

PURCHASE DIVISION
Advice for approval for credit to supplier

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F/M

Date: 19/8/21		Prepared by: MEENARA		
PO/WO no. 79299		PO / WO Date. 3/8/21		
Supplier Name Prana agencies		PO/WO amount 96,000/-		
Firm/Company S S L P		Project SP L P SRR		
Sl. No.	Bill No.	Bill Date	Bill amount	
1	572	11/8/21	96,000/-	
2				
3				
4				
Amount A - Bills total(Excluding Transport & Hamali Charges):			96,000/-	
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	Inward 16817	19/8/21	95302	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount B - Other Credits : Transportation charges				
Amount C - Other Debits :				
Amount D (D=A+B-C) - Amount to be credited to the supplier:				
Amount E - PO / WO value:			96,000/-	
Amount F - Difference (A - E): GST-18%			96,000/-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)		
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)		
Excess / short material received		<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)		
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)		
Advance paid / PDC given (deduct when paying)		<input checked="" type="checkbox"/> Yes - Rs. 96,000/- <input type="checkbox"/> No		
Payment - due date		Paid		
Remarks:				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	
Sign:			21 AUG 2021	
Date			MINISH PARIKH MANAGER, PROCUREMENT	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

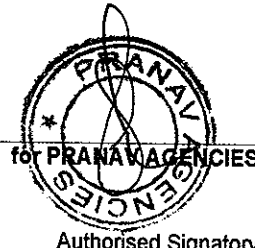
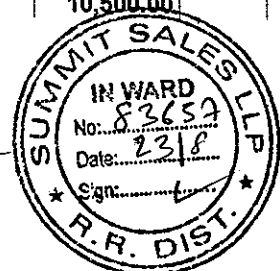
PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. 572 Delivery Note	e-Way Bill No. Dated 11-Aug-2021 Mode/Terms of Payment	Supplier's Ref. Other Reference(s)
Buyer Summit Sales LLP 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36AUGF52U44U1Z1 State Name : Telangana, Code : 36	Buyer's Order No. 79299 Despatch Document No.	Dated 3-Aug-2021 Delivery Note Date	Despatched through Destination Mallapur
Terms of Delivery			

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	CEMENT		300 BAGS	250.00	BAGS	75,000.00
	CGST					10,500.00
	SGST					10,500.00
Total			300 BAGS			₹ 96,000.00

Amount Chargeable (in words) **INR Ninety Six Thousand Only** E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	75,000.00	14%	10,500.00	14%	10,500.00	21,000.00
Total	75,000.00		10,500.00		10,500.00	21,000.00

Tax Amount (in words) : **INR Twenty One Thousand Only**



Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a Computer Generated Invoice

Certified by:
Stores Manager

INWARD	
Inward No: 16817	Dt: 18/8/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Purchase Order

Page(s) 1 Of 1

03-08-2021 1:23:07 PM



79299

31.07.21 2:16:54

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

PRANAV AGENCIES

311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003

9989210123

Doc No	79299	168892
Doc Date	03-08-2021	
Quote No	NIL	
Quote Date	03-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3001 - Cement - 53 grade - 50kgs - bags OPC	300.00	250.00	0.00	28.00	96,000.00
Total Order Value . . .					96,000.00

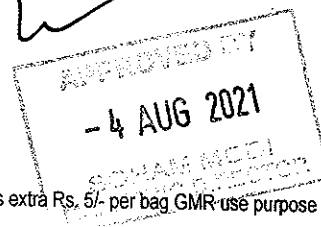
Rupees : Ninty Six Thousand Only.

Terms and Conditions :-

Specification / Brand	Item shall be Of Penna CEMENT
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Immediate
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	NIL
Transportation Cost	Included in the above price and Hamali charges
Warranty	NIL
Advance Paid	RS 96,000/-Cheque Dt ---
Other Terms	We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag GMR use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Delivery at GMR-MALLAPUR Contact Person Mr Ramprasad-8309938133.

For MDs APPROVAL

- High Value/quantity beyond limits.
- Pq/Req. processed post approval.
- Approval for technical details/clarification
- Replenishing SSSLP stock
- Other

For **Summit Sales LLP**

Authorised Signatory

Name : _____

[Handwritten Signature]
03/08/2021

Name : _____

Accepted the above Terms And Conditions

For **PRANAV AGENCIES**

Date : ___/___/___

1058

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	03-08-2021			
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00AM			
Supplier		Req. No.	168892			
Material required before date:		ID No.	68109			
S. No	Description	Size	Quantity	Units	Inward No	Date
1	Cement- OPC		300	Bags		
Remarks: For GMR						
Prepared By	Bhavani					
Sign. & Date	03-08-2021	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

Handwritten signature and date: 03/08/2021

APPROVED
- 4 AUG 2021
MANAGEMENT