Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Modi reality pecharam LLP Date: 21.08.2021	4		2	mens nom sn	Cont	ne Requisi	tion by Site K	cpor	4	the trees	A SHA	The second				
Site:	Compan	y:	Modi	reality pochar	am I I	PI)ata:	and the same	-	21.08.3	2021	A CONTRACTOR OF THE PARTY.	and the same	the existence of the	TO A STATE OF THE PARTY OF THE	
Report From To	Site: N		Nilgir	Vilgiri heights						The same of the sa						
Report Date	Report From / To									The state of the s						
List of requisitions numbers missing in the report': List of requisitions where PO/WO not prepared 3 working days after requisition: 181675 Req No. Req Date Scrial no of item in Req. List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: Req No. Req Date Serial no of item in Req. List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: Req No. Req Date Serial no of item in Req. Is 1640 27.07.21 1 1 Measurement box material was not received at SSLLP 181645 30.07.21 2 paints No stock at SSLLP 181666 10.08.21 1 Cement ventilator Delivered by next week 181669 12.08.21 1 Gunny bags Partially delivered No. of gate passes issued this week: Plush doors Partially delivered No. of gate passes issued this week: From No. 1066 To No. 1066 Delivery van site visit on: 26.08.2021&27.08.21 Inward report (MRN/other) & stock report emailed in pdf format to purchase? Yes Items not ordered but received: Other corrections & remarks: Details of steel & cement stock Si. No Tor size Wt per mtr Wt. for 12 mtr kgs rod - kgs rod - kgs 1. 8mm 3.95 4.74 150 711 711 2. 10mm 6.17 7.404 56 414.6 3. 12mm 8.99 10.68	Report Date 21						Approved by:			and the state of t						
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Req Date Serial no of item in Req. Item Description Details of discussion with supplier's item in Req. Item Description Item Descripti	List of rec	uisitions whe	e PO/\	VO is prepare	d and	items have	not been rece	ived	at site	e beyon	nd the	lead tir	ne:	CWSC CO. C. C.		
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Other corrections & remarks: Details of steel & cement stock Wt per mtr kgs Wt. for 12 mt rod - kgs Stock at site in - no of rods Previous stock in Kgs 1. 8mm .395 4.74 150 711 2. 10mm .617 7.404 56 414.6 3. 12mm .89 10.68 - - 4. 16mm 1.58 18.96 112 2123.5 5. 20mm 2.47 29.64 60 1778.4 6. 25mm 3.86 46.32 18 833.76 7. 32mm 6.32 75.84 - - 8. Binding wire 250 250 PPC/PSC last weeks stock PC stock - OPC last weeks stock - Admin Officer/Manager Admin Audit	richis not of	uerea dut rece	eived:	•		ar par torri	at to purchase					-				
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Notes: 1. • Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!