Prepared by:		T.D. Murthy		1	
Report Date		30-08-2021			
Site		Silver Oak Villas - III			
List of requis	itions Whom DO	AVO.			
Paguinition	D :::	/WO not prepared 3 working days after requisition:			
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered
Nil	Nil	Nil	Nil	Nil	is delay justified?
				-	
List of requisi	tions Where PO/	WO is prepared and items have not received at site			
183615	21-07-2021	PVC Saddles and Rigid Elbow 10 nos	Delivered		
183624	07-08-2021	Charger for Biometric machine	Delivered		
183626	12-08-2021	Plastic Blue sheets, insulation tapes & double plaster	This week delivery		
* * * * * * * * * * * * * * * * * * * *					
J KK				1 - 1 -	
_				7.50.73	
				1.87	

J.D. Muis
30014.

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silve		Silver (	er Oak Villas part-III Date			e: 21-08-21						
						ared by:	1	B.Meenakshi				
Report From / To 06-08			3-21 to 14-08-21(fri to sat)			Approved by:		K Pı	urshotha	m	7	
		21-08-2	21									
		nbers m	issing in the rep	ort*:								
			WO not prepared		davs	after requisi	ition:				-	
Reg No.		Date	Serial no of			ription		Reas	on for no	ot prep	aring PO	WO#
			item in Req							1 1	0	
List of requi	sitions who	ere PO/\	WO is prepared	and items h	ave no	t been recei	ved at	site he	evond th	e lead	time:	
Reg No.		Date	O/WO is prepared and items have not Serial no of Item Description							nliers		
1104 110.	Ttoq	Duto	item in Req.	Iton	an Description		Details of discussion with supplier <sup>\$</sup>					
183615	21-0	7-21	01	PVC Saddle		and Rigid	Stock not available at supplier		plier			
					Elbow 10 os pending							
183624	07-08	-21	machine)			netric Stock not available			vailable	e at supplier		
					machine)							
183626	12.08.	21	01 Plastic blue sheets,insu			Stock will be deli		be delive	vered by Monday			
				tapes, do								
No. of gate			veek:	Nil / 5		rom No.		ill	ToN	No.	1	Vill
Delivery var			. 1			8.21,18.08.2		08.21,2	20.08.21			
			stock report ema	illed in pdf	tormat	to purchase	?			Ye	s/No	
Items not or				Y								
Other correc												
Details of st						Stock at si						
Sl. No Tor size					Wt. for 12 mtr				Pr	Previous stock in Kg		
-			kgs	rod – kgs		- no of roo						
1.	8mm		.395		4.74	-	-	-				
2.	10mm		.617		7.404	-	-				-	
3.	12mm		.89		10.68	-	-					
4.	16mm		1.58		18.96	-				_		
5.	20mm		2.47		29.64							
6.	25mm		3.86		16.32	-	-					
7.	32mm		6.32		75.84	-					***	
8.	Binding		opol :	2711		Nill		Vill	-	N		> ****
OPC stock	Nill	1	OPC last weeks stock	Nill		PPC/PSC stock		Vill			PSC last s stock	Nill
Details			Project Manager			Admin Officer/Manager		er	Admin Audit			
The state of the s												
Sign						Mu	nabul	de				

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>raikumam@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Prepared by:	-1-	T.D. Murthy			
Report Date		30-08-2021			
Site		Modi Housing PVT LTD			
List of requisit	ions Where PO	WO not prepared 3 working days after req	urisition		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material	If material is not delivered
185011	07-06-2021	MI Camera	Online purchase	delivered?	is delay justified?
185033	12-08-2021	RMC	Cancelled		
185034	16-08-2021	Eco drain material	PO issued no. 79867		
List of requisit	ons Where PO/	WO is prepared and items have not receive	ed at site		
185014	08-06-2021	Curb stone	Follow up with the supplier	19.00	
185026		Hume pipes - Balance 28nos	Portly delivered to the		
185031	10-08-2021	Hand Gloves and Gum Shoes	Partly delivered, balance in next week	Par non	
185032	10-08-2021		Delivered Delivered		

T.D. Mceery 301814.

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		HPLSOV		Date:		21-08-2021			
		lver Oak Villas part		Prepared by:		B.Meenakshi			
Report From / To 06-0		-08-21 to 14-08-21		Approved by:		K Purshoth			
Report Dat	e 21	-08-21			pp. c. co cy.				
List of requ	uisitions numbe	ers missing in the re	port*:		e 1 juli				
List of requ	uisitions where	PO/WO not prepare	ed 3 working o	days after requi	sition:				
Req No.	Req Da	ste Serial no or item in Rec	f Item I	Description		Reason for	not preparing	PO/WO#	
185011	07-06-2		MI camer	a 2 Nos					
185033	12-08-20	021 1	RMC						
185034	16-08-20		Eco drain material						
List of requ	isitions where	PO/WO is prepared	and items hav	e not been rece	eived at sit	e beyond th	ne lead time:		
Req No. Req Date		te Serial no of item in Req	Item I	Description	a de de de	Details of discussion with supplier		supplier <sup>\$</sup>	
185014	0807-21	1	Curb stone	e	Holding for a while site not ready				
185026	09-07-2	1	Hume Pip	es 28nos	Materia	Material Ready at Supplier delivery by mor			
185031	10-08-2	01	Hand glov shoes	res and gum	Supplier delivery by Tuesday				
185032	10-08-2	1 1	Steel		Supplier delivery by Tuesday				
No. of gate	passes issued t	his week:	Nil/5	From No.	Nill	ToN			
Delivery va	n site visit on: 1			6.08.21,18.08.		21 20 08 21	VO	INIII	
Inward repo	ort (MRN/other	& stock report em	ailed in pdf for	mat to nurchas	e?	21,20.00.21	Yes / No		
Items not or	dered but recei	ved.	P - 101	mar to paronas			168/190		
	ctions & remark				-				
	eel & cement s								
SI. No	Tor size	Wt per mtr	Wt. for 12 m	tr Stock at s	ita Sto	ck at site in	l D	11.11	
		kgs	rod – kgs	- no of ro			Previous stock in Kgs		
1.	8mm	.395		74 -	ods Kgs				
2.	10mm	.617	7.4						
3.	12mm	.89	10.					-	
4.	16mm	1.58	18.						
5.	20mm	2.47	29.0						
6.	25mm	3.86	46.	The state of the s	-				
7.	32mm	6.32	75.8						
8.	Binding wire		75.0	Nill	Nill		Nill		
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	264		PPC/PSC last 311		
		Project Manage	*	Admin Of	Franch for		weeks stock		
Details		I I I I I I I I I I I I I I I I I I I	T Tallest Islanager			0000			
Details Sign		1 inject ivialiage	1		abu	ager	Admin Audit		

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks \* Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO \* under fabrication, WO \* material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!