PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/8/21	Prepared by:	P. Sneha
PO/WO no.	78943	PO / WO Date.	22/7/21
Supplier Name	SSLLp	PO/WO amount	840/-
Firm/Company	Serene Constructions LLp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	18819	13/8/21	840/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			840/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16083	13/8/21	95160	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				840/-
Amount E – PO / WO value:				840/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No~~ (explained below)
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	24/8/21	23/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	18819
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	13-08-2021
	PO No.	78943
	PO Date.	22-07-2021
	Req ID	67688
GSTIN : 36ACVFS7909P1ZV	Req Date	14-07-2021
	Loc Req No	150558

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		1	750.00	750.00	12	90.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	750.00		90.00
	45.00	45.00	Total Invoice Amount	840.00		

Rupees : Eight Hundred Fourty Only.

SUMMIT SALES LLP
IN WARD
No: 03293
Date: 14/s
Sign: L
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16083
Serene Constructions LLP	DC Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	78943
	PO Date.	22-07-2021
	Req ID	67688
	Req Date	14-07-2021
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150558

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 22-07-2021 17:01:00 Original

78943
22.07.21 4:01:00

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	78943	150558
	Doc Date	22-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	1.00	750.00	0.00	12.00	840.00
					Total Order Value . . .	**840.00**

Rupees : Eight Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________

Contact . .

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	14-07-2021
Site & Phase :	Serene farms	Time:	16:30
Supplier		Req. No.	150558
Material required before date: asap		ID No.	67688

No	Description	Size	Quantity	Units	Inward No	Date
1	**Torch light** 78943	std	01	nos		
2	Umbrellas 78942	std	02	nos		
3	Rain coats	std	02	nos		
4						
5						
6						
7						
8						
9						
10						

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [x] Other

Remarks: The above material is required for security and office purposes

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	14-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier Customer Transporter Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 13-08-2021

Customer Details		
Serene Constructions LLP	DC No	16083
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	DC Date	13-08-2021
	PO No	78943
	PO Date	22-07-2021
	Req ID	67688
GSTIN 36ACVFS7909P1ZV	Req Date	14-07-2021
	Loc Req No	150558

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		1
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INWARD	
Inward No: 148	Dt: 14/08-21
MRN No: 95160	Dt: 16/08/21
Received By: T. Satish	Sign:
Serene Construction (Hyd) LLP	

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18819
Serene Constructions LLP	Invoice Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	78943
	PO Date.	22-07-2021
	Req ID	67688
	Req Date	14-07-2021
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150558

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2							
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4							
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12							
13							
14							
15							

INWARD
Inward No: 148 - Dt: 14/08-21
MRN No: 95160 Dt: 16/08/21
Received: J Santhosh Sign: [signature]
Serene Construction (Hyd) LLP

IGST	CGST	SGST	Total Taxable Amount	750.00		90.00
	45.00	45.00	Total Invoice Amount	840.00		

Rupees : Eight Hundred Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction