E M

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/8/21	Prepared by:	Deepa
PO/WO no.	79534	PO / WO Date.	10/8/21
Supplier Name	Summit Sales LLP	PO/WO amount	3304.00
Firm/Company	Modi Properties Private Ltd	Project	Mallapur
Sl. No.	Bill No.	Bill Date	Bill amount
1	18857	16/8/21	3,304.00
2			—
3			—
4			—
Amount A – Bills total(Excluding Transport & Hamali Charges):			3304.00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16116	16/8/21	95184	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3304.00
Amount E – PO / WO value:	3304.00
Amount F – Difference (A – E): GST-18%	— 0 —

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ~~☐ No~~
Payment – due date	23/8/21

Remarks:

— finale Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	20/8/21	20/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	18857
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	16-08-2021
	PO No.	79534
	PO Date.	10-08-2021
	Req ID	68304
GSTIN : 36AABCM4761E1ZM	Req Date	09-08-2021
	Loc Req No	177897

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7558 - Stationery - other - Ink Catridge - NA - nos		4	700.00	2,800.00	18	504.00
	Epson printer Ink						
2							
3							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,800.00	504.00
	252.00	252.00	Total Invoice Amount	3,304.00	

Rupees : Three Thousand Three Hundred Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 83464
Date: 12/8
Sign:

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	16116
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	16-08-2021
	PO No.	79534
	PO Date.	10-08-2021
	Req ID	68304
GSTIN : 36AABCM4761E1ZM	Req Date	09-08-2021
	Loc Req No	177897

	Description of Goods	HSN/SAC	Qty
1	7558 - Stationery - other - Ink Catridge - NA - nos		4
2			
3			
4			
5			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 10-08-2021 11:16:40

79534
10.08.21 11:15:44

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79534	177897
	Doc Date	10-08-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	07-07-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7558 - Stationery - other - Ink Catridge - NA - nos *Epson printer Ink*	4.00	700.00	0.00	18.00	3,304.00
					Total Order Value . . .	**3,304.00**

Rupees : Three Thousand Three Hundred Four Only.

Terms and Conditions :-

Specification / All items in Sl.no.1 shall be of Epsion brand,744 model

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

1092

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	09.08.2021
Site & Phase :	May Flower Platinum	Time:	12;20
Supplier		Req.No.	177897
Material required before date:	12.08.2021	ID No.	68304

No	Description	Size	Quantity	Units	Inward No	Date
1	Epson printer ink	140ml	04	Nos		
2						
3						
4						
5	79534					
6						
7						
8						
9						
10						

Remarks: For site use purpose

Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	09.08.2021	Sign. & Date	
Note:			

APPROVED
09 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Purchase Order

 10-08-2021 11:16:40

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79534	177897
	Doc Date	10-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7558 - Stationery - other - Ink Catridge - NA - nos *Epson printer Ink*	4.00	700.00	0.00	18.00	3,304.00
					Total Order Value . . .	**3,304.00**

Rupees : Three Thousand Three Hundred Four Only.

Terms and Conditions :-

Specification /	All items in Sl.no.1 shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	16116
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	16-08-2021
	PO No.	79534
	PO Date.	10-08-2021
	Req ID	68304
	Req Date	09-08-2021
GSTIN : 36AABCM4761E1ZM	Loc Req No	177897

	Description of Goods	HSN/SAC	Qty
1	7558 - Stationery - other - Ink Catridge - NA - nos		4
2			
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INWARD

Inward No: 7267	Dt: 16/8/21
MRN No: 95184	Dt: 17/8/21
Received By:	Sign: 11/30am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No:
Date:
Sign:
R.R. DIST.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

TRA...

...lier / Customer / Transporter - Copy

Customer Details

Modi Properties Private Limited,.
Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	18857
Invoice Date.	16-08-2021
PO No.	79534
PO Date.	10-08-2021
Req ID	68304
Req Date	09-08-2021
Loc Req No	177897

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7558 - Stationery - other - Ink Catridge - NA - nos Epson printer Ink		4	700.00	2,800.00	18	504.00
2							
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IGST	CGST	SGST			
	252.00	252.00	Total Taxable Amount	2,800.00	504.00
			Total Invoice Amount	3,304.00	

Rupees : Three Thousand Three Hundred Four Only.

INWARD	
Inward No: 7367	Dt: 16/8/21
MRN No: 95184	Dt: 7/8/21
Received By:	Sign: n/18am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction