PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/8/21	Prepared by:	HEMENDRA
PO/WO no.	79180	PO / WO Date.	3/7/21
Supplier Name	Cosmo Durable Pvt Ltd	PO/WO amount	23,638/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	742	16/8/21	23,638/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23,638/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	742	16/8/21	95356	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,638/-
Amount E – PO / WO value:	23,638/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ~~☐ No~~
Payment – due date	3/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 24 AUG 2021				
Date			MINISH PARIKH MANAGER-PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-742
Date : 16-08-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO:79180,SUMMIT SALES LLP,CHERLAPALLY,BEHIND KINGSTON PG COLLEGE,HYD.CONTACT PERSON:HEMENDRA-9618244433.

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	8	4410.00	35280.00	20031.86	9	9	
				8		35280.00	20031.86			

8

WASTE COUPLING DELIVERED

SUMMIT SALES LLP
IN WARD
No: 8364
Date: 23/8
Sign:
R.R. DIST.

Basic Value	20,031.8
Add : CGST	1,802.8
Add : SGST	1,802.(
Add IGST	
Tax Amt GST	3,605.7
P & F Charges	
TCS	
NET	23,638.

Rupees : TWENTY THREE THOUSAND SIX HUNDRED AND THIRTY EIGHT ONLY

Trade Disc : Proj Trd Disc : 11,642.40
Spl Disc : Cash Disc :

INWARD
Inward No: 16835 Dt: 20/8/21
MRN No: 95356 Dt: 20/8/21
Received By: Sign: 8
SUMMIT SALES LLP

TERMS & CONDITIONS :
1. *Goods once sold will not be taken back or exchanged.*
2. Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3. No Responsibility for Transit Risks
4. *Disputes, If any shall be subject to the jurisdiction of Hyd.*
5. Interest @24% per annum will be charges on bills which are not paid within 30 days

16:43:35

For COSMO DURABLES PVT LT

Authorised Signatory

Certified by:

Stores Manager

Purchase Order

79180
26.07.21 11:55:23

 30-07-2021 4:11:37 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd., H.O. 4-1-369, Abids, Hyderabad - 500 001.	**Doc No**	79180	168867
	Doc Date	30-07-2021	
	Quote No	Nil	
GSTIN 36 2381-8586..	**Quote Date**	30-07-2021	
2381-3399/2381-6688. 9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	8.00	4,410.00	33.00	0.00	23,637.60
					Total Order Value . . .	**23,637.60**

Rupees : Twenty Three Thousand Six Hundred Thirty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	Inclusive of all taxes
Delivery Date	Within 2days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 31/07/2021

Accepted the above Terms And Conditions
For *Cosmo Durables Pvt. Ltd.,*

Name : ____________

Date : __/__/____

1538

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168867
Material required before date:		ID No.	67984

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP- Wall mixtute		20	Nos	✓	
2	Sink cock with swivel spout		20	Nos	✓	
3	Short body		10	Nos	✓	
4	Shower arm		20	Nos	✓	
5	Shower head		20	Nos	✓	
6	Bib cock		12	Nos	✓	
7	Pillar cock		20	Nos	✓	
8	Angle cock		70	Nos	✓	
9	CP double square jalli		50	Nos		
10	CP extension nipple	1/2"x1.5"	90	Nos		
11	SS sink 79180	20"x17"	8	Nos		
12	Concealed flush tank 79179		30	Nos		
13	Waste pipe		60	Nos		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	26-07-2021	Sign. & Date	29 JUL 2021

Note: On receipt of material at site write inward number and date in last 2 columns.

79171

79173