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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/8/21	Prepared by:	Prabhakar.P
PO/WO no.	79612	PO / WO Date.	11/8/21
Supplier Name	Summit Sales LLP	PO/WO amount	198.24
Firm/Company	GIVRC	Project	Amopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	18867	16/8/21	198.24
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			198.24

Sl. No.		DC. Date	MRN No.	DC matches MRN
1.	16126	16/8/21	95198	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	198.24
Amount E – PO / WO value:	198.24
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		23/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18867
GV Research Centres Pvt Ltd	Invoice Date.	16-08-2021
Sy no, 542, Genome Valley, Thurkapally	PO No.	79612
	PO Date.	11-08-2021
	Req ID	68373
GSTIN : 36AAHCG4562D1ZP	Req Date	11-08-2021
	Loc Req No	163733

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7538 - Stationery - other - L - File Folders - NA - nos		20	8.40	168.00	18	30.24
2							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	168.00	30.24
	15.12	15.12	Total Invoice Amount	198.24	

Rupees : One Hundred Ninty Eight and Paise Twenty Four Only.

SUMMIT SALES LLP
IN WARD
No: 83474
Date: 12/8
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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	Description of Goods	HSN/SAC	Qty
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 11-08-2021 17:06:33 Origir

79612
12.08.21 2:06:05

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	79612	163733
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7538 - Stationery - other - L - File Folders - NA - nos	20.00	8.40	0.00	18.00	198.24
					Total Order Value . . .	**198.24**

Rupees : One Hundred Ninty Eight and Paise Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

1103

Requisition Form

Company Name:	GVRC		Date:		11.08.2021	
Site & Phase :	INNOPOLIS		Time:		16:23	
Supplier			Req. No.		163733	
Material required before date:		Urgent	ID No.		68373	

No	Description	Size	Quantity	Units	Inward No	Date
1	L Folders	-	20	No's		
2						
3						
4		APPROVED				
5	79612					
6		12 AUG 2021				
7		MINISH PARIKH				
8		MANAGER PROCUREMENT				
9						
10						

Remarks : For Site office use purpose.

Prepared By	Soundarya	Approved by	G.Venkatesh
Sign.& Date	11.08.2021	Sign. & Date	11.08.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

11 AUG 2021

G. Venkatesh
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No. 4515 Dt. 17/8/21
MRN No. 96189 Dt. 17/8/21
Received By: Sign:
G.V.R.C. PVT. LTD

SUMMIT SALES LLP
IN WARD
No: 73332
Date: 18/8
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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for Summit Sales LLP

INWARD

Inward No: 4515 Dt: 17/8/21

MRN No: 95189 Dt: 17/8/21

Received By: Sign:

G.V.R.C. PVT. LTD.

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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for Summit Sales LLP

Authorised signatory

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