

PURCHASE DIVISION  
Advice for approval for credit to supplier

(3)

Date: 20/08/2021		Prepared by: MINISH	
PO/WO no. 78360		PO / WO Date. 06/07/2021	
Supplier Name: Hi/ech Infra Projects		PO/WO amount: 74,000/-	
Firm/Company: Modi Realty Mallpurkh		Project: GMR	
Sl. No.	Bill No.	Bill Date	Bill amount
1	301	12/07/2021	66,600/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			66,600/-
Sl. No.	DC No	DC. Date	MRN No.
1.			<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	POUING Report Enclosed,		<input type="checkbox"/> Yes <input type="checkbox"/> No
3.			<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount B –Other Credits :Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			66,600/-
Amount E – PO / WO value:			74,000/-
Amount F – Difference (A – E): GST-18%			7,400/-
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)	
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)	
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)	
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)	
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No	
Payment – due date		23/08/2021	
Remarks: 2 units of RMC relieved less, PO to be closed.			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
		<b>APPROVED</b>	
Sign:		20 AUG 2021	
Date		MINISH PARIKH	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)



**Hi-Tech Infra Projects**  
 Survey No.49/2, Haridaspally (V), ECIL  
 Keesara(M) Medchal (Dist)  
 Hyderabad-500083  
 GSTIN/UIN: 36AALFH6114K1Z7  
 State Name : Telangana, Code : 36  
 E-Mail : hitechinfraprojects99@gmail.com

Invoice No. <b>301</b>	Dated <b>12-Jul-21</b>
Buyer's Order No. <b>GMR-RMC-78360</b>	Dated <b>6-Jul-21</b>

Buyer (Bill to)  
**Modi Realty Mallapur LLP**  
 5-4-187/3&3, IInd Floor, Soham Mansion, MG Road  
 Secunderabad.  
 GSTIN/UIN : 36AAEFM1459R1ZP  
 State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	M20 Ready Mix Concrete	38245010	6.000 Cum.	3,135.59	Cum.	18,813.54
2	M20 Ready Mix Concrete	38245010	6.000 Cum.	3,135.59	Cum.	18,813.54
3	M20 Ready Mix Concrete	38245010	6.000 Cum.	3,135.59	Cum.	18,813.54
						56,440.62
<b>CGST</b>						5,079.66
<b>SGST</b>						5,079.66
<b>Round Off</b>						0.06
<b>Total</b>						<b>₹ 66,600.00</b>



Amount Chargeable (in words) **INR Sixty Six Thousand Six Hundred Only** E. & O.E

HSN/SAC	Taxable Value		Central Tax		State Tax		Total
	Value	Rate	Amount	Rate	Amount	Tax Amount	
38245010	56,440.62	9%	5,079.66	9%	5,079.66	10,159.32	
<b>Total</b>	<b>56,440.62</b>		<b>5,079.66</b>		<b>5,079.66</b>	<b>10,159.32</b>	

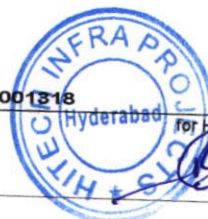
Tax Amount (in words) : **INR Ten Thousand One Hundred Fifty Nine and Thirty Two paise Only**

Company's PAN : **AALFH6114K**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details  
 Bank Name : **ICICI Bank**  
 A/c No. : **131805000943**  
 Branch & IFS Code : **Kapra & ICIC0001318**

Customer's Seal and Signature



for Hi-Tech Infra Projects  
 [Signature]  
 Authorised Signatory



# Purchase Order

Page(s) 1 Of 1

06-07-2021 11:35:27 AM

Orig

78360  
06.07.21 4:40:58

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

## Supplier Details

Hi-Tech Infra Projects	Doc No	78360	187093
Sy.No. 49/2 Haridaspally,Dammaiguda-500083	Doc Date	06-07-2021	
9160191602	Quote No	NIL	
	Quote Date	06-07-2021	
	SupplyType	Supply	

## Kind Attn : Mr Narender Goud

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 1013 - Building material - Ready Mix Concrete - NA - cu. mtrs. M-20	20.00	3,700.00	0.00	0.00	74,000.00
<b>Total Order Value . . .</b>					<b>74,000.00</b>

Rupees : Seventy Four Thousand Only.

## Terms and Conditions :-

**Specification / Brand** Concrete mix shall be of hitech Ready Mix Concrete

**Payment Terms** Within 30 days of delivery.

**Tax** Inclusive of all taxes

**Delivery Date** As per request of project manager/engineer. Contact \_\_\_ on \_\_\_

**Delivery Location** Gulmohar Residency  
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge  
Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

**Penalty For Delay** Bills must be submitted to H.O. within 30 days of supply of material. 10% pty on value of order will be deducted in delay submission of bill.

**Transportation Cost** Included in the above price.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** Final payment acc. to actual qty supplied as per batch sheet/report to be sent. Confirmation & check of qty to be done by site engg. Above Order for main gate slab concreting purpose.

**Completion Date** Nil

**Measurement** Nil

**Security** Nil

**Remarks** Delivery at Mallapur-GMR-Contact person Mr Ramprasad-8309938133.

## For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification
- Replenishing SLLP stock
- Other

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

*Hi*  
*06/07/2021*

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Hi-Tech Infra Projects**

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

Company Name:		MODI REALTY MALLAPUR LLP	Date:	03.07.2021		
Site & Phase :		GULMOHAR RESIDENCY	Time:	12.50		
Supplier			Req. No.	187093		
Material required before date:		05.07.2021	ID No.	67227		
No	Description	Size	Quantity	Units	Inward No	Date
1.	RMC	M20	20	CUM	3700	
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
Remarks: FOR main gate slab concreting purpose						
Prepared By		M.Deepa	Approved by			
Sign. & Date		03.07.21	Sign. & Date			

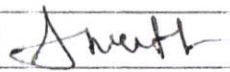

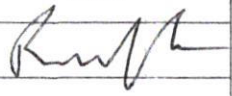
Note:

*(Signature)*  
03/07/21

APPROVED BY  
*(Signature)*  
03 JUL 2021  
PROJECT MANAGER

APPROVED  
06 JUL 2021  
MANISH PARIKH  
MANAGER PROCUREMENT

RMC pour report

Company/ firm:	Modi realty Mallapur LLP	Project:	Gulmohar Residency	A. Estimated quantity:	20m3
Flat / Villa no.:	-	Block No.:	-	B. Requisition quantity:	20m3
Slab no.:	For main gate slab concreting purpose	PO Nos.	78360	C. Actual quantity poured:	18m3
Requisition nos.:	187093	Supplier:	Hi - tech concrete	D. Difference (C-A):	2m3
Sign of security		Sign of Admin		Sign of Project manager	
Date		Date		Date	

Details of RMC pour

Sl. No	Date	Time	Quantity poured	Dc No. / Batch no.	Specified weight (@ 2,400 kgs per meter cube)	Measured weight (kgs)	Short fall in weight in kgs	Inward no.	MRN No.
1.	12.07.21	06.27	6	1933	14400 ✓	14290	110	4440	94106
2.	12.07.21	04.02	6	1929	14400 ✓	14290	110	4438	94107
3.	12.07.21	04.28	6	1930	14400 ✓	14290	110	4439	94109
4.									
5.									
6.									
7.									
<b>Total:</b>			<b>18</b>		<b>43200</b> ✓	<b>42870</b>	<b>330</b>		
Remarks:									

Note: 1. Report to be sent on completion of each slab or footing for a block or villa. 2. Report must be sent within one working day with relevant documents attached. 3. Weigh all vehicles. 4. 6 m cu vehicles weight less than 14,100 kgs – deduct amount in bill. 5. Calculate short fall in weight as per internal memo no. 912/70/b dated 10.09.2014. If short fall is within permissible limits, write shortfall as Nil. 6. Ensure that relevant totals are entered.