QTY. | RATE | HSN CODE | TAX |
|---|---|---|---|---|---|
| 1) | Caution Tape (Safety Ribbon) 100 mts roll | 20/Nos | 150/- | | |

INWARD
Inward No. 2245 Dt: 9/8/21
MRN No. 14941 Dt: 11/8/2
Received
Sign
... LTD.

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

For GLOBAL SAFETY SOLUTIONS

Signature of Customer.

SUMMIT SALES LLP
IN WARD
No: 73216
Date: 12/8
Sign:
R.R. DIST.

# Purchase Order

 06-08-2021 12:39:24 PM

79416
10.08.21 11:14:45

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Global Safety Solutions<br>5-5-48, Ranigunj, secunderbad<br><br>**GSTIN** 36AAOFG9573A1Z5<br><br>9502555088/9581228898 | **Doc No** | 79416 | 163713 |
| | **Doc Date** | 06-08-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 06-08-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Mr.Qasim Hussain/AQ Shakir**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 9591 - Tools - Safety Indication Ribbon - NA - nos | 20.00 | 150.00 | 0.00 | 18.00 | 3,540.00 |
| | | | | | **Total Order Value . . .** | **3,540.00** |

Rupees : Three Thousand Five Hundred Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Global Safety Solutions*

Name : ____________________

Date : __/__/____

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## Requisition Form

| Company Name: | GVRC | | |
|---|---|---|---|
| Site & Phase : | INNOPOLIS | Date: | 05-08-2021 |
| Supplier | | Time: | 15:18 |
| Material required before date: | Urgent | Req. No. | 163713 |
| | | ID No. | 68218 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Caution Ribbon | - | 20 | Nos | | |
| 2 | | | | | | |
| 3 | 79416 | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks : For Site use purpose.

| Prepared By | Soundarya | Approved by | G.Venkatesh |
|---|---|---|---|
| Sign.& Date | 05-08-2021 | Sign. & Date | 05-08-2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
10 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
0[illegible] AUG 2021
G. Venkatesh
Project Manager