PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	25/8/21	Prepared by:	P. Sneha
PO/WO no.	79111	PO / WO Date.	28/7/21
Supplier Name	SSLLP	PO/WO amount	620/-
Firm/Company	Serene Construction LLp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	18817	13/8/21	620/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			620/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16081	13/8/21	95155	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				620/-
Amount E – PO / WO value:				620/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	25/8/21	25/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18817
Serene Constructions LLP	Invoice Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	79111
	PO Date.	28-07-2021
	Req ID	67917
	Req Date	28-07-2021
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150561

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4803 - Electrical - conducting - PVC Round Cover - 3		30	7.50	225.00	18	40.50
2	4585 - Electrical - other - Insulation tape - NA - nos	8546	30	10.00	300.00	18	54.00
3							
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12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	525.00		94.50
	47.25	47.25	Total Invoice Amount	619.50		

Rupees : Six Hundred Ninteen and Paise Fifty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83391 Date: 14/1r Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16081
Serene Constructions LLP	DC Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	79111
	PO Date.	28-07-2021
	Req ID	67917
	Req Date	28-07-2021
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150561

	Description of Goods	HSN/SAC	Qty
1	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos		30
2	4585 - Electrical - other - Insulation tape - NA - nos	8546	30
3			
4			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 28-07-2021 2:24:30 PM

79111
26.07.21 11:55:22

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79111	150561
	Doc Date	28-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	30.00	7.50	0.00	18.00	265.50
2	4585 - Electrical - other - Insulation tape - NA - nos	30.00	10.00	0.00	18.00	354.00
				Total Order Value . . .		**619.50**

Rupees : Six Hundred Ninteen and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone: ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for electrical use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

1525

Requisition Form

Company Name:	serene constructions llp	Date:	28-07-2021
Site & Phase :	Serene farms	Time:	12:15
Supplier		Req. No.	150561
Material required before date: asap		ID No.	67917

No	Description	Size	Quantity	Units	Inward No	Date
1	**pvc round covers**	3"	30	nos		
2	insulation tapes	std	30	nos		
3	79111					
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for electrical use in site			
Prepared By	G.Siva prasad	Approved by	
Sign.& Date	28-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:			
Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16081
Serene Constructions LLP	DC Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	79111
	PO Date.	28-07-2021
	Req ID	67917
GSTIN : 36ACVFS7909P1ZV	Req Date	28-07-2021
	Loc Req No	150561

	Description of Goods	HSN/SAC	Qty
1	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos		30
2	4585 - Electrical - other - Insulation tape - NA - nos	8546	30
3			
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INWARD

Inward No: 146	Dt: 14/08-21
MRN No: 95155	Dt:
Received By: J Saleem	Sign:

Serene Construction (Hyd) LLP

16/08/21

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	18817
Sy No 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date	13-08-2021
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14							
15							

INWARD

Inward No: 146 Dt: 14/08/21

MRN No: 95155 Dt: 16/08/21

Received By: T Sairam Sign:

Serene Construction (Hyd) LLP

IGST	CGST	SGST				
			Total Taxable Amount	525.00		94.50
	47.25	47.25	Total Invoice Amount	619.50		

Rupees : Six Hundred Ninteen and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

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