

02/08/2019,
Secunderabad-15

From:

Surepalli Prasada Rao,
Kakaguda, Karkhana,
Secunderabad -15

TO:

M.D. Sir,
Modi Properties,
Secunderabad.

Subject :- Requesting for Resignation.

Respected Sir,

I am Mr. Surepalli Prasada Rao, is working as admin officer in V.O.C. due to some health issues, I am begging you, please give me reliefment and to stop as admin officer in V.O.C. as early and (as) possible. My sicknesses are these a) Fat to the liver, b) Spandlozn c) Right leg pain (continuously due to accident) d) Giddiness now-and-then while driving. I hope, you would give me the reliefment from job by observing the above health issues of me.

Thanking you Sir,

Yours Sincerely,
Surepalli Prasada Rao