PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25.08.21 25/8/21	Prepared by:	~~Deepa~~ Hemendra
PO/WO no.	79731	PO / WO Date.	17/8/21
Supplier Name	Kaveri Timber Depot	PO/WO amount	18,880/-
Firm/Company	SSLLP	Project	Sh LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	278	19/8/21	19,470/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,880/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	278	19/8/21	95300	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	500/- + 18%	590/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		19,470/-
Amount E – PO / WO value:		18,880/-
Amount F – Difference (A – E): GST-18%		590/-

Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 25 AUG 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 278

Date : 19.08.2021

M/s. SUMMIT SALES LLP

GST :- 36ACQFS2044C1Z7. [P.O:- 79731 | 168929] DT:- 17.8.21

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	IMP WOOD CUTSIZES.					
	7' - 1½ x ¾ = 100Nos - 700SF @ 16/-				11,200 =	00
	3' - 1½ x ¾ = 100Nos - 300SF @ 16/-				4,800 =	00
	SUMMIT SALES LLP R.R. DIST. IN WARD No: 83759 Date: 25/8 Sign:					
	INWARD Inward No: 16820 Dt: 19/8/21 MRN No: 95300 Dt: 19/8/21 Received By: Sign: SUMMIT SALES LLP					
			TRANSPORTING		500 =	00
			TOTAL		16,500 =	00
	E. & O.E.		CGST	9 %	1,485 =	00
	Party GSTIN No.		SGST	9 %	1,485 =	00
			IGST	%		
	Way Bill No. :	HDFC Bank A/c. No. 50200005516244 IFSC Code : HDFC0000081 Branch : Himayathnagar				
	Vehicle No. : AP 11Y 3385		TOTAL AMOUNT GST		19,470 =	00

* Goods once sold will not be taken back.

* No claim will be admitted by us once goods delivered from our premises.

* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

Jagdish

For **Kaveri Timber Depot**

Purchase Order

79731
12.08.21 2:08:30

 17-08-2021 13:14:34

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	79731	168929
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	17-08-2021	
	Quote No	Nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	01-05-2021	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'0 x 1.5" x 3/4" - 100 nos*	700.00	16.00	0.00	18.00	13,216.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'0 x 1.5" x 3/4" - 100 nos*	300.00	16.00	0.00	18.00	5,664.00
					Total Order Value . . .	**18,880.00**

Rupees : Eighteen Thousand Eight Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for stock maintainance purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 12 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : 24/08/2021

Contact - -

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	12-08-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168929
Material required before date:		ID No.	68502

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Internal Beading	7’x1.5”x3/4”	100	Nos		
2	Internal Beading	3’x1.5”x3/4”	100	Nos		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	12-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

79731

APPROVED
24 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT