PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/8/21	Prepared by:	P. Sneha.
PO/WO no.	79526	PO / WO Date.	10/8/21
Supplier Name	SSLLP	PO/WO amount	1,275/-
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	18750	10/8/21	1,275/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1275/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16015	10/8	—	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,275/-
Amount E – PO / WO value:	1,275/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ ~~No~~ – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	25/8/21	25/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18750
Silver Oak Villas LLP	Invoice Date.	10-08-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	79526
	PO Date.	10-08-2021
	Req ID	67680
	Req Date	19-07-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156524

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2	540.00	1,080.00	18	194.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	1,080.00	194.40
	97.20	97.20	Total Invoice Amount	1,274.40	

Rupees : One Thousand Two Hundred Seventy Four and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 83243
Date: 11/8
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16015
Silver Oak Villas LLP	DC Date.	10-08-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	79526
	PO Date.	10-08-2021
	Req ID	67680
GSTIN : 36ADBFS3288A2Z7	Req Date	19-07-2021
	Loc Req No	156524

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2
2			
3			
4			
5			
6			
7			
8			
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M. madl.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

 10-Aug-21 11:15:18 AM

Purchase Order

79526
10.08.21 11:15:44

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79526	156524
	Doc Date	10-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7663 - Stationery -other - Executive bag - NA - nos	2.00	540.00	0.00	18.00	1,274.40
					Total Order Value . . .	**1,274.40**

Rupees : One Thousand Two Hundred Seventy Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	HP 15.6 Inches expandable laptop bag.
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account QC Sunil, Bharat, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	19-07-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156524
Material required before date:	19-07-2021	ID No.	67680

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop bags		02	Nos		
2	79526					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For QC sunil and Bharath laptop carry purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	19-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
29 JUL 2021
G. JAI KUMAR
AGM-HR & Admin

APPROVED
20 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter Copy

Customer Details

Silver Oak Villas LLP

Sy. No. 201, Phase IV, Cherlapally, Hyderabad

GSTIN: 36ADBFS3288A2Z7

DC No	16015
DC Date	10-08-2021
PO No	79526
PO Date	10-08-2021
Req ID	67680
Req Date	19-07-2021
Loc Req No	156524

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2
2			
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INWARD WITH TIME:

Inward No: 15959	Dt: 10/8/21
GRN No:	Dt:
Received By: Jiwan	Sign: 10/8/21

SILVER OAK VILLAS LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory