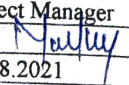


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Aedis Developers LLP	Date:	28.08.2021			
Site:	MGA	Prepared by:	Pushpalatha			
Report From / To	21.08.2021 to 27.08.2021	Approved by:	Madhu			
Report Date	28.08.2021					
List of requisitions numbers missing in the report:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO ¹		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ³		
100453	25-08-2021	1	Cement Hume pipe	Today we are sending Purchase vehicle to get the material from supplier.		
100452	23-08-2021	1	Solid Bricks(6"x8"x16")	Spoken with supplier ,He is going to supply material on Monday.		
100450	18-08-2021	1 to 4	Anchor bolts, Washer, nuts,channel Bracket	Today we are sending Purchase vehicle to get the material from supplier.		
100441	12-08-2021	1	3.5 Core Armoured Cable	Ready with Supplier , By Monday we will get Material.		
100437	06-08-2021	1 to 6	Panel Doors	Partly received from SSSLP and pending material will on Requirement.		
100436	02-08-2021	1	Electrical wires	Partly received from SSSLP		
100430	28-07-2021	1	RO Plant	Spoken with Supplier , By next week we will get RO Plant		
100429	26-07-2021	17,28	PVC Coupling, Cpv bend	Partly received from SSSLP		
100408	05-07-2021	1	Panel Doors	Partly received from SSSLP		
100403	03-07-2021	1	Bathroom tiles	Partly received from MPL, Balance MATERIAL will get on Requirement		
No. of gate passes issued this week:						
		Nil	From No.	To No.		
Delivery van site visit on:						
24 th 26 th 27 th						
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74			
2.	10mm	.617	7.404			
3.	12mm	.89	10.68			
4.	16mm	1.58	18.96			
5.	20mm	2.47	29.64			
6.	25mm	3.86	46.32			
7.	32mm	6.32	75.84			
8.	Binding wire					
OPC stock		OPC last weeks stock		PPC/PSC stock	360	PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		28.08.2021		28.08.2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumar@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8.