PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 23/8/21 | Prepared by: | Prabhakar P |
| PO/WO no. | 77852 | PO / WO Date. | 19/6/21 |
| Supplier Name | Bafna Sanitary | PO/WO amount | 16,475.16 |
| Firm/Company | MPPL | Project | MPL |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 256 | 01/6/21 | 16,475.00 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 16,475.00 |

| Sl. No. | | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 92962 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges/Charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 16,475.00 |
| Amount E – PO / WO value: | 16,475.00 |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 30/8/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 23/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

# GST INVOICE

(ORIGINAL FOR RECIPIENT)

**Praful Sanitary**
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
**Modi Properties Private Limited**
5-4-187/3 & 4, IInd Floor, M.G. Road
Secunderabad
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

| | |
|---|---|
| Invoice No. **PS/21-22/ 256** | Dated **21-Jun-2021** |
| Delivery Note **Invoice** | |
| Supplier's Ref. | Other Reference(s) **Credit** |
| Buyer's Order No. **77852** | Dated **19-Jun-2021** |
| Despatch Document No. **Invoice** | Delivery Note Date **21-Jun-2021** |
| Despatched through **Self** | Destination **May Flower Platinum** |

| Sl No. | Description of Goods and Services | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **CP Grating Square (Plain)** | 7326 | 18 % | **120 No:** | 179.00 | No: | 35 % | **13,962.00** |
| | *Output CGST* | | | | | | | **1,256.58** |
| | *Output SGST* | | | | | | | **1,256.58** |
| | *Less :* *ROUNDING OFF* | | | | | | | **(-)0.16** |
| | Total | | | **120 No:** | | | | **₹ 16,475.00** |

IN WARD
No: 83585
Date: 20/8
Sign:
SUMMIT SALES LLP
R.R. DIST.

| INWARD | |
|---|---|
| Inward No: 1670l | Dt: 21/6/21 |
| MRN No: 99962 | Dt: |
| Received By: | Sign: nisam |
| MODI PROPERTIES PVT. LTD. Sy.No. 82/1. | |

Amount Chargeable (in words)
**Indian Rupees Sixteen Thousand Four Hundred Seventy Five Only**

E. & O.E

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 7326<br>99<br>99 | 13,962.00 | 9%<br>9%<br>14% | 1,256.58 | 9%<br>9%<br>14% | 1,256.58 | 2,513.16 |
| Total | 13,962.00 | | 1,256.58 | | 1,256.58 | 2,513.16 |

Tax Amount (in words) : **Indian Rupees Two Thousand Five Hundred Thirteen and Sixteen paise Only**

PRAFUL SANITARY
HIMAYATNAGAR
HYD.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

    19-06-2021 3:28:47 PM

77852
19.06.21 11:30:41

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Praful Sanitary | **Doc No** | 77852 | 177738 |
| 3-6-138/5, Himayat Nagar, Hyderabad. | **Doc Date** | 19-06-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACWPG864A1ZG 40077300 | **Quote Date** | 19-06-2021 | |
| 65526886. 9849624797 | **SupplyType** | Supply | |

**Kind Attn : Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos | 120.00 | 179.00 | 35.00 | 18.00 | 16,475.16 |
| | **Total Order Value . . .** | | | | | **16,475.16** |

Rupees : Sixteen Thousand Four Hundred Seventy Five and Paise Sixteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | Within 30 days of delivery. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us ! |
| **Warranty** | 7 years warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for part-1 6th and 7th floor purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

21/06/2021

Name : ____________

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________

Date : __/__/____

# Requisition "Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 18-06-2021 |
| Site & Phase : | May Flower Platinum | Time: | 14.10 |
| Supplier | | Req.No. | 177738 |
| Material required before date: | 22-06-2021 | ID No. | 66816 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | CP Sq Jaali without hole | 6" x 6" | 120 | nos | | |
| 2 | | | | | | |
| 3 | 77852 | | | | | |
| 3 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | APPROVED | | |
| 12 | | | | 19 JUN 2021 | | |
| 13 | | | | MINISH PARIKH | | |
| 14 | | | | MANAGER PROCUREMENT | | |
| 15 | | | | | | |

Remarks:Towards Part 1 – 6th and 7th floor flats use purpose

| | | | |
|---|---|---|---|
| Prepared By | K Narender Reddy | Approved by | S.V.Subba Reddy |
| Sign.& Date | 18-06-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.