(1) (2)

**PURCHASE DIVISION**
**Advice for approval for credit to supplier**

| | | | |
|---|---|---|---|
| Date: | 24/8/21 | Prepared by: | HEMENDRA |
| PO/WO no. | 79193 | PO / WO Date. | 30/7/21 |
| Supplier Name | Global Safety Solution | PO/WO amount | 2,596/- |
| Firm/Company | SSLLP | Project | SHLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1643 | 17/8/21 | 2,596/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 2,596/- |

| Sl. No. | DC .No. | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 1643 | 17/8/21 | 95312 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,596/- |
| Amount E – PO / WO value: | 2,596/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ~~☐ No~~ |
| Payment – due date | 30/8/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | APPROVED 24 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

(ORIGINAL FOR RECIPIENT)

**GLOBAL SAFETY SOLUTIONS**
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

| | |
|---|---|
| Invoice No. **1643** | Dated **17-Aug-21** |
| Delivery Note | Mode/Terms of Payment |
| Reference No. & Date. | Other References |
| Buyer's Order No. **79193-168877** | Dated **17-Aug-21** |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Buyer (Bill to)
**Summit Sales LLP**
M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Sl No | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Measuring Tape** *5 Mtrs LEVO* | 90178010 | 18 % | **20.00 Nos** | 110.00 | Nos | | **2,200.00** |
| | *CGST@9%* | | | | 9 | % | | **198.00** |
| | *SGST@9%* | | | | 9 | % | | **198.00** |
| | Total | | | **20.00 Nos** | | | | **₹ 2,596.00** |

INWARD
Inward No: 16825 Dt: 19/8/21
MRN No: 196312 Dt: 19/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words)
E. & O.E
**INR Two Thousand Five Hundred Ninety Six Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 90178010 | 2,200.00 | 9% | 198.00 | 9% | 198.00 | 396.00 |
| Total | **2,200.00** | | **198.00** | | **198.00** | **396.00** |

Tax Amount (in words) : **INR Three Hundred Ninety Six Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83617
Date: 21/8
Sign:

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code: **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

**for GLOBAL SAFETY SOLUTIONS**

Authorised Signatory

This is a Computer Generated Invoice

# Tax Invoice

(DUPLICATE FOR TRANSPORTER)

**GLOBAL SAFETY SOLUTIONS**
#5-5-48,Ranigunj,
Secunderabad-500003
GSTIN/UIN: 36AAOFG9573A1Z5
State Name : Telangana, Code : 36
Contact : 9581228898/9502555088
E-Mail : gss.infoteam@gmail.com

| | |
|---|---|
| Invoice No. **1643** | Dated **17-Aug-21** |
| Delivery Note | Mode/Terms of Payment |
| Reference No. & Date. | Other References |
| Buyer's Order No. **79193-168877** | Dated **17-Aug-21** |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Buyer (Bill to)
**Summit Sales LLP**
M G Road, Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Measuring Tape** *5 Mtrs LEVO* | 90178010 | 18 % | **20.00 Nos** | 110.00 | Nos | | **2,200.00** |
| | ***CGST@9%*** | | | | 9 | % | | **198.00** |
| | ***SGST@9%*** | | | | 9 | % | | **198.00** |
| | Total | | | **20.00 Nos** | | | | **₹ 2,596.00** |

INWARD
Inward No: Dt: 19/8/21
MRN No: Dt:
Received By: Sign: 9
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) E. & O.E
**INR Two Thousand Five Hundred Ninety Six Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 90178010 | 2,200.00 | 9% | 198.00 | 9% | 198.00 | 396.00 |
| **Total** | **2,200.00** | | **198.00** | | **198.00** | **396.00** |

Tax Amount (in words) : **INR Three Hundred Ninety Six Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83612
Date: 21/8
Sign:

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

**for GLOBAL SAFETY SOLUTIONS**

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

GSTIN : 36AAOFG9573A1Z5

**DELIVERY CHALLAN**

✆ : +91 6281248297
+91 9581228898
+91 9502555088

GSS

# GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
# 5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

To,
Summit Sales LLP

PARTY GSTIN :

No. 1643 Date 17/08/21

Against your order No. 79193-168877

Date

| S. No. | PARTICULARS | QTY. | RATE | HSN CODE | TAX |
|---|---|---|---|---|---|
| 1) | Measuring tape LEVO 5mts | 20Nos | 110/- | | |

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 73406
Date: 21/8
Sign:

| INWARD | | | |
|---|---|---|---|
| Inward No: | 16825 | Dt: | 19/8/21 |
| MRN No: | 95312 | Dt: | 19/8/21 |
| Received By: | | Sign: | |
| SUMMIT SALES LLP | | | |

Certified by

Stores Manager

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

For **GLOBAL SAFETY SOLUTIONS**

Signature of Customer.

'IN : 36AAOFG9573A1Z5 **DELIVERY CHALLAN** ✆ : +91 6281248297 / +91 9581228898 / +91 9502555088

# GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
# 5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

GSS

To, Summit Sales LLP

No. 1643 Date 17/08/21

Against your order No. 79193-168877

PARTY GSTIN :

Date

| S. No. | PARTICULARS | QTY. | RATE | HSN CODE | TAX |
|---|---|---|---|---|---|
| 1) | Measuring tape LEVO 5mtr | 20 Nos | 110/- | | |

| INWARD | |
|---|---|
| Inward No: | Dt: 19/8/21 |
| MRN No: | Dt: |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

Certified by:

Stores Manager

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

For **GLOBAL SAFETY SOLUTIONS**

Signature of Customer.

# Purchase Order

 30-07-2021 4:13:07 PM

79193
26.07.21 11:55:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | |
|---|---|---|
| Global Safety Solutions<br>5-5-48, Ranigunj, secunderbad<br><br>**GSTIN** 36AAOFG9573A1Z5<br>9502555088/9581228898 | **Doc No** | 79193 168877 |
| | **Doc Date** | 30-07-2021 |
| | **Quote No** | Nil |
| | **Quote Date** | 30-07-2021 |
| | **SupplyType** | Supply |

**Kind Attn : Mr.Qasim Hussain/AQ Shakir**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos | 20.00 | 110.00 | 0.00 | 18.00 | 2,596.00 |
| | | | | | **Total Order Value . . .** | **2,596.00** |

Rupees : Two Thousand Five Hundred Ninty Six Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | Within 15days of delivery of all materials & production of bill. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for stock maintain purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | NIL |
| **Remarks** | |

For *Summit Sales LLP*
Authorised Signatory

Name : 31/07/2021

Accepted the above Terms And Conditions
For *Global Safety Solutions*

Name : ____________

Date : __/__/____

1537

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 28-07-2021 |
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 13:15 |
| Supplier | | Req. No. | 168877 |
| Material required before date: | | ID No. | 67983 |

| S. No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Fisher Plug 79191 | 5mm | 50 | Pkts | | |
| 2 | SS Screws 79192 | 32x6mm | 10 | Pkts | | |
| 3 | SS Screws- Pin head | 38x8mm | 20 | Pkts | | |
| 4 | Measurement Tapes 79193 | 5mtrs | 20 | Nos | | |
| 5 | SS Screws | 35x8mm | 20 | Pkts | | |
| 6 | Bombay Nails 79194 | 2” | 20 | kgs | | |
| 7 | Bombay Nails | 2 1/2” | 20 | kgs | | |

Remarks:For Stock Maintenance Purpose

| | | | |
|---|---|---|---|
| Prepared By | Bhavani | | |
| Sign.& Date | 28-07-2021 | Sign. & Date | |

APPROVED BY
29 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.