

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 19/8/21		Prepared by: BHAVANI	
PO/WO no. 79379		PO / WO Date. 5/8/21	
Supplier Name Legend Elevations		PO/WO amount 3059	
Firm/Company mppL		Project HD	
Sl. No.	Bill No.	Bill Date	Bill amount
1	028	11/8/21	3058
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3058
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3058
Amount E – PO / WO value:			3059
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		23/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign: [Signature]			
Date: 19/8/21	19/8/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



LEGEND ELEVATIONS

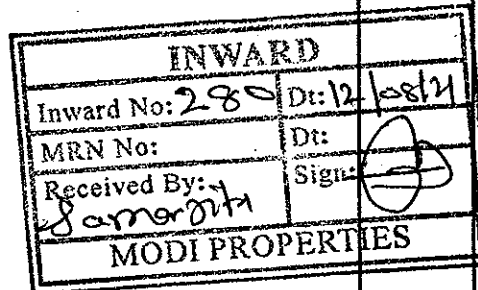
CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS

* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkrst@gmail.com

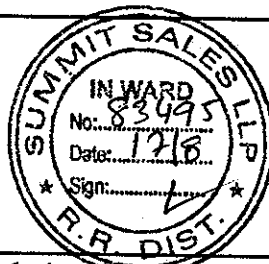
M/s. Modi Properties Pvt. Ltd.SI.No. 028Secunderabad, T.S.Customer GST No 36AABCM4761E1ZMDate : 11/8/2021

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching name Plates of Each size 12" x 3".	6 nos. 216 - Sq. Inch	Rs. 12/ Sq. Inch	Rs. 2592/-	00



P.O. NO : 79379.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.



CGST %	Rs. 233/-
SGST %	Rs. 233/-
IGST %	
Advance	
Balance	
GRAND TOTAL	Rs. 3058/-

Rupees in words Three Thousand & Fifty Eight only

GSTIN : GSTIN : 36AIKPG0292L2Z1

For M/s. LEGEND ELEVATIONS

Customer's Signature

Signature

Purchase Order

Page(s) 1 Of 1

05-08-2021 10:55:01 AM



79379

31.07.21 2:18:26

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Legend Elevations

3-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1

9246101075

Doc No	79379	183064
Doc Date	05-08-2021	
Quote No	Nil	
Quote Date	05-08-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches MEETING ROOM 1 - 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
2 6074 - Miscellaneous - SS Name Plates - other - Sq.inches MEETING ROOM 2 - 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
3 6074 - Miscellaneous - SS Name Plates - other - Sq.inches MEETING ROOM 3 - 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
4 6074 - Miscellaneous - SS Name Plates - other - Sq.inches TRAINING ROOM- 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
5 6074 - Miscellaneous - SS Name Plates - other - Sq.inches PANTRY- 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
6 6074 - Miscellaneous - SS Name Plates - other - Sq.inches LUNCH ROOM- 12" X 3" - 01 NO	36.00	12.00	0.00	18.00	509.76
Total Order Value . . .					3,058.56
Rupees : Three Thousand Fifty Eight and Paise Fifty Six Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 7 days

Delivery Location Head Office
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty 5 years warranty on finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for SS Name plates HO
2ND 3RD FLOOR purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**Name : 05/08/2021

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		MPPL		Date:		28-07-2021	
Site & Phase :		HEAD OFFICE		Time:		11:30AM	
Supplier				Req. No.		183064	
Material required before date:		Urgent		ID No.		67931	

No	Description	Size	Quantity	Units	Inward No	Date
1	SS signage- meeting room 1	STD 12 x 3	01	NOS		
2	meeting room 2	STD	01	NOS		
3	meeting room 3	STD	01	NOS		
4	training room	STD	01	NOS		
5	pantry	STD	01	NOS		
6	lunch room	STD	01	NOS		
7						
8						
9						
10						

Remarks :Towards 2nd and 3rd floor purpose.

Prepared By	Meenakshi.N	Approved by	
Sign. & Date	28-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
31 JUL 2021
SOHAM MCDI
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SGLLP stock
- ☒ Other