

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 25/8/21		Prepared by: P. Snehg	
PO/WO no. 79527		PO / WO Date. 10/8/21	
Supplier Name SLLP		PO/WO amount 1,912/-	
Firm/Company Sov Up		Project SOV	
Sl. No.	Bill No.	Bill Date	Bill amount
1	18751	10/8/21	1,912/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1912/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	16016	10/8	☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,912/-
Amount E – PO / WO value:			1,912/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		30/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	25/8/21	25/8/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pds/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-08-2021

Customer Details				Invoice No.	18751		
Silver Oak Villas LLP Sy No, 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.	10-08-2021		
				PO No.	79527		
				PO Date.	10-08-2021		
				Req ID	67602		
				Req Date	16-07-2021		
				Loc Req No	156515		
	Description of Goods	HSN/SAC	Qty	Rate /	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	3	540.00	1,620.00	18	291.60
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14							
15							
IGST	CGST	SGST	Total Taxable Amount		1,620.00		291.60
	145.80	145.80	Total Invoice Amount		1,911.60		

Rupees : One Thousand Nine Hundred Eleven and Paise Sixty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorized signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-08-2021

Customer Details		DC No.	16016
Silver Oak Villas LLP		DC Date.	10-08-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad		PO No.	79527
		PO Date.	10-08-2021
		Req ID	67602
		Req Date	16-07-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	156515
	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order



79527

10.08.21 11:15:44

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10-Aug-21 11:15:18 AM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	79527	156515
Doc Date	10-08-2021	
Quote No	Nil	
Quote Date	10-08-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos	3.00	540.00	0.00	18.00	1,911.60
Total Order Value . . .					1,911.60
Rupees : One Thousand Nine Hundred Eleven and Paise Sixty Only.					

Terms and Conditions :-

Specification / Brand HP 15.6 Inches expandable laptop bag.

Payment Terms After Delivery & Production of bill

Tax Included in the above prices

Delivery Date With in a day

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account Nagarjuna,
Satish,Chandrananth, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SILVER OAK VILLAS LLP		Date:		15-07-21	
Site & Phase :		SILVER OAK VILLAS		Time:		12.00	
Supplier				Req. No.		156515	
Material required before date:			urgent		ID No.		67602

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop bags		03	nos		
2						
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10						

1952

Remarks: - For sales nagarajuna & satish & chandrakanth sir

Prepared By	B.Meenakshi	Approved by	 G. JAI KUMAR AGM-HR & Admin
Sign. & Date	15-07-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003
 Email: purchase/modiproperties.com
 GSTIN/UIN: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Silver Oak Villas LLP
 Sy. No. 291, Phase IX, Choralpally, Hyderabad

GSTIN : 36ADRF3288A2Z7

1 7663 - Statuency -other - Executive bag - NA - nos

DC No	DC Date	PO No	PO Date	Req ID	Req Date	Loc Req No	HSN/SAC	Qty
16916	10-08-2021	79527	10-08-2021	67607	16-07-2021	156515	1202	3

INVOICE	
Invoice No: 15960	Date: 10/08/21
SILVER OAK VILLAS LLP	

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Subject to Hyderabad Jurisdiction

Handwritten signature

for Summit Sales LLP
 Authorized signatory

10/08/2021