PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/8/21	Prepared by:	P. Sneha
PO/WO no.	79181	PO / WO Date.	30/7/21
Supplier Name	SSLLP	PO/WO amount	619 /-
Firm/Company	Serene constructions LLP	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	18820	13/8/21	619 /-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			619 /-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16084	13/8/21	95162	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	619 /-
Amount E – PO / WO value:	619 /-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	□ ~~Yes □ No – wait~~ for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ / ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	24/8/21	28/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	18820
Serene Constructions LLP	Invoice Date.	13-08-2021
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	PO No.	79181
	PO Date.	30-07-2021
	Req ID	67974
GSTIN : 36ACVFS7909P1ZV	Req Date	29-07-2021
	Loc Req No	150563

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	30	9.00	270.00	18	48.60
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30	10.00	300.00	0	0.00
3							
4							
5							
6							
7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	570.00		48.60
	24.30	24.30	Total Invoice Amount	618.60		

Rupees : Six Hundred Eighteen and Paise Sixty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 83394
Date: 14|8
Sign:
R.R. DIST.

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details

Serene Constructions LLP
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

DC No.	16084
DC Date.	13-08-2021
PO No.	79181
PO Date.	30-07-2021
Req ID	67974
Req Date	29-07-2021
Loc Req No	150563

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	30
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30
3			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 30-07-2021 4:11:37 PM

79181
26.07.21 11:55:23

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	79181	150563
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	30.00	9.00	0.00	18.00	318.60
2	4080 - Consumables - Bombay Brooms - Other - Nos	30.00	10.00	0.00	0.00	300.00
					Total Order Value . . .	**618.60**

Rupees : Six Hundred Eighteen and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Serene Constructions LLP*

Authorised Signatory

31/07/2021

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/____

1536

Requisition Form

Company Name:	serene constructions llp	Date:	29-07-2021
Site & Phase :	Serene farms	Time:	16:00
Supplier		Req. No.	150563
Material required before date:	asap	ID No.	67974

No	Description	Size	Quantity	Units	Inward No	Date
1	**sponges**	std	30	nos		
2	bombay brooms	std	30	nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for site use purpose

₹9.8/-

APPROVED 31 JUL 2021

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	29-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

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Serene Constructions LLP	DC Date.	13-08-2021
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	PO Date.	30-07-2021
	Req ID	67974
GSTIN : 36ACVFS7909P1ZV	Req Date	29-07-2021
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20			
21	INWARD		
22	Inward No: 149 Dt: 16-08-21		
23	MRN No: 95162 Dt: 16/08/21		
24	Received By: J. Sailu Sign:		
25			
26	Serene Construction (Hyd) LLP		
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TR COPY

Email: purchase@modiproperties.com

plier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 13-08-2021

Customer Details		
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13							
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15							

INWARD

Inward No: 149	Dt: 14-08-21
MRN No: 95162	Dt: 16/08/21
Received By: J. Sathish	Sign:
Serene Construction (Hyd) LLP	

IGST	CGST	SGST				
			Total Taxable Amount	570.00		48.60
	24.30	24.30	Total Invoice Amount		618.60	

Rupees : Six Hundred Eighteen and Paise Sixty Only.

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