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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/8/21	Prepared by:	Deeps
PO/WO no.	79755	PO / WO Date.	13/08/21
Supplier Name	M/s. vivid world	PO/WO amount	271.40
Firm/Company	Silver oak villa	Project	Head office
Sl. No.	Bill No.	Bill Date	Bill amount
1	2147	13/8/21	271.40/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.40/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	271.40/-
Amount E – PO / WO value:	271.40/-
Amount F – Difference (A – E): GST-18%	-0-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ~~☐ No~~
Payment – due date	23/8/21
Remarks:	— Final Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 21 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	21/8/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2147			Transport Mode :
Invoice Date :13/08/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party	Ship to Party
Address: M/S. SILVER OAK VILLAS LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MG ROAAD , SECBAD.	GATE PASS NO:2977
GST: 36.ADBFS3288A2Z7	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD
Inward No: 288 Dt: 13/8/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS. TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY....	230.00
(RS .271.40) ADD :CGST 9%	20.70
ADD: SGST 9%	20.70
Total Amount After Tax	271.40

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Hyderabad

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 83503
Date: 17/8
Sign:

Purchase Order

 19-08-2021 13:22:09

79755
12.08.21 2:08:31

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	79755	183119
	Doc Date	13-08-2021	
	Quote No	Nil	
	Quote Date	13-08-2021	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	1.00	230.00	0.00	18.00	271.40
					Total Order Value . . .	**271.40**

Rupees : Two Hundred Seventy One and Paise Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Same Day

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right items not conforming to quality and specifications. Above order for Ho purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 19/08/2021

Contact - -

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ______

Date : __/__/____

Requisition Form 1127

Company Name:	Silver oak villas	Date:	13-08-2021
Site & Phase :	Head office	Time:	
Supplier		Req. No.	183119
Material required before date:		ID No.	68516

No	Description	Size	Quantity	Units	Inward No	Date
1	12A tonner refilling		1	No		
2						
3						
4	79755					
5						
6						
7						
8						
9						
10						

Remarks: This is for HO

Prepared By	Suneel	Approved by	
Sign.& Date	13-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE