PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/8/21	Prepared by:	Prabhakar
PO/WO no.	77490	PO / WO Date.	8/6/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	51,353.60
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	69	8/8/21	85,904-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			85,904-00

Sl. No.		DC. Date	MRN No.	DC matches MRN
1.			904714	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	2124-00
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	88,028-00
Amount E – PO / WO value:	51,353.60
Amount F – Difference (A – E): GST-18%	~~36,675.00~~

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___ ☑ No
Payment – due date	30/8/21

Remarks: Standard size doors 72x26 Can be Calculated. difference Can be accepted

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		PM					
Date		23/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES		
# 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana	Invoice No. **69**	Date **03-08-2021**
	E-way Bill number **111360058805**	Place of supply **36-Telangana**
	PO date **08-06-2021**	PO number **77490**
	Vehicle Number **TS07UJ-0028**	

Bill To	Ship To
MODI PROPERTIES PVT LTD 5-4-187/3&4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36AABCM4761E1ZM State: 36-Telangana	May Flower Platinum Sy 82/1 Mallapur Nacharam (R.R.DST) Pin cod -500076

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	FLUSH DOOR 30MM (72X26 STD SIZE)	4418	56X20	70	NOS	₹ 1,040.00	₹ 13,104.00 (18%)	₹ 85,904.00
2	TRANSPORT			1	-	₹ 1,800.00	₹ 324.00 (18%)	₹ 2,124.00
	Total			**71**			**₹ 13,428.00**	**₹ 88,028.00**

Invoice Amount In Words	Amounts:	
Eighty Eight Thousand Twenty Eight Rupees only	Sub Total	₹ 88,028.00
	Total	**₹ 88,028.00**
	Received	₹ 0.00
	Balance	₹ 88,028.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,800.00	9%	₹ 162.00	9%	₹ 162.00	₹ 324.00
4418	₹ 72,800.00	9%	₹ 6,552.00	9%	₹ 6,552.00	₹ 13,104.00
Total	**₹ 74,600.00**		**₹ 6,714.00**		**₹ 6,714.00**	**₹ 13,428.00**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

INWARD
Inward No: 7131 Dt: 3/8/21
MRN No: 94114 Dt: 4/8/21
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

SUMMIT SALES LLP R.R. DIST.
INWARD No: 83110
Date: 6/9
Sign:

Purchase Order

 08-Jun-21 9:45:13 AM

77490
10.06.21 10:30:29

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	77490	177693
	Doc Date	08-06-2021	
	Quote No	Nil	
	Quote Date	08-06-2021	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft 20"X56"- 70 nos ·	544.00	80.00	0.00	18.00	51,353.60
					Total Order Value . . .	**51,353.60**

Rupees : Fifty One Thousand Three Hundred Fifty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	Flush door Rate per sft is Rs. 80+18% GST
Payment Terms	After delivery and production of bills
Tax	Included in the above prices
Delivery Date	With a week
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for Part I Electrical dust doors , purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	Standerd sizes of door will be calculated.

APPROVED BY
-9 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

Check material returned from UMR

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	03.06.2021
Site & Phase :	May Flower Platinum	Time:	12:15
Supplier		Req.No.	177693
Material required before date:	07.06.2021	ID No.	66432

No	Description	Size	Quantity	Units	Inward No	Date
1	Flush Door	20"x56"	70	No's		
2						
3	7792					
4						
5						
6						
7						
8						
9						
10						
11						

Remarks: Towards Part-I Electrical Duct Doors Using Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	03.06.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
-9 JUN 2021
SOHAM MODI
MANAGING DIRECTOR