PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/8/21	Prepared by:	Deepa
PO/WO no.	79659	PO / WO Date.	13/8/21
Supplier Name	Summit sales LLP.	PO/WO amount	2464.00
Firm/Company	Modi properties private Ltd	Project	Mallapur
Sl. No.	Bill No.	Bill Date	Bill amount
1	18856	16/8/21	2464.00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2464.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16115	16/8/21	95172	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2464.00
Amount E – PO / WO value:	2464.00
Amount F – Difference (A – E): GST-18%	— 0 —

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – *wait for balance material* ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ~~☐ No~~
Payment – due date	23/8/61
Remarks:	— final Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	20/8/21	20/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	18856
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-08-2021
	PO No.	79659
	PO Date.	13-08-2021
	Req ID	68423
	Req Date	13-08-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177910

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,200.00		264.00
	132.00	132.00	Total Invoice Amount	2,464.00		

Rupees : Two Thousand Four Hundred Sixty Four Only.

SUMMIT SALES LLP IN WARD No: 83463 Date: 17/8 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	16115
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	16-08-2021
	PO No.	79659
	PO Date.	13-08-2021
	Req ID	68423
GSTIN : 36AABCM4761E1ZM	Req Date	13-08-2021
	Loc Req No	177910

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
4			
5			
6			
7			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 13-08-2021 16:54:09

Oı

79659
12.08.21 2:06:06

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	79659	177910
Doc Date	13-08-2021	
Quote No	Nil	
Quote Date	13-08-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
				Total Order Value . . .		**2,464.00**

Rupees : Two Thousand Four Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : ____________

Contact : -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

(11)

Company Name:	Modi Properties Pvt Ltd	Date:	13.08.2021
Site & Phase :	May Flower Platinum	Time:	15;20
Supplier		Req.No.	177910
Material required before date:	16.08.2021	ID No.	68423

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper bundle	Std	10	Nos		
2						
3						
4	79659					
5						
6						
7						
8						
9						
10						

Remarks: For site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	13.08.2021	Sign. & Date	APPROVED 13 AUG 2021 P. PRABHAKAR Sr. MANAGER PURCHASE

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited.	DC No.	16115
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	16-08-2021
	PO No.	79659
	PO Date.	13-08-2021
	Req ID	68423
	Req Date	13-08-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177910

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
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Subject to Hyderabad Jurisdiction

INWARD

Inward No: 7266	Dt: 16/8/21
MRN No: 95174	Dt: 17/8/21
Received By:	Sign: Nisam

MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 73325
Date: 18/8
Sign:
R.R. DIST.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003 TRUE COPY

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

.. / Customer / Transporter - Copy

1 of 1 : 16-08-2021

Customer Details

Modi Properties Private Limited.,
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No	18856
Invoice Date	16-08-2021
PO No.	79659
PO Date	13-08-2021
Req ID	68423
Req Date	13-08-2021
Loc Req No	177910

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
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13							
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15							

IGST	CGST	SGST				
	132.00	132.00	Total Taxable Amount	2,200.00		264.00
			Total Invoice Amount		2,464.00	

Rupees : Two Thousand Four Hundred Sixty Four Only.

INWARD
Inward No: 7266 Dt: 16/8/21
MRS No: 95774 Dt: 17/8/21
Received By: Sign: 11/18am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction