PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/8/21 | Prepared by: | Prakash |
| PO/WO no. | 79015 | PO / WO Date. | 26/7/21. |
| Supplier Name | Sumit Sales LLP | PO/WO amount | 3778'10 |
| Firm/Company | SWPC | Project | Amopolis. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18871 | 16/8/21 | 991.20 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 991.20 |

| | | | | |
|---|---|---|---|---|
| Sl. No. | | DC. Date | MRN No. | DC matches MRN |
| 1. | 16120 | 16/8/21 | ← | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges/Charges | ← |
| Amount C –Other Debits : | ← |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 991.20 |
| Amount E – PO / WO value: | 991.20 |
| Amount F – Difference (A – E): GST-18% | ← |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable~~ limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | 30/8/21 |
| Remarks: | ← Ind 8511 |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 28/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 18871 |
|---|---|---|
| GV Research Centres Pvt Ltd | Invoice Date. | 16-08-2021 |
| Sy no, 542, Genome Valley, Thurkapally | PO No. | 79015 |
| | PO Date. | 26-07-2021 |
| | Req ID | 67846 |
| GSTIN : 36AAHCG4562D1ZP | Req Date | 24-07-2021 |
| | Loc Req No | 163653 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4108 - Consumables - Water Bottle - NA - Nos | | 6 | 52.00 | 312.00 | 18 | 56.16 |
| 2 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 | 88.00 | 528.00 | 18 | 95.04 |
| 3 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 840.00 | | 151.20 |
| | 75.60 | 75.60 | Total Invoice Amount | 991.20 | | |

Rupees : Nine Hundred Ninty One and Paise Twenty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83478 Date: 12/8 Sign:

*Authorised signatory*

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 16130 |
|---|---|---|
| GV Research Centres Pvt Ltd | DC Date. | 16-08-2021 |
| Sy no, 542, Genome Valley, Thurkapally | PO No. | 79015 |
| | PO Date. | 26-07-2021 |
| | Req ID | 67846 |
| | Req Date | 24-07-2021 |
| GSTIN : 36AAHCG4562D1ZP | Loc Req No | 163653 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4108 - Consumables - Water Bottle - NA - Nos | | 6 |
| 2 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 |
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**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 26-07-2021 11:13:38 Orig

79015

26.07.21 11:52:27

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 79015 | 163653 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 26-07-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 04-05-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4022 - Consumables - Dettol - NA - nos | 5.00 | 85.00 | 0.00 | 18.00 | 501.50 |
| 2 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs | 6.00 | 86.00 | 0.00 | 18.00 | 608.88 |
| 3 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room Freshners* | 6.00 | 80.00 | 0.00 | 18.00 | 566.40 |
| 4 | 4040 - Consumables - Mopping Cloth - NA - nos<br>*White* | 12.00 | 16.80 | 0.00 | 5.00 | 211.68 |
| 5 | 4008 - Consumables - Cleaning Cloth - other - nos<br>*Yellow* | 12.00 | 16.80 | 0.00 | 5.00 | 211.68 |
| 6 | 4108 - Consumables - Water Bottle - NA - Nos | 12.00 | 52.00 | 0.00 | 18.00 | 736.32 |
| 7 | 4001 - Consumables - Air Freshner - NA - nos<br>*Odonil* | 6.00 | 45.00 | 0.00 | 18.00 | 318.60 |
| 8 | 4014 - Consumables - Colin - 500ml - nos | 6.00 | 88.00 | 0.00 | 18.00 | 623.04 |
| | | | | **Total Order Value . . .** | | **3,778.10** |

Rupees : Three Thousand Seven Hundred Seventy Eight and Paise Ten Only.

Terms and Conditions :-

part Bill Received@
Bill No- 18656 -4/8/21
Bill No- 2786.90/-
Bal-991.2/-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name :

Contact -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/_

# Purchase Order

 26-07-2021 11:13:38 Original / Office Copy / Purchase Div.Copy

**Security** Nil

**Remarks** .

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______________________

Contact . .

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

1515

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GVRC | Date: | 24-07-2021 |
| Site & Phase : | INNOPOLIS | Time: | 11:31 |
| Supplier | | Req. No. | 163653 |
| Material required before date: | | ID No. | 67846 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Dettol hand wash | - | 10 | Nos | | |
| 2 | Lizol | - | 06 | Nos | | |
| 3 | Room freshners | - | 06 | Nos | | |
| 4 | Mophing cloth | - | 12 | Nos | | |
| 5 | Yellow cloth | - | 12 | Nos | | |
| 6 | Water bottles | - | 12 | Nos | | |
| 7 | Odonil | - | 12 | Nos | | |
| 8 | Colin bottles | - | 06 | Nos | | |
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79015

Remarks : For site office use purpose.

| | | | |
|---|---|---|---|
| Prepared By | J.Soundarya | Approved by | G.Venkatesh |
| Sign.& Date | 24-07-2021 | Sign. & Date | 24-07-2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
26 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
24 JUL 2021
G. Venkatesh
Project Manager

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 16130 |
|---|---|---|
| GV Research Centres Pvt Ltd | DC Date. | 16-08-2021 |
| Sy no, 542, Genome Valley, Thurkapally | PO No. | 79015 |
| | PO Date. | 26-07-2021 |
| | Req ID | 67846 |
| | Req Date | 24-07-2021 |
| GSTIN : 36AAHCG4562D1ZP | Loc Req No | 163653 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4108 - Consumables - Water Bottle - NA - Nos | | 6 |
| 2 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 |
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 4514 Dt: 17/8/21
MRN No: Dt:
Received By Sign
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 73333
Date: 18/8
Sign:
R.R. DIST.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**GSTIN/UNI: 36ACQFS2044C1Z7**



Supplier / Customer / Transporter - Copy

| **Customer Details** | | |
|---|---|---|
| GV Research Centres Pvt Ltd | DC No. | 16130 |
| Sy no, 542, Genome Valley, Thurkapally | DC Date. | 16-08-2021 |
| | PO No. | 79015 |
| | PO Date. | 26-07-2021 |
| | Req ID | 67846 |
| | Req Date | 24-07-2021 |
| GSTIN : 36AAHCG4562D1ZP | Loc Req No | 163653 |

| | Description of Goods | HSN/SAC | Qty |
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 4514 Dt: 17/8/21
MRN No: 951910 Dt: 17/8/21
Received By: Sign:
G.V.R.C. PVT. LTD.

for Summit Sales LLP

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| GV Research Centres Pvt Ltd | Invoice No. | 18871 |
| Sy no, 542, Genome Valley, Thurkapally | Invoice Date. | 16-08-2021 |
| | PO No. | 79015 |
| | PO Date. | 26-07-2021 |
| | Req ID | 67846 |
| GSTIN : 36AAHCG4562D1ZP | Req Date | 24-07-2021 |
| | Loc Req No | 163653 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
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| 2 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 | 88.00 | 528.00 | 18 | 95.04 |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 840.00 | 151.20 |
| | 75.60 | 75.60 | Total Invoice Amount | 991.20 | |

Rupees : Nine Hundred Ninty One and Paise Twenty Only.

Subject to Hyderabad Jurisdiction

INWARD
4514 11/8/21
G.V.R.C. PVT. LTD.

for Summit Sales LLP

*Authorised signatory*