PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/8/21	Prepared by:	HEMENDRA
PO/WO no.	79014	PO / WO Date.	24/7/21
Supplier Name	Anisha Associates	PO/WO amount	27,541/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	086	27/7/21	28,249/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			27,541/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	076	27/7/21	94422	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges 600/- + 18%	708/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,249/-
Amount E – PO / WO value:	27,541/-
Amount F – Difference (A – E): GST-18%	708/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 24 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

No. 076

Date : 22/7/21

To M/s Summit Sales LLP

P.O.No. 79014 dt. 24/7/21

S.No.	DESCRIPTION	Packing	Quantity
1)	Roff STA (Vitrofix)	20 kg	20 nos ✓
2)	RBR Bonding Agent	5 ltr	05 nos ✓
3)	Crack X Paste	1 kg	05 nos ✓
4)	Damp guard ~~[illegible]~~	1 kg	05 nos ✓
	GSTIN : 36ABTPV3594Q1Z8		35 nos

Recd on 20/8/21

INWARD
Inward No: 16666 | Dt: 22/7/21
MRN No: 94422 | Dt: 22/7/21
Received By: | Sign: Sy
SUMMIT SALES LLP

INWARD
Inward No: 16842 | Dt: 20/8/21
MRN No: 95397 | Dt: 20/8/21
Received By: | Sign: Sy
SUMMIT SALES LLP

Customer Signature

For ANISHA ASSOCIATES

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/To M/s Summit Sales llp
M.G. Road. Sec-bad
GST NO: 36ACQFS
2044C1Z7

No. 086 Date : 27/2/21
Your order No. 79014 Date 24/2/21
Our D.C. No. 076 Date : 27/2/21
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff STA (Vitrofix)	20kg	20	670.00	13400	00
2)	RBR Bonding Agent	5ltr	05	1350.00	6750	00
3)	Crack X past	1kg	05	300.00	1500	00
4)	Dampgurd	1kg	05	338.00	1690	00
	Trony paf				600	00
				Total Taxable	23940	00
				CGST @ 9%	2154	60
				SGTS @ 9%	2154	60
				IGST @	/	
				TOTAL	28249	2

Rupees Twenty Eight Thousand Two Hundred fourty Nine only

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 82638
Date: 2/3
Sign:

INWARD
Inward No: 16666 Dt: 27/2/21
MRN No: 94422 Dt: 27/2/21
Received By: Sign:
SUMMIT SALES LLP

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 24-07-2021 4:53:00 PM

Ori

79014
26.07.21 11:52:27

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Anisha Associates	**Doc No**	79014 | 168856
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	24-07-2021
	Quote No	Nil
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	24-07-2021
66209804 9246589804	**SupplyType**	Supply

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	20.00	670.00	0.00	18.00	15,812.00
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos *W01*	5.00	1,350.00	0.00	18.00	7,965.00
3	3107 - Chemicals - Crack Fill - NA - kgs	5.00	300.00	0.00	18.00	1,770.00
4	3108 - Chemicals - Damp Guard - NA - kgs *MYK*	5.00	338.00	0.00	18.00	1,994.20
					Total Order Value . . .	**27,541.20**

Rupees : Twenty Seven Thousand Five Hundred Fourty One and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________

Date : __/__/____

Purchase Order

.021 4:53:00 PM

Ori

79014
26.07.21 11:52:27

.imit Sales LLP
.-187/3&4,II nd floor,MG Road, Secunderabad-500003.
.G S T No. : 36ACQFS2044C1Z7

tails

Anisha ..sociates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc No**	79014	168856
	Doc Date	24-07-2021	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote No**	Nil	
66209804 9246589804	**Quote Date**	24-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

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4	3108 - Chemicals - Damp Guard - NA - kgs *MYK*	5.00	338.00	0.00	18.00	1,994.20
					Total Order Value . . .	**27,541.20**

Rupees : Twenty Seven Thousand Five Hundred Fourty One and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Anisha Associates*

Name : ____________

Date : __/__/____

1514

Requisition Form

Company	SUMMIT SALES LLP	Date:	22-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168856
Material required before date:		ID No.	67849

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Bonding Agent -RBR-Roff Brand	5ltrs	5	nos		
2	Tile Adhesives-Roff Brand	20kgs	20	Bags		
3	Myk Arment		5	Kgs		
4	Crack Fill		5	Kgs		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	22-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

79014