MV ✓

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/8/2021	Prepared by:	Shranya
PO/WO no.	79312	PO / WO Date.	3/8/2021
Supplier Name	SSLLP	PO/WO amount	1324
Firm/Company	Silver Oak villas LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	18823	13/8/2021	441/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			441/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16087	13/8/2021	95108	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	441/-
Amount E – PO / WO value:	1324
Amount F – Difference (A – E): GST-18%	- 883

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ~~☐ No (explained below)~~
Excess / short material received	☐ Approved ~~– within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ☑ No
Payment – due date	23/8/2021
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shranya						
Date	16/8/21						

APPROVED 17 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

OFFICE COPY
ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	18823
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	13-08-2021
	PO No.	79312
	PO Date.	03-08-2021
	Req ID	68127
	Req Date	03-08-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156547

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos		2	187.00	374.00	18	67.32
	Red / Black / Blue Each 02 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	374.00		67.32
	33.66	33.66	Total Invoice Amount	441.32		

Rupees : Four Hundred Fourty One and Paise Thirty Two Only.

SUMMIT SALES LLP
IN WARD
No: 82792
Date: 14/8
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16087
Silver Oak Villas LLP	DC Date.	13-08-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	79312
	PO Date.	03-08-2021
	Req ID	68127
GSTIN : 36ADBFS3288A2Z7	Req Date	03-08-2021
	Loc Req No	156547

	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		2
2			
3			
4			
5			
6			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 03-08-2021 15:20:20

79312
31.07.21 2:18:25

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	79312	156547
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7578 - Stationery - other - Ring Binder - other - nos *Red / Black / Blue Each 02 nos* Bal. 2.	6.00	187.00	0.00	18.00	1,323.96
					Total Order Value . . .	**1,323.96**

Rupees : One Thousand Three Hundred Twenty Three and Paise Ninty Six Only.

Part Bill received of Rs. 883/- B.no. 18634 3/8/21 and Bal. Bill to be receivable. 6/8/21.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Audit team filing purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SOVLLP	Date:	03-08-21
Site & Phase :	SOV	Time:	12.00
Supplier		Req. No.	156547
Material required before date:	10-08-21	ID No.	~~68128~~ 68127

No	Description	Size	Quantity	Units	Inward No	Date
1	Ring Binder files (red,black,blue)	Std	6	Nos		
2						
3						
4						
5						
6	79312					
7						
8						
9						
10						

Remarks: -For audit praveen sir(Filing of contracter forms)

Prepared By	B.Meenakshi	Approved by	APPROVED
Sign.& Date	03-08-21	Sign. & Date	03 AUG 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	16087
Sy No. 291, Phase IX, Cherlapally, Hyderabad	DC Date.	13-08-2021
	PO No.	79312
	PO Date	03-08-2021
	Req ID	68127
GSTIN : 36ADBFS3288A2Z7	Req Date	03-08-2021
	Loc Req No	156547

	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		2 4
2			
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INWARD
Inward No. 15963 Date 13/8/21
MRN No. 95108 14/08/21
Received By:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction